<u>Corrotoman-By-The Bay Association, Inc.</u> <u>Board of Directors Meeting Minutes</u> <u>9:00 am, Saturday, June 8, 2024</u>

<u>Call to Order the March BOD meeting</u>: Cristian Shirilla, President: Called meeting to order at 9:00 am. Board members present were, Craig Adler, Deb Beutel, Ken Beutel, Matt Crabbe, Nick Klaiber, Dexter Lewis, Cristian Shirilla, Claire Smith and present via ZOOM was Sam Longstreet.

<u>Secretary's Report:</u> Deb Beutel - Minutes of April 13th board meeting were presented to the Board for approval. Motion to approve April 13th Meeting Minutes was made by Deb Beutel and seconded by Dexter Lewis. They were unanimously approved.

<u>**Treasurer's Report:**</u> Claire Smith – Treasurers Report was presented for Board Approval. Motion to approve Treasurer's report was made by Craig Adler and seconded by Dexter Lewis. The treasurer's report was unanimously approved.

A motion was made by Claire Smith, seconded by Cristian Shirilla to direct ACS West to move two months of Capital Reserve deposits (which should have been transferred to Capital Reserve account last Fiscal Year), in the amount of \$10,583.34 to the Capital Reserve account. It was unanimously approved.

A motion was made by Deb Beutel, seconded by Claire Smith to reimburse Ed Krill in the amount of \$391.12 for copies made I support of the Documentation Rewrite Committee. It was unanimously approved.

Vice President's Report: Nick Klaiber – No report.

<u>Committee Reports that have been submitted are reflected under the appropriate Old and New Business</u> <u>headers.</u>

<u>Architectural Review Committee Chair:</u> Sam Longstreet - Committee Members: Dexter Lewis, Cristian Shirilla

<u>Collections Committee Chair:</u> Deb Beutel- Committee Members: Ed Krill, Claire Smith, Sam Longstreet No report this month. Update to be provided at next regular Board Meeting.

Communications Committee Chair: Tara Linne

No report.

Dock Committee Dock Master: Don Smith, Assistant Dock Master is Mike Arthur.

Finance Committee Chair: Craig Adler- Committee Members: Ken, Beutel, Bill Ehlman, Scott Kellum and Beth Allen. No report.

Capital Reserve Subcommittee Chair: Ken Beutel. Members: Don Smith, Claire Smith

<u>Golf Committee Chair:</u> Jean Ehlman- Landon and Parker Shirilla, Penny Davenport, David Hamer No report.

Pool Committee Chair: Ken Beutel- Committee members: Bill Ehlman, Maria Merkowitz, Barry Jackson, Craig Adler, Chip Royer, Nick Klaiber, Carl Failmezger, Cristian Shirilla, Don Smith.

Roads Committee Chair: Matt Crabbe- Committee members: NEED VOLUNTEERS.

Grounds Committee Chair: Dexter Lewis - NEED VOLUNTEERS

Social Committee Chairs: Alisson Klaiber- Committee members: Kristy Shirilla, Lisa McNair, Hope Crabbe, Debbie Snellings, Susie Berry, Deb Beutel. July 4th Parade.

Tennis Committee Chair: Jean Ehlman Committee member Glenn Bryant. No report.

Volunteer Legal Committee Chair: Ed Krill No report.

Special Committees:

Documentation Rewrite Committee Chair: Kathy Craven- Committee members, Jean Ehlman, Bob Burrus, Carol Greenwalt, Ed Krill. The final version of the suggested Declaration Rewrite will be submitted to the Board for review and eventual presentation to the Community.

Old Business:

1. Architecture Committee Update: A motion to approve the Building/Use Application from Robert Boyce to construct two 8-foot square pergolas was made by Claire Smith, seconded by Cristian Shirilla and unanimously approved.

