Long Beach Concert Choir Association's



Christmas on the Avenue Festival

Saturday, December 8, 2018

Harper McCaughan Town Green
Jeff Davis Ave., Long Beach

Dear Vendors,

We are now taking applications for booth space for our annual Christmas on the Avenue Arts and Craft Fair. 10 x 10 booth space will be **$50.** To reserve your space, please complete the enclosed forms and return it with your payment to **LBCCA, P.O. Box 518, Long Beach, MS 39560**. Applications will be accepted until December 1, 2018.

The city of Long Beach is requiring a vendor's license for this event. The fee is **$10.00**, and the application is enclosed Please note that the payment for the vendor license will need to be made payable to the City of Long Beach. We will take care of picking up the license for you with your completed paperwork and have it at the festival site at check in. The City of Long Beach requires a tax id# on the application.

Please contact us at lbccaexecboard@gmail.com if you have any further questions.

Thank you for your support,
LBCCA

RULES

- Set up will be from 7:00 am to 9:00 am, and break down will be from 4:00 pm to 6:00 pm. Booths must be staffed at all times. Please remove all trash from the site.
- All sales tax is the vendor's responsibility.
- Cancellations are accepted, however, **no refunds will be given**.
- The Festival is held rain or shine so there are no refunds or rescheduled dates due to weather.
- Exhibitors must bring their own display materials.
- Hold harmless agreement must be signed and sent with application.
- Vendors purchasing booth space with electricity needs must bring their own extension cord and power strips. The power capabilities at the Town Green are very limited. You may need a generator to ensure your needs are met.
- No alcoholic beverages.

Long Beach Concert Choir Association
Christmas on the Avenue

Booth Name _____

Vendor information:

Last Name_____ First Name_____

Street_____

City_____ State_____ Zip_____

Phone_____ E-mail_____

No. of spaces_____ Amount paid_____

Items to be sold_____

_____

Electricity needs: YES NO
If yes, please specify what your needs are (i.e.. AMPs, etc.): _____

HOLD HARMLESS AGREEMENT

I have read all the rules carefully and agree to abide by them.

I, _____, agree to hold harmless LBCCA, the Long Beach High School and Concert Choir from any claim for damages, loss, cause of action, or cost whatsoever, in connection with Christmas in the Park, including but not limited to injury to person, damage to property, loss by fire, theft or any other cause, nor will I/we be party to any lawsuit. This is a legal and binding hold harmless agreement. I also agree to comply with the established rules as stated below.

Signature_____ Date_____

Co-worker's Signature_____ Date_____

LBCCA use only:
Application received date: _____

Paid date: _____ Check _____ or Cash

City Permit Application received date _____

Parade Vendor Application

Return to City of Long Beach; Attn: Permits; P.O. Box 929 Jeff Davis Avenue 39560; By Fax (228) 863-1558; By E-mail: veronica@cityoflongbeachms.com

www.cityoflongbeachms.com

Today's date: _____

1. Name of your business_____
2. Location of the event _____
3. Name of the event _____
4. Date of the event _____
5. Mailing address _____

   _____
6. Phone number (B)_____(H)_____(C)_____
7. Description of your business/items sold: _____

   _____
8. Number of employees _____(MUST have at last one(1))
9. Applicant's name _____
10. Business MISSISSIPPI Sales Tax ID number or SSN _____
    * *YOUR LICENSE WILL NOT BE PROCESSD, IF LEFT BLANK*
11. Applicant's home address (if different from mailing address) _____

    _____
12. Applicant's title _____

I HEREBY CERTIFY THAT ALL INFORMATION GIVEN ON THIS APPLICATION FOR THE PURPOSE OF SECURING PRIVILEGE LICENSE AND DETERMINING THE AMOUNT IS TRUE AND CORRECT.

_____

SIGNATURE

$10.00 FEE/EACH LICENSE