

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*  
Joseph Sawicki, *Secretary*  
Kent D. Nation, *Treasurer*

Rick Tisa, *Vice-Chairman*  
Joseph S. Boldaz, *Asst. Secretary/Treasurer*  
Anita M. Ferez, *Administrator*

## Meeting Agenda for August 9, 2018

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joseph S. Boldaz (JSB) \_\_\_\_\_, Sandra G. Martin (SGM) \_\_\_\_\_, Kent D. Nation (KDN) \_\_\_\_\_, Joseph Sawicki (JS) \_\_\_\_\_ and Rick Tisa (RT) \_\_\_\_\_.

**Others Present**

Engineer \_\_\_\_\_, Operator \_\_\_\_\_, Solicitor \_\_\_\_\_, Administrator \_\_\_\_\_

**Public Notification:**

**Action on Minutes of Previous Meeting(s)**

- July 12, 2018 regular meeting

**Public Comment:**

1. Chris Salcito, 155 Old Spring Road.

**Action/Discussion Items:**

1. Swimming Pools.
2. Sewer Easement – 59 Connie’s Drive (not a mandatory connection).
3. Operator.
4. Rules and Regulations.
5. Ashberry driveway – construction agreement.
6. Planning Committee – discuss future expansion.
7. Budgets and Rates.
8. Acquisition.

**Reports:**

1. Engineer – attached
2. Solicitor
3. Administrator - attached

**Correspondence/Communications** (information to note)

1. Portnoff status report – as of June 30, 2018.
2. Correspondence dated July 23, 2018 from Christopher Salcito of 155 Old Spring Road re deduction for non-sewer related water usage.
3. Email dated July 30, 2018 from Joanne Porter