2. Update on the Community Docks/Slips:

- a. Requested three estimates for repair of the Bulkhead. Only one vendor responded with a quote to replace the entire bulkhead section to the right of the boat ramp, which is currently being undermined. The repair estimate was for \$72,887.00. This estimate will be used to update the Capital Reserve Study and make a long-term recommendation for all CBTB required capital investments.
- b. Request that homeowners that are contracting for work on their private docks and have contractors needing access to the dock please notify the Dock Master and Board via the <u>CBTBay@gmail.com</u> email at least a week ahead of time in order to coordinate access to dock area by contractors.
- c. New American Flag for the flagpole at the dock; will be putting it up after we fix the flagpole or replace it. Dock Master will be getting an estimate to replace the current flagpole.
- d. Boaters please keep your trailer hooked up to your vehicle when going out for the day, so there will be room for the other boaters to park.
- e. Still have 3 slips open on the dock.

3. Update on Pool Operations:

- a. Furniture replacements
- b. Umbrellas we now have better umbrella stands which more securely hold the umbrellas in place.
- c. Pool gate lock sticks at times.
- d. Contacted a Company that installs Card Key systems and their recommendation was to wait until new pool and fencing is installed.
- e. Need new Life Rings. A motion was made by Claire Smith and seconded by Deb Beutel to approve the expenditure of \$160.04 to purchase two replacement life rings for the pool area. It was unanimously approved.

4. Update from Grounds Committee:

Grounds Committee Received 3 quotes for pumping the septic tank.

- · Option 1 \$450/ tank, open availability
- · Option 2 \$375/ tank, must be paid on completion, scheduling unknown.
- · Option 3 \$390/ tank, paid on completion, sporadic scheduling

A motion was made by Dexter Lewis and seconded by Ken Beutel to approve the expenditure of \$450.00 and the Option 1 estimate for Septic pumping. It was unanimously approved.

On the agenda:

- 1. Sand traps, edge & weed (est. next week)
- 2. Door of pavilion will get an estimate for repair
- 3. Email any other suggestions

5. Update from Roads Committee:

- a. Camper haul off working to identify a location that will accept the dilapidated trailer
- b. East Highview repair estimate to properly repair is approximately \$45,000.00, therefore we will apply an interim fix and will add that estimate to the Capital Reserve Study list of required long term capital; investments mentioned above with Bulk Head Repair estimate.
- c. A motion was made by Nick Klaiber and seconded by Cristin Shirilla to approve the expenditure of \$1800.00 to contract for the interim fix repair to East Highview. It was unanimously approved.
- d. Corrotoman extended still researching.
- e. Road Maintenance in the future will need a comprehensive plan to be included with Capital Reserve Study for ALL CBTB owned and maintained roads,

New Business:

- 1. Is there interest in scheduling a Volunteer roadside cleanup day for Corrotoman Drive & Western Branch/Sullavans? CBTB could provide water, volunteers pickup/transport & maybe a quick cookout after we are done. Ken Beutel will initiate.
- 2. Bill Ehlman requested that a discussion on need to reengage in a CBTB Oyster Lease in order to preserve the safety and use of the Corrotoman By the Bay recreational access and use of the waterways for CBTB community members, (see attached report)

A motion was made by Ken Beutel and seconded by Nick Klaiber as follows, "In order to protect the boating and recreational uses of the waterways surrounding Corrotoman By Bay, the Board will embark on engaging in a commercial lease on the entire waterfrontage (across the river), from above Lot 369 to Lot 508 which include the Corrotoman By The Bay boat ramp, dock and common area, by taking the following steps:

- 1. Authorize the expenditure of \$750.00 for a survey.
- 2. Preparations and transfer of ownership of subject Oyster Lease from Bill Ehlman to the Corrotoman By The Bay Association.
- 3. Approval to authorize the payment of the annual maintenance cost of subject Oyster Lease (currently \$1.50 per acre).
- 4. If the opportunity presents itself to expand the lease area to include additional Corrotoman By The Bay water frontage, the Board will investigate and consider it."

Member Input:

Carl Failmezger suggested repairing the Boat Ramp area bulkhead with a giant drainpipe. In addition, he asked again, how many lots are currently delinquent on their assessments. He was informed the collection committee with be reviewing the current financial records and meeting with the collections attorney and a full report will be provided to the community at the August Board meeting.

Announcements from Board:

BOD meetings are now being held every other month.

Next Meeting: Saturday, August 10th, 2024 at 9 am

Motion to adjourn Board meeting:

Board Member Terms

Craig Adler (2024-2027)Deb BKen Beutel (2024-2027)Matt CNick Klaiber (2023-2026)DexterSam Longstreet (2022-2025)CristiaClaire Smith (2023-2026)

Deb Beutel (2023-2026) Matt Crabbe (2024-2027) Dexter Lewis (2022-2025) Cristian Shirilla (2022-2025)

SCHEDULE OF MEETINGS

Saturday, August 10th, 2024 9am Saturday, October 12th, 2024 9am Saturday, December 14th, 2024 9am Saturday, February 8th, 2025 9am Saturday, April 12th, 2025 9am

	6/8/2024 meeting	Treasurer's Report		
		3/31 - 4/30/2024		
		Bi-monthly meetings		
Docur	nents Attached			
-	Balance Sheet	Mar & Apr		
-	Revenue and Expense Report	Mar & Apr		

Accounts Payable Mar & Apr -

General:

Property owners are reminded to contact Amber Chadil for all inquiries - she is their CBTB Community Manager at ACS West. Her phone number is 804-282-7451 and her email is Amber@acswest.org

Fiscal Year 2024 - 2025 Amenity Payments:

Status of Payments received as of 6/5/24 1,800 Dock: 0 Kayak: 1,800

Reminders:

Total:

If you are selling or buying property within Corrotoman by the Bay, please remember it is the Seller's responsibility to order Financial Disclosure Packet for the property you are selling. This ensures your name is deleted and new owners added to the Homeowners Association records. Failure to do so could leave you liable for future assessment billings until resolved. Notes:

Ongoing Business:

We continue to make good progress in collection of assessments.

New Business:

An invoice has been submitted for printing for the re-write committee for \$391.12. Request board approval to pay.

See Street

CORROTOMAN-BY-THE-BAY ASSOCIATION

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		Balance Sheet As of 03/31/24			
Account Description	Operating	Reserves	Other	Totals	
		2 ^{- 100}			
ASSETS					
CIT - OPERATING ACCOUNT	133,044.88			133,044.88	
CHESAPEAKE BANK OPERATING	3,043.97			3,043.97	
BLUE RIDGE BANK RESERVES		234,741.80		234,741.80	
A/R - ASSESSMENTS & FEES	124,757.04			124,757.04	
ASSESSMENT A/.R RESERVE	(38,870.00)			(38,870.00)	
A/R - FROM OP / (FROM RES)		10,835.91		10,835.91	
PREPAID EXPENSES - INSURANCE	1,271.06			1,271.06	
TOTAL ASSETS	223,246.95	245,577.71	.00	468,824.66	
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LIABILITIES & EQUITY					• •
ACCOUNTS PAYABLE	205.70			205.70	
A/P - ACS WEST INC	70.00			70.00	
A/P - DUE FOR LEGAL FEES	38.00			38.00	
A/P - TO RES / (TO OP)	10,835.91			10,835.91	
PREPAID ASSESSMENTS	2,527.01			2,527.01	
KEY DEPOSITS (DOCK KEYS)	1,500.00			1,500.00	
TOTAL CURRENT LIABILITIES	15,176.62	.00	.00	15,176.62	
RESERVES EQUITY - PRIOR		239,399.96		239,399.96	
TOTAL RESERVES	.00	239,399.96	.00	239,399.96	
OPERATING EQUITY - PRIOR	55,865.47			55,865.47	
CURRENT YR NET PROFIT / (LOSS)	152,204.86	6,177.75	.00	158,382.61	
TOTAL OPERATING	208,070.33	6,177.75	.00	214,248.08	
TOTAL LIABILITIES & EQUITY	223,246.95	245,577.71	.00	468,824.66	

