

TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'
MEETING MINUTES

TRINITY COUNTY FAIRGROUNDS
6000 HWY 3, HAYFORK CA 96041

Zoom Link Info:

Meeting ID: 838 6216 5736
Passcode: 563223
Dial In: 1-669-444-9171

November 21, 2024
6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Michael Thompson, Vice President, Director, 2 nd District
Marjie Watkins, Director, 1 st District	Donny Case, Director
Adrien Keys, Director, 3 rd District	Terra Kephart, Director
Adam Dummer, Director, 4 th District	Krista Hymas, Director
Jenny Millsap, Director, 5 th District	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board during the “Open Comment” portion of the Agenda regarding items not agendized. Then prior to Board Discussion of New Business, after a motion is made and the Board President calls for “Public Comment”, Once “Public Comment” is closed all discussion of Agenda items is limited to Fair Board Directors, unless input is requested by a Director. The Board of Directors have agreed to each person being limited to 3 minutes speaking time.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by **Dennis Rourke** at **6:30pm**

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Rollcall: Watkins Yes, Thompson Yes, Dummer Yes, Hymas Yes, Kephart Yes
Rourke Yes, Keys Yes, Case Yes, Millsap Yes

3. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No Comments

4. CONSENT AGENDA & MINUTES

- a. APPROVE OCTOBER 24, 2024, MEETING MINUTES & NOVEMBER 21, 2024 MEETING AGENDA
Motion to Approve by Millsap, Seconded by Hymas, Motion carries unanimous

5. APPROVE OCTOBER 2024 FINANCIAL REPORTS

Motion to Approve by Watkins, Seconded by Thompson, Motion carries unanimous

6. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

7. CEO'S REPORT – Full Report Attached, Discussion Below

Krista Hymas is coming up for re-election

Carrie took Cyber Security training. She reported many Facebook links are scams, and we should be careful how we use the office computers. Another fair had been hacked and almost cheated out of a significant amount of money.

Carrie is still working with the Grant Writer (4-member team). We were awarded a federal grant (\$142,000). Carrie was interviewed by Channel 12 News about the grant award. The Grant Writer only works with non-profits and takes a percentage of the award. Fairgrounds have become a location of concern because they are used as polling places and people gather in large numbers.

The Grant writer will manage the federal grant. Carrie will manage the state grant. The state grant will have less restrictions on how it is spent. The work will have to be done and paid for by the fair, then a reimbursement will be submitted. We may need a bridge loan to cover the payments until they are reimbursed.

Carrie is hoping to use the money for training, security cameras, lighting, and a PA system, all related to security of the grounds.

8. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Director Dennis Rourke (Chairman), Director Michael Thompson, Director Marjie Watkins (Finance Committee Chair), Carrie Bayley
Nothing to report.
- b. **FINANCE COMMITTEE:** Director Marjie Watkins (Chairman), Director Michael Thompson, Sue Erenberger, Carrie Bayley
Nothing to report.
- c. **NOMINATING COMMITTEE:** Director Adam Dummer (Chairman), Director Marjie Watkins
1 Director is up for re-election. Vice President, Michael Thompson, will become President, Terra Kephart is interested in becoming Vice President. Vote and appointment will happen at the annual board meeting in January.
- d. **JR. LIVESTOCK COMMITTEE:** Director Krista Hymas (Chairman), Jennilea Brookins (Vice Chairman), Director Michael Thompson, Director Marjie Watkins, Carrie Bayley
Notes are attached.
One buyer has not paid. Krista will take it to small claims.
Dennis asked about the issue with the Independent Exhibitor. It was explained the Exhibitor's work was not complete and she was fined. There is an Independent Exhibitor Committee as part of the JLC. They will oversee any Independents that want to exhibit next year.
- e. **TCFA MOTORSPORTS:** Director Donny Case (Chairman), Angela Riggs, Russ Newman, Teresa Newman, Carrie Bayley, Teresa Miller
Getting ready for the New Year's Eve Enduro.

- f. **EQUESTRIAN EVENT COMMITTEE:** Jerry Hlavac (Chairman), Director Jenny Millsap, Carrie Bayley, Teresa Miller

Jerry is still working to get the rocks removed from the arena. He has been doing clean up and leveling activities. He estimates he has put in about 191 hours working and researching.

Jenny Millsap suggested using people who need community hours to help with the area prep. Gymkhana has been cancelled because of weather.

9. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Director Adrien Keys (Chairman), Director Terra Kephart, Carrie Bayley
Nothing to report.

