Sydenham Parish Council

Minutes of Parish Council meeting 7th November 2019 at 7.30pm in the Old School Room

Present:	Michael May (MM)	
	David Wilkins (DW)	
	Cheryl Belson (CB)	
	Heather Mullins (HM) – Clerk	
Apologies:	Alison Isherwood (AI)	
	Hayley Smith (HS)	

112	Members' declaration of interests (for items on the agenda)	No interests declared.	
113	Approval of minutes	The minutes of the previous meeting were approved and signed.	
114	Planning	None There will be a meeting with the Chief Executive of Soha in December for an update on Sydenham Grove.	
115	Finance	The following items were approved for payment:£3.09SSE telephone box October£7.96Buzz Networks virtual landline£308.00Clerk's salary for November£28.15DM expenses, fuel for mower£173.52HMRC national insurance£47.88GoDaddy email renewal for NP Group, 12 months£359.64GoDaddy website builder for village website, 3 year renewal£45.60Community Heartbeat, spare pads for defibrillator£150.00estimate for ditch clearance	
116	NatWest Current a/c: b/f £16,860.72 NatWest Reserve	Payments:£63.23Clerk's expenses – paper, stamps, print cartridges£1,242.81Clerk's salary for Sept plus overtime April to date£3.09SSE, October supply for defibrillator£7.96Buzz Networks virtual landline (Oct)£12,000.00transfer to reserve account£19.84HMRC Cumbernauld PAYE 6.5.19-5.6.19 month 02£153.68HMRC Cumbernauld PAYE 6.9.19-5.10.19 month 06Receipts:£2,617.25£2,617.25CIL receipt P17/S2649/FUL	Closing balance at 31/10/19 £5,987.36
	a/c: b/f £12,132.76	£12,000.00 transfer of funds from current account £3.51 interest for October	£24,136.27

Signed Date

	Signed	Date	
124		Benches at playing field and Plough Corner The Plough Corner bench is due to be fitted this weekend and once	
		and the remainder will be completed shortly, together with the ditch clearance. The parish council is very grateful to the volunteers who undertake the grass cutting.	
23		Grass cutting and verges Most of the scheduled verge and hedge work has been carried out	
.22		 Parish footpath review A list of unresolved footpath issues has been received from the Ramblers, most of which have previously been reported to OCC. The new list to be looked at for further reporting. A reported access issue on Footpath 10 has been cleared. 	
121		Neighbourhood Plan The Inspector's report is awaited, which we hope to have before Christmas.	
		The postponed resurfacing work will be done next week whilst the road is closed for drainage investigation opposite Byre House. The pinch point signage is nearly complete, and the white lining will be done once the surfacing is finished. The process of implementing a 20mph zone is being investigated. The anticipated costs for each stage of the scheme to be requested. The next stage for the proposed traffic calming chicane in Park View would be to have plans drawn up. Enquiries to be made for suitable draughtsmen. The list of approved contractors has been requested from OCC Highways. Our County Councillor Jeannette Matelot will be attending the December meeting to discuss speeding matters.	нм
.19 .20		Playing Field The hedging has been completed and the grass is still being regularly mown. A replacement sign to be obtained to prevent parking in front of the gate. Estimates to be obtained. Speeding and pinch point installation	DW
L 18	Matters carried forward	SSE SSE are still being pressured to complete works as soon as possible.	MM
.17		Finance report – outturn against budget circulated. The draft budget for 2020/2021 was discussed and amendments suggested. The revised budget to be circulated for comment before the December meeting. Further information to be sought on grant options.	НМ

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		installed.	
125		Survey on leisure facilities The survey will be circulated shortly.	CB/AI
126		Noticeboard on Plough Corner	
-		The refurbishment is in hand and new posts obtained and fitted.	CB/HM
127		Neighbourhood Watch	
		Smartwater details to be sought for inclusion in a newsletter update.	CB
128		Thame Neighbourhood Plan Review	
		Whilst the parish council is happy to work with Thame on cross- boundary matters, moving forward it feels that there is no need or	
		resource to enter into a formal understanding.	HM
129	Matters arising	Chinnor reviewed Neighbourhood Plan	
		A response to be submitted requesting that the proposal for a pinch	
		point by the Emmington junction be included with the existing	
		proposals to install a pinch point by the garden centre and to look at reducing the speed limit along the B4445.	НМ
		reducing the speed limit along the 64443.	FIN
130		Tetsworth Neighbourhood Development Plan consultation	
		No matters arising requiring comment.	
131		Gully clearance	
		OCC to be asked to clear the gullies throughout the village once the	DW
		leaf fall has finished. FixMyStreet can be used for reporting urgent	
		issues in the meantime.	
132	Correspondence	Payroll services – notice of increased fees	СВ
		Pensions Regulator – re-enrolment staging date	HM
133	Any Other Business	Code of Conduct training update	
		Register of Interests, 6 monthly check	
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	The next mee	There being no other business the meeting closed at 21.15pm ting date will be Wednesday 11 th December at 7.30pm in the Old School Re	oom

Signed Date