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INCOME / EXPENSE STATEMENT Period: 03/01/24 to 03/31/24

	t i i i i i i i i i i i i i i i i i i i	Current Peri	od		Year-To-D	ate	Yearly
Description	Actual	Budget	Variance	Actual	Budget	Variance	Budget
OPERATING ASSESSMENTS	153,568.33	158,860.00	(5,291.67)	153,568.33	158,860.00	(5,291.67)	158,860.00
INTEREST EARNED - OPERATING	5.00	.00	5.00	5.00	.00	5.00	.00
FEES - DOCK / TENNIS / ETC	.00	200.00	(200.00)	.00	200.00	(200.00)	2,400.00
TOTAL OPERATING INCOME	153,573.33	159,060.00	(5,486.67)	153,573.33	159,060.00	(5,486.67)	161,260.00
GROUNDS MAINTENANCE	.00	1,666.67	1,666.67	.00	1,666.67	1,666.67	20,000.00
GENERAL MAINT & REPAIR	.00	250.00	250.00	.00	250.00	250.00	3,000.00
ROAD REPAIRS	.00	833.33	833.33	.00	833.33	833.33	10,000.00
DOCK MAINTENANCE	220.00	41.67	(178.33)	220.00	41.67	(178.33)	500.00
ELECTRICITY	138.29	208.33	70.04	138.29	208.33	70.04	2,500.00
GAS / FUELS	.00	62.50	62.50	.00	62.50	62.50	750.00
WATER & SEWER	38.99	250.00	211.01	38.99	250.00	211.01	3,000.00
INTERNET	150.49	233.33	82.84	150.49	233.33	82.84	2,800.00
MISCELLANEOUS OPERATING	.00	16.67	16.67	.00	16.67	16.67	200.00
MANAGEMENT FEE	500.00	500.00	.00	500.00	500.00	.00	6,000.00
POSTAGE / COPIES / SUPPLIES	205.70	127.50	(78.20)	205.70	127.50	(78.20)	1,530.00
TAXES & FEES	.00	23.33	23.33	.00	23.33	23.33	280.00
CLOSING FEES	.00	16.67	16.67	.00	16.67	16.67	200.00
BAD DEBTS	.00	833.33	833.33	.00	833.33	833.33	10,000.00
INSURANCE	.00	400.00	400.00	.00	400.00	400.00	4,800.00
LEGAL FEES	.00	416.67	416.67	.00	416.67	416.67	5,000.00
LEGAL FEES-COLLECTIONS	.00	333.33	333.33	.00	333.33	333.33	4,000.00
AUDIT / TAX RETURNS	.00	62.50	62.50	.00	62.50	62.50	750.00
POOL OPERATIONS	.00	758.33	758.33	.00	758.33	758.33	9,100.00
POOL MAINTENANCE	.00	91.67	91.67	.00	91.67	91.67	1,100.00
CLUBHOUSE MAINTENANCE	115.00	.00	(115.00)	115.00	.00	(115.00)	.00
TOTAL OPERATING EXPENSES	1,368.47	7,125.83	5,757.36	1,368.47	7,125.83	5,757.36	85,510.00
OPERATING NET PROFIT / (LOSS)	152,204.86	151,934.17	270.69	152,204.86	151,934.17	270.69	75,750.00
RESERVE ASSESSMENTS - CAPITAL	5,291.67	5,291.67	.00	5,291.67	5,291.67	.00	63,500.00
INTEREST EARNED - CAP RESERVES	886.08	.00	886.08	886.08	.00	886.08	.00
TOTAL RESERVE INCOME	6,177.75	5,291.67	886.08	6,177.75	5,291.67	886.08	63,500.00
TOTAL RESERVE EXPENSES	.00	.00	.00	.00	.00	.00	.00
RESERVES NET PROFIT / (LOSS)	6,177.75	5,291.67	886.08	6,177.75	5,291.67	886.08	63,500.00
TOTAL NET PROFIT / (LOSS)	158,382.61	157,225.84	1,156.77	158,382.61	157,225.84	1,156.77	139,250.00

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CASH DISBURSEMENTS

Starting C Ending Ch			Cash ac	count #: "All"		
Check-date	Check-#	Vend-#		Vendor Name	Check-amount	Reference .
Cash ac	count #:	11001	(CIT - OPERATING ACCOUNT		
3/01/24	1130	1	ACS WEST,	INC.	500.00	MANAGEMENT FEE
3/06/24	1131	702291	CORROTO	MAN BY THE BAY	10,583.34	RESERVE TRANSFER
3/06/24	100176	702774	NORTHERN	NECK ELECTRIC COOP.	138.29	113751001
3/07/24	1132	669048	DONALD SM	и́ITH	220.00	DOOR KEYS
3/11/24	100177	703071	BREEZELIN	E	150.49	8282 15 116 0029826
3/12/24	1133	2	ACS WEST,	INC.	264.88	FEB2023 P&C
3/13/24	1134	3	ACS WEST,	INC.	70.66	REIMB UNPAID SET UP FEE
3/21/24	100178	701913	VIRGINIA A	MERICAN WATER	38.99	1027-210037207877
3/21/24	100179	703187	PARADISE	CLEANING, LLC	115.00	JANITORIAL
3/28/24	1135	VOID			.00	Void