- b. **GRANTS & FUNDRAISING COMMITTEE:** Director Terra Kephart (Chairman), Carrie Bayley, Teresa Miller
Bingo will be Saturday with a \$700 progressive pot. If no one wins, the December pot will go up to \$1000.
Bunco is December 6.
Pancakes with Santa and Festival of Trees will be December 14. TCA will be cooking.

- c. **EXHIBITOR'S HANDBOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Shelby Proud, Teresa Miller, Jennilea Brookins, Christina Merritt, Krista Hymas
There may be a draft before Christmas.

- d. **SPONSORSHIP:** Director Terra Kephart (Chairman), Director Adrien Keys, Director Donny Case, Carrie Bayley, Teresa Miller, Shelby Proud
Festival of Trees will have \$1500 to \$2000 in gifts per tree.

- e. **WELL COMMITTEE:** Director Donny Case (Chairman), Director Adrien Keys, Director Terra Kephart, Chuck Sauer, Carrie Bayley, Teresa Miller
Well has been winterized.
There has been no contact about the well rehab.

- f. **RODEO COMMITTEE:** Director Terra Kephart (Chairman), Director Michael Thompson, Laurel Dummer, Jud Frietas, Krista Hymas, Jennilea Brookins, Carrie Bayley, Teresa Miller
Nothing to report.

- g. **LOGGING SHOW COMMITTEE:** Teresa Miller (Chairman), Director Donny Case, Director Jenny Millsap, Jason McCollum, Jason Jurin, Aaron Haight, Taylor Haight, Shelby Proud, Carrie Bayley
There were some participants that were upset and accused the winner of cheating. It had to do with the motor size in the Hot Saw event. It was suggested that the Hot Saw event should be separate from the other saw events.

10. CORRESPONDENCE:

- | | |
|---|---|
| a. Indian Ed Day Thank You Card | Fair |
| b. 2025 Board Meeting Schedule | g. GMM 2024-17 Grants Central System |
| c. JLC November 2024 Financials | h. TCFA Board Appointee for District 5 |
| d. 2025 Jr. Livestock Independent Packet | i. October 2024 Board or Committee Financials |
| e. November CEO Report | |
| f. NSGP Allocation Letter, Trinity County | |

11. NEW BUSINESS

- a. Approve Revised 2025 Jr. Livestock Independent Packet, recommended by Jr. Livestock Committee
Motion to Approve by Thompson, Seconded by Millsap, Motion carries unanimous
- b. Approve 2025 Fair Date: Wold Amusements Carnival available July 10-13, 2025
Motion to Approve by Thompson, Seconded by Dummer, Motion carries unanimous
- c. Approve Accounts Receivable Bad Debt Forgiveness for Angelo Cattaneo of \$661.50 from 2023
Motion to Approve by Watkins, Seconded by Keys
Discussion: Cattaneo accused the fair maintenance people of damaging his truck while it was in storage. Carrie asked him to get estimates, but never received anything. Last year he had people staying here during fire camp and promised to pay for their sites. He decided he didn't need to pay because of the "damage". He has been combative and unfriendly.
Vote was as follows
Yes: Watkins, Thompson, Hymas, Kephart, Keys, Case
No: Dummer, Millsap, Rourke
Motion Carries
It has been suggested that the association no longer do business with Angelo Cattaneo because of the ongoing conflict he brings.
- d. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS
INTERIM RENTAL:
 - a. RA24-31e – Addendum - Choua Yang**STORAGE RENTAL:**

a. RA25-01s – Mark Neer	h. RA25-08s – Jim Underwood
b. RA25-02s – Rod Patton	i. RA25-09s – Carol Fall
c. RA25-03s – Teresa Carrigan	j. RA25-10s – Ray Eslick
d. RA25-04s – Mark Neer	k. RA25-11s – TCRC
e. RA25-05s – Jeremy Wardrip	l. RA25-12s – Candi Geraths
f. RA25-06s – Edward Burch	m. RA25-13s – Bear Aikins
g. RA25-07s – Steve Felch	n. RA25-14s – Chris Stimson

12. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

- a. CEO Annual Review

13. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

Closed session started at 7:45 pm

Closed session ended at 8:06 pm

Dennis Rourke reported out: CEO salary for 2025 will remain the same.

14. DIRECTORS' REPORTS

15. ADJOURNED

Adjourned by **Dennis Rourke** at 8:06pm

Submitted By: