



## Intake Form

### Identifying Information

1 **Child's Name:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

2 **Address (City, State and Zip):** \_\_\_\_\_

3 **Mother's Name:** \_\_\_\_\_

4 **Address (if different):** \_\_\_\_\_

5 **Phone:** (*home*) \_\_\_\_\_ (*work*) \_\_\_\_\_ (*cell*) \_\_\_\_\_

6 **Father's Name:** \_\_\_\_\_

7 **Address (if different):** \_\_\_\_\_

8 **Phone:** (*home*) \_\_\_\_\_ (*work*) \_\_\_\_\_ (*cell*) \_\_\_\_\_

9 **Step Parent/ Guardian** \_\_\_\_\_

10 **Address (if different):** \_\_\_\_\_

11 **Phone:** (*home*) \_\_\_\_\_ (*work*) \_\_\_\_\_ (*cell*) \_\_\_\_\_

### Referral Information

12 **Who referred you?:** \_\_\_\_\_

13 **Connection to Child:** \_\_\_\_\_

14 **Agency name:** \_\_\_\_\_ **Tel:** \_\_\_\_\_



## Intake Form

### Issue of Concern

15 Please describe your main concern or question: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

16 What have you been told by doctors, teachers or others about your concern?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

17 Has your child been given a diagnosis? Yes No

18 When were they last evaluated/ diagnosed? \_\_\_\_\_

19 By whom? \_\_\_\_\_

20 What was the diagnosis? \_\_\_\_\_

### Family Information

	Name	Relationship to child	Occupation or School grade & age	Living with child?	
21	1 _____	_____	_____	Yes	No
22	2 _____	_____	_____	Yes	No
23	3 _____	_____	_____	Yes	No
24	4 _____	_____	_____	Yes	No
25	5 _____	_____	_____	Yes	No



## Intake Form

Marital Status:    *Married*       *Seperated*       *Divorced*       *Single*       *Unmarried/ living together*

If separated or divorced, with whom is your child living? What is the custody arrangement?

Who has legal custody? \_\_\_\_\_

How does each parent discipline? \_\_\_\_\_

What is the child's residence?    Apartment    Single home    Other: \_\_\_\_\_

Has your child experienced a separation, divorce or death?                      Yes                      No

If yes, when/ who? \_\_\_\_\_

Age of your child at the time? \_\_\_\_\_

Child's reaction? \_\_\_\_\_

### Family Medical History

Please identify any of your child's biological relatives (i.e. brother, sister, parent, uncle, aunt, cousin, grandparent) who have had any of the following conditions:

	Condition	Relationship to child	Additional Detail
1	Attention Problems/ Hyperactivity	_____	_____
2	School Difficulties/ Learning Difficulties	_____	_____

Condition

Relationship  
to child

Additional  
Detail



## Intake Form

Emotional/ Psychiatric  
Issues

3

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Autism/ PDD/  
Asperger's Syndrome

4

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Communication/  
Language Issues

5

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Social Difficulties

6

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Alcoholism/  
Substance Abuse

7

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Mental Retardation

8

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Seizure Disorder

9

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Other

10

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Does your child remind you of any of the above noted relatives? Please provide detail.