Totals:

12,081.65

Balance Sheet

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	As of 04/30/24					
Account Description	Operating	Reserves	Other	Totals		
		•				
ASSETS						
CIT - OPERATING ACCOUNT	133,655.51			133,655.51		
CHESAPEAKE BANK OPERATING	3,063.97			3,063.97		
BLUE RIDGE BANK RESERVES		239,369.03		239,369.03		
A/R - ASSESSMENTS & FEES	110,599.80			110,599.80		
ASSESSMENT A/.R RESERVE	(38,870.00)			(38,870.00)		
A/R - FROM OP / (FROM RES)		12,390.00		12,390.00		
PREPAID EXPENSES - INSURANCE	1,271.06			1,271.06		
TOTAL ASSETS	209,720.34	251,759.03	.00	461,479.37		
	+===================			28882222222222		
LIABILITIES & EQUITY						
ACCOUNTS PAYABLE	11,172.67			11,172.67		
A/P - ACS WEST INC	70.00			70.00		
A/P - DUE FOR LEGAL FEES	38.00			38.00		
A/P - TO RES / (TO OP)	12,390.00			12,390.00		
PREPAID ASSESSMENTS	2,806.11			2,806.11		
KEY DEPOSITS (DOCK KEYS)	1,500.00			1,500.00		
TOTAL CURRENT LIABILITIES	27,976.78	.00	.00	27,976.78		
RESERVES EQUITY - PRIOR		239,399.96		239,399.96		
TOTAL RESERVES	.00	239,399.96	.00	239,399.96		
OPERATING EQUITY - PRIOR	55,865.47			55,865.47		
CURRENT YR NET PROFIT / (LOSS)	125,878.09	12,359.07	.00	138,237.16		
TOTAL OPERATING	181,743.56	12,359.07	.00	194,102.63		
TOTAL LIABILITIES & EQUITY	209,720.34	251,759.03	.00	461,479.37		

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INCOME / EXPENSE STATEMENT Period: 04/01/24 to 04/30/24

