

BOARD OF TRUSTEES

September 8, 2020

Members Present: Lacey Rowell, Terry Brungardt, Bruce Wallace, Steve Snow and Mark Stanke.

Members Absent: None.

Staff Present: Jill Ray – Town Clerk; Drayton Morgan - Police officer; Margaret Stratton - Treasurer.

Others Present: Joe Weaver; Town Attorney; Kaci Snow.

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Thursday September 3, 2020 @ 12:00 p.m.**
- 2. Consider approval or amendment of minutes of the Regular Meeting August 6, 2020 with action as necessary. Trustee Wallace made a motion to approve the minutes for the Regular meeting held August 6, 2020 with the following changes, strike the statement under item #13 and add the following to item #14 start with Confirm the appointment of Treasurer Stratton having designated/appointed Nicole Lawless as Deputy Treasurer. Seconded by Trustee Rowell. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Rowell, aye; Trustee Stanke, aye. Mayor Wallace declared the motion carried.**
- 3. Consider approval of claims, checks, and warrants for the month of August 2020, with action as necessary. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of August 2020. Seconded by Trustee Snow. Roll Call vote: Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Rowell, aye; Trustee Stanke, aye. Mayor Wallace declared the motion carried.**
- 4. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Fire Chief Brungardt reported that there were 5 total runs for August has been a slow month. No Action.**
- 5. Consider and discuss report submitted by the Police Chief, with action as necessary. Officer Morgan gave a report stating it has been a slow month nothing to report. No Action.**
- 6. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener stated that they have been mowing a lot this month, the only thing to report is that the east and west lift stations have been working a lot of extra hours and we have been monitoring and have found pvc shavings that are believed to be causing the issue, we need to get the board's approval to have both lift stations cleaned out. I have given you an estimate from Dan Echols for both clean-outs. No Action.**

7. Consider and discuss the cancellation of the Chase credit card, also what is to be done going forward, with action as necessary. Clerk Ray advised the board that the Chase credit cards have been cancelled and the account closed due to not having a social security number and date of birth attached to the account. No Action.
8. Consider and discuss the approval to move forward and apply for the Arvest Bank purchasing card, with action as necessary. Clerk Ray advised the board that our option to have a Visa Card without having a social security number or date of birth attached is a purchase card that is issued by Arvest Bank, to move forward Arvest bank has requested a copy of the minutes with the Board of Trustees approval to move forward and apply. Trustee Rowell made a motion to move forward and apply for the Arvest Bank purchasing card. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
9. Consider and discuss the approval of the agreement from Insight Screening Service, with action as necessary. Trustee Rowell made a motion to approve the agreement from Insight Screening Service. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
10. Consider and discuss accepting resolution no. 2020-08 for the approval of June 28, 2018 weighted voting amendment to agreement creating the 9-1-1 association of central Oklahoma governments, with action as necessary. Trustee Rowell made a motion to accept the resolution no. 2020-08 for the approval of June 28, 2018 weighted voting amendment to agreement creating the 9-1-1 association of central Oklahoma governments. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
11. Consider and discuss accepting resolution no. 2020-07 regarding the funding pursuant to the cares act and the coronavirus relief fund, with action as necessary. Trustee Snow made a motion to accept the resolution no. 2020-07 regarding the funding pursuant to the cares act and the coronavirus relief fund. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss the park equipment grant with approval to proceed with purchase, with action as necessary. Trustee Rowell made a motion to table until next month meeting. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.
13. Consider and discuss the height regulations for C-A/R zoned property and what action needs to be taken to enforce the regulations, with action as necessary. Mayor Wallace advised Attorney Joe Weaver to move forward and get results. No Action

14. Consider entering into executive session for the purpose of the following.

- a. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma, Case No. CJ-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B(4). Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, aye. Mayor Wallace declared the motion carried.

Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Stanke. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, abstain (conflict of interest). Mayor Wallace declared the motion carried.

15. Consider reconvening into open session. Trustee Stanke made a motion to reconvene into open session. Seconded by Trustee Brungardt. Roll call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Wallace, aye; Trustee Stanke, aye; Trustee Snow, abstain (conflict of interest). Mayor Wallace declared the motion carried.

16. Consider taking action on the following:

- a. Discussion concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma, Case No. CJ-2018-337, District Court of Canadian County, Oklahoma, with action as necessary.

No Action at this time.

17. Remarks and inquiries of the governing body members. None. No Action.

18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.

19. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Stanke. Roll Call vote: Trustee Snow, aye; Trustee Brungardt, aye, Trustee Stanke, aye; Trustee Wallace, aye; Trustee Rowell, aye. Mayor Wallace declared the motion carried.

Bruce Wallace, Mayor

ATTEST:

Jill Ray, Clerk