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## Intake Form

### Pregnancy and Birth History

During Pregnancy, did mother: *(please circle yes/no)*

49 Drink alcohol? No Yes If yes, how frequent? \_\_\_\_\_

50 Smoke cigarettes? No Yes If yes, how frequent? \_\_\_\_\_

51 Take any drugs? No Yes If yes, which ones/  
how frequent? \_\_\_\_\_

52 Take any medications? No Yes If yes, which ones/  
how frequent? \_\_\_\_\_

53 Birth was: Vaginal Cesarean Breech Multiple Births

54 Birth weight: \_\_\_\_\_

55 Full Term? Yes No If premature, how many weeks early? \_\_\_\_\_

56 Were there any complications? No Yes If yes, please explain \_\_\_\_\_

### Early Developmental History

57 Were there any problems in the first year of life? Yes No

58 If yes, please specify? \_\_\_\_\_

59 During the first 12 months, was your child: *(please circle yes or no)*

60 Difficult to feed? Yes No

61 Difficult to get to sleep? Yes No

62 Difficult to put on a schedule Yes No

63 Easy to comfort? Yes No

64 Alert Yes No

65 Cheerful Yes No

66 Colicky Yes No



## Intake Form

Affectionate Yes No

Overactive/ In constant motion Yes No

Sociable Yes No

How old was your child when they: Age If not sure of age, please estimate if:  
( Circle one )

Walked \_\_\_\_\_ Early Average Late

Said first words \_\_\_\_\_ Early Average Late

Began using sentences \_\_\_\_\_ Early Average Late

Toilet trained \_\_\_\_\_ Early Average Late

Had they ever had: (please circle yes or no)

Chronic ear infections Yes No

Seizures Yes No

Lead poisoning Yes No

Head injury or concussion Yes No

Had they ever had any serious illness or hospitalization Yes No

If yes, please explain: \_\_\_\_\_

### Behavior/ Mental Health

Does your child currently receive any mental health services ( therapy, counseling, etc..)? Yes No

If yes, with which agency? \_\_\_\_\_

Therapist \_\_\_\_\_

Telephone # \_\_\_\_\_

Reason \_\_\_\_\_



## Intake Form

87 Has your child seen a therapist in the past?

88 If yes, please explain \_\_\_\_\_

89 Therapist \_\_\_\_\_

90 Telephone # \_\_\_\_\_

91 Reason \_\_\_\_\_

92 Is there any current DSS involvement?

Yes

No

93 If yes, please explain. \_\_\_\_\_

94 Has there been any DSS involvement in the past?

Yes

No

95 If yes, please explain. \_\_\_\_\_

### Social History

96 Does your child have friends in school?

Yes

No

97 Does your child have friends outside of school  
98 (i.e. neighborhood, afterschool activities, camp)

Yes

No

99 Does your child have difficulty making friends?

Yes

No

100 If yes, why? \_\_\_\_\_

101 Does your child have difficulty keeping friends?

Yes

No

102 If yes, why? \_\_\_\_\_

103 Does your child prefer to play alone?

Yes

No

Does your child prefer to play with younger  
104 children? Prefers to be with adults?

Yes

No

Are you concerned with the behavior/habits of  
your child's friends (i.e. smoking, school tardiness,  
105 staying out late, substance use, risky behavior)?

Yes

No

106 What activities does your child enjoy (or do well)? \_\_\_\_\_

Has your child's interest in these activities  
107 declined recently?

Yes

No

108 If yes, please explain? \_\_\_\_\_



## Intake Form

### Educational Information

Name of Current School: \_\_\_\_\_ Grade: \_\_\_\_\_

Tele: \_\_\_\_\_ Address: \_\_\_\_\_

Teacher or school contact: \_\_\_\_\_

Has (s)he ever repeated a grade: \_\_\_\_\_ Yes No

If yes, which grade? \_\_\_\_\_

Is there an I.E.P.? No Yes If yes, date of last meeting \_\_\_\_\_

Is there a 504 plan? No Yes

Is the child receiving any extra help or accommodations at school? Yes No

If yes, please explain: \_\_\_\_\_

Has the child received extra/ special help in the past? Yes No

If yes, please explain: \_\_\_\_\_

If child does (or has) received services, please specify:

Reading \_\_\_\_\_

Resource Room \_\_\_\_\_

Aide \_\_\_\_\_

In-Class help \_\_\_\_\_

Occupational Therapy \_\_\_\_\_

Separate Class \_\_\_\_\_

Physical Therapy \_\_\_\_\_

Counseling \_\_\_\_\_

Speech/Language Therapy \_\_\_\_\_

Other (please explain) \_\_\_\_\_

Has the child ever had a developmental, psychological, neuropsychological or educational (CORE) evaluation?

If yes, please when? \_\_\_\_\_

Where? With Whom? \_\_\_\_\_





## Intake Form

Have you requested, or is your child scheduled to be tested through the school in the near future (i.e. CORE evaluation)?

If yes, please when? \_\_\_\_\_

Please describe your child's academic abilities in the following subjects; is (s)he at, above or below grade level? Please describe:

	<u>Above</u> Grade Level	<u>At</u> grade Level	<u>Below</u> Grade Level
Math:	_____	_____	_____
Reading:	_____	_____	_____
Writing:	_____	_____	_____
Spelling:	_____	_____	_____

Approximately how many school days has your child missed this year? \_\_\_\_\_

Last year? \_\_\_\_\_

Does your child's current functioning interfere with their participation in school?

**IMPORTANT: PLEASE SEND COPIES OF MOST RECENT EVALUATIONS, REPORTS AND EDUCATION PLANS (IEPs, 504 Plans) WITH THIS FORM**



## Intake Form

### Fine Motor Skills:

141 Does your child have fine motor problems (i.e. writing, drawing, pencil grasp)?

142 If yes, please specify: \_\_\_\_\_

143 Has (s)he ever had an Occupational Therapy (OT) evaluation?

144 If yes, when? \_\_\_\_\_

145 Results? \_\_\_\_\_

146 Has (s)he received OT services? \_\_\_\_\_ Currently \_\_\_\_\_ In the past

147 If yes, where? \_\_\_\_\_

148 Please elaborate on any problems/concerns in this area: \_\_\_\_\_

### Gross Motor Skills:

149 Does your child have any gross motor problems (i.e. walking, running, bike riding)?

150 If yes, please specify: \_\_\_\_\_

151 Does your child use any special equipment (i.e. wheel chair, braces)?

152 If yes, please specify: \_\_\_\_\_

153 Has (s)he ever had a Physical Therapy (PT) evaluation?

154 If yes, when? \_\_\_\_\_

155 Results? \_\_\_\_\_

156 Has (s)he received PT services? \_\_\_\_\_ Currently \_\_\_\_\_ In the past

157 If yes, where? \_\_\_\_\_

158 Please elaborate on any problems/concerns in this area: \_\_\_\_\_



## Intake Form

### Vision

Does your child have:

Trouble seeing at a distance? yes \_\_\_\_\_ no \_\_\_\_\_

Trouble seeing up close? yes \_\_\_\_\_ no \_\_\_\_\_

Ever been to an eye doctor? yes \_\_\_\_\_ no \_\_\_\_\_

When? \_\_\_\_\_

Wear glasses for distance? yes \_\_\_\_\_ no \_\_\_\_\_

Wear glasses for reading? yes \_\_\_\_\_ no \_\_\_\_\_

If yes, since when? \_\_\_\_\_

### Survey of Symptoms/ Problems

**Do you feel your child has/had any of the following symptoms/problems more than is typical for his/her age?** If not, please leave question blank.

Currently In the past

Often defies adult rules: \_\_\_\_\_

Often angry/resentful: \_\_\_\_\_

Often argues with adults: \_\_\_\_\_

Often loses temper: \_\_\_\_\_

Blames others for mistakes: \_\_\_\_\_

Refuses to go to school: \_\_\_\_\_

Frequent nightmares: \_\_\_\_\_

Excessive preoccupation with ideas  
of objects: \_\_\_\_\_

Uses alcohol/drugs: \_\_\_\_\_

Often bullies/threatens: \_\_\_\_\_

Initiates physical fights: \_\_\_\_\_

Often truant from school: \_\_\_\_\_

Cruel to animals: \_\_\_\_\_

Destroys property: \_\_\_\_\_

Deliberately sets fires: \_\_\_\_\_

Difficulty keeping friends: \_\_\_\_\_



## Intake Form

	Currently	In the past
184 Self-injurious behaviors:	_____	_____
185 Can't stop thinking about things:	_____	_____
186 Overreacts to noise or touch:	_____	_____
187 Poor social interactions:	_____	_____
188 Extreme mood swings:	_____	_____
189 Often irritable:	_____	_____
190 Depressed mood:	_____	_____
191 Often sad/cries easily:	_____	_____
192 Sleep Problems:	_____	_____
193 Repeats certain actions:	_____	_____
194 Gets upset by changes in routine:	_____	_____
195 Excessive anxiety:	_____	_____
196 Lies often:	_____	_____
197 Thinks about death:	_____	_____
198 Panic attacks/ Unusual Fears	_____	_____
199 Steals:	_____	_____
200 Thinks about or talks about suicide:	_____	_____
201 Somatic complaints (headaches, stomach aches):	_____	_____
202 Strange or bizarre ideas:	_____	_____
203 Motor or vocal tics	_____	_____

**Please place a check mark in the column that best describes your child:**

	Not at all	Just a little	Pretty much	Very Much
204 1. Often fails to give close attention to details or makes careless mistakes in schoolwork, work or other activities	_____	_____	_____	_____
205 2. Often has difficulties sustaining attention in tasks or play activities	_____	_____	_____	_____
206 3. Often does not seem to listen when spoken to	_____	_____	_____	_____
207 4. Often does not follow through on instructions and fails to finish schoolwork or chores (not due to oppositional behavior or failure to understand instructions)	_____	_____	_____	_____



## Intake Form

		Not at all	Just a little	Pretty much	Very Much
208	5. Often has difficulty organizing tasks and activities	<hr/>	<hr/>	<hr/>	<hr/>
209	6. Often avoids, dislikes or is reluctant to engage in tasks that require sustained mental effort (i.e. homework)	<hr/>	<hr/>	<hr/>	<hr/>
210	7. Often loses things necessary for tasks or activities (i.e. toys, school assignments, pencils, books or tools)	<hr/>	<hr/>	<hr/>	<hr/>
211	8. Is often easily distracted by extraneous stimuli	<hr/>	<hr/>	<hr/>	<hr/>
212	9. Is often forgetful in daily activities	<hr/>	<hr/>	<hr/>	<hr/>
213	10. Often fidgets with hands or feet, or squirms in seat	<hr/>	<hr/>	<hr/>	<hr/>
214	11. Often leaves seat in classroom or other situations in which remaining seated is expected (i.e. dinner table)	<hr/>	<hr/>	<hr/>	<hr/>
215	12. Often runs about or climbs excessively in situations where it is inappropriate (in adolescents or adults, may be limited to subjective feelings of restlessness)	<hr/>	<hr/>	<hr/>	<hr/>
216	13. Often has excessive difficulty playing or engaging in leisure activities quietly	<hr/>	<hr/>	<hr/>	<hr/>
217	14. Is often "on the go" or acts as if "driven by a motor"	<hr/>	<hr/>	<hr/>	<hr/>
218	15. Often talks excessively	<hr/>	<hr/>	<hr/>	<hr/>
219	16. Often blurts out answers before questions have been completed	<hr/>	<hr/>	<hr/>	<hr/>
220	17. Often has difficulty waiting their turn	<hr/>	<hr/>	<hr/>	<hr/>
221	18. Often interrupts or intrudes on others (i.e. butts into conversation or games)	<hr/>	<hr/>	<hr/>	<hr/>



## Intake Form

In your own words, please describe your concerns. Please add any additional information that you feel is important and may be helpful in our assessment:



## Intake Form

What **specific** questions do you have that you hope an evaluation will answer?

Signature of person completing this form:

Relationship to child:

Date: \_\_\_\_\_

*Important: If your child is taking medication for attention problems (ADHD), please contact NAGB prior to the testing appointment to discuss whether (s)he should take the medication the day of the appointment.*