	a i i suit	Current Pei	riod		Year-To-I	Date	Yearly
Description	Actual	Budget	Variance	Actual	Budget	Variance	Budget
OPERATING ASSESSMENTS	(5,031.67)	.00	(5,031.67)	148,536.66	158,860.00	(10,323.34)	158,860.00
INTEREST EARNED - OPERATING	5.71	.00	5.71	10.71	.00	10.71	.00
LATE FEES BILLED	312.00	.00	312.00	312.00	.00	312.00	.00
FEES - DOCK / TENNIS / ETC	1,620.00	200.00	1,420.00	1,620.00	400.00	1,220.00	2,400.00
TOTAL OPERATING INCOME	(3,093.96)	200.00	(3,293.96)	150,479.37	159,260.00	(8,780.63)	161,260.00
GROUNDS MAINTENANCE	.00	1,666.67	1,666.67	.00	3,333.34	3,333.34	20,000.00
GENERAL MAINT & REPAIR	.00	250.00	250.00	.00	500.00	500.00	3,000.00
ROAD REPAIRS	.00	833.33	833.33	.00	1,666.66	1,666.66	10,000.00
DOCK MAINTENANCE	10,890.00	41.67	(10,848.33)	11,110.00	83.34	(11,026.66)	500.00
ELECTRICITY	146.08	208.33	62.25	284.37	416.66	132.29	2,500.00
GAS / FUELS	530.19	62.50	(467.69)	530.19	125.00	(405.19)	750.00
WATER & SEWER	37.50	250.00	212.50	76.49	500.00	423.51	3,000.00
INTERNET	153.49	233.33	79.84	303.98	466.66	162.68	2,800.00
MISCELLANEOUS OPERATING	.00	16.67	16.67	.00	33.34	33.34	200.00
MANAGEMENT FEE	500.00	500.00	.00	1,000.00	1,000.00	.00	6,000.00
POSTAGE / COPIES / SUPPLIES	336.76	127.50	(209.26)	542.46	255.00	(287.46)	1,530.00
TAXES & FEES	880.00	23.33	(856.67)	880.00	46.66	(833.34)	280.00
CLOSING FEES	.00	16.67	16.67	.00	33.34	33.34	200.00
BAD DEBTS	.00	833.33	833.33	.00	1,666.66	1,666.66	10,000.00
INSURANCE	4,555.00	400.00	(4,155.00)	4,555.00	800.00	(3,755.00)	4,800.00
LEGAL FEES	.00	416.67	416.67	.00	833.34	833.34	5,000.00
LEGAL FEES-COLLECTIONS	.00	. 333.33	333.33	.00	666.66	666.66	4,000.00
AUDIT / TAX RETURNS	.00	62.50	62.50	.00	125.00	125.00	750.00
INCOME TAX	345.00	.00	(345.00)	345.00	.00	(345.00)	.00
POOL OPERATIONS	2,991.59	758.33	(2,233.26)	2,991.59	1,516.66	(1,474.93)	9,100.00
POOL MAINTENANCE	1,710.52	91.67	(1,618.85)	1,710.52	183.34	(1,527.18)	1,100.00
CLUBHOUSE MAINTENANCE	156.68	.00	(156.68)	271.68	.00	(271.68)	.00
TOTAL OPERATING EXPENSES	23,232.81	7,125.83	(16,106.98)	24,601.28	14,251.66	(10,349.62)	85,510.00
OPERATING NET PROFIT / (LOSS)	(26,326.77)	(6,925.83)	(19,400.94)	125,878.09	145,008.34	(19,130.25)	75,750.00
RESERVE ASSESSMENTS - CAPITAL	5,291.67	5,291.67	.00	10,583.34	10,583.34	.00	63,500.00
INTEREST EARNED - CAP RESERVES	889.65	.00	889.65	1,775.73	.00	1,775.73	.00
TOTAL RESERVE INCOME	6,181.32	5,291.67	889.65	12,359.07	10,583.34	1,775.73	. 63,500.00
TOTAL RESERVE EXPENSES	.00	.00	.00	.00	.00	.00	.00
RESERVES NET PROFIT / (LOSS)	6,181.32	5,291.67	889.65	12,359.07	10,583.34	1,775.73	63,500.00
TOTAL NET PROFIT / (LOSS)	(20,145.45)	(1,634.16)	(18,511.29)	138,237.16	155,591.68	(17,354.52)	139,250.00
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CORROTOMAN-BY-THE-BAY ASSOCIATION

Report #0899 Page: 1

CASH DISBURSEMENTS

Starting C Ending Ch			Cash ac	count #: "All"		
Check-date	Check-#	Vend-#		Vendor Name	Check-amount	Reference
Cash ac	count #:	11001	(IT - OPERATING ACCOUNT		
4/01/24	1136	1	ACS WEST,	INC.	500.00	MANAGEMENT FEE •
4/02/24	1137	669074	KENNETH B	EUTEL	210.52	POOL SUMP PUMP -
4/02/24	1138	702291	CORROTON	IAN BY THE BAY	5,291.67	RESERVE TRANSFER •
4/05/24	100180	702774	NORTHERN	NECK ELECTRIC COOP.	146.08	113751001 •
4/08/24	1139	2	ACS WEST,	INC.	205.70	MAR24 P&C 🔸
4/08/24	1140	430	TREASURE	R OF VIRGINIA - DPOR	130.00	DPOR ANNUAL FEE •
4/08/24	100181	703071	BREEZELIN	Ę	153.49	8282 15 116 0029826 •
4/08/24	100182	703042	SEVARG PO	OLS, INC.	1,480.00	PL -
4/09/24	1141	3	ACS WEST,	INC.	70.66	REIMB UNPAID SETUP FEE •
4/09/24	1142	669048	DONALD SM	лтн	31.59	POOL KEYS
4/17/24	100183	701913	VIRGINIA AN	MERICAN WATER	37.50	1027-210037207877 •
4/18/24	1143	669048	DONALD SM	лтн	41.68	REIMB CH LOCKBOX •
4/18/24	100184	350	STATE FAR	MINSURANCE	4,555.00	96-58-4087-9 •
4/24/24	100185	703141	TURNER, LE	INS & GOLD, LLC	750.00	2023 TAXES •
4/24/24	100186	703187	PARADISE (LEANING, LLC	115.00	JANITORIAL •
4/24/24	100187	703800	JDO POOLS	& SPAS	1,480.00	POOL OPENING •
4/25/24	1144	3	ACS WEST,	INC.	70.66	REIMB UNPAID @ CLOSING •
4/25/24	100188	702795	NWP ENER	ΞΥ	530.19	PROPANE •

Totals:

15,799.74

Oyster Lease – Water ground (area) CBTB from Sites to Pierce

Recap:

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2014 Mr. Scott Griffith applied for the Oyster ground which ran under piers and water frontage in front of the CBTB area from Sites on the North to Pierce on the south. (Corrotoman River)

In Dec. 2015 Survey Stakes were placed along the CBTB water front from the Craven's above the Boat Dock to Fish Tales. The stakes were located some 5 ft from the shore, in front of piers, between piers and farther out in the river. Essentially following an old lease that was void when the owner left the area and returned it to the state.

This area as we all know is used heavily for water activity fishing, boating, tubing etc.

The issue – Safety for Recreation and Navigation. Stakes, Broken stakes under water, cages, floating cages etc.

All property owners on the water front became involved in some way. The CBTB Board President representing the CBTB property owners took an active role since this impacted the use of the water for all property owners especially in the Boat Dock and at that time the Beach area.

A committee was formed – Bill Ehlman, Robert Bennett, Jeff Craven, and Jeff Rosenfeld. More than 34 residents became involved in some way.

We worked with VMRC (Virginia Marine Resource Commission) and prepared for the hearing on

August 22, 2017.

A power point presentation was presented. THE RESULT: From the letter received from the Virginia Marine Resource Commission.

"The Commission, after hearing the staff evaluation, Mr. Griffith's testimony, your testimony and the testimony from a number of protestants, voted to deny the entire application concluding that leasing in the area of the requested application would interfere with other existing uses of State owned bottom lands in this area."

WHAT THEN:

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I, Bill Ehlman worked with VMRC to come up with a new proposed area for lease that would protect the areas we fought hard to protect, and would also essentially protect the whole river in front of CBTB across to Drum Point.

Meanwhile, property owners who could get Riparian rights made application and got them.

I then made application for the new lease area and was assigned that lease area. In order to complete the approval process a survey must be completed. Normally that is completed shortly after the application is received. However, with the unwritten understanding of the VMRC previous management I have been able to delay the surveying since 2017 (7 years) and been protecting this area without survey and lease payments.

NOW THINGS HAVE CHANGED. Personnel have retired, management has changed. VMRC is demanding to schedule a Survey - \$750.00 approximately 60 acres. Then pay the annual lease fee of \$90.00. 60 x \$1.50 = \$90.00

1. Survey will be scheduled.

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- 2. Need someone and/or a team of volunteers to cut and trim the Bamboo stakes required for marking the lease area. And locate them in the area where VMRC surveyor can pick them up. (boat dock area)
- 3. The stakes are supposed to remain in the water for at least 2 weeks. Need someone with a Pontoon boat to be available with a team to pick up (remove) those stakes from the river.
- 4. Since the technology for raising oysters has improved from originally bottom harvesting to floating cages this lease can be monetized (generate revenue). If that happens there will be cages in many areas of our area.
- 5. We are looking for someone who is younger and who is committed to be here in CBTB for a long, long, time and is committed to protecting this river area and take over this

lease.

6. The CBTB Board in 2017 stated their interest in taking responsibility for the lease if offered in order to protect the area for CBTB use and recreational safety. Is the Board still interested?

Now needed:

Someone to take over ownership

Volunteers

If no one then consider letting the application go and VMRC close the file and the lease will again be available to anyone who applies and then CBTB and Property owners will have to fight

all over again.

Bill Ehlman 804-462-7353

June 7, 2024

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6/8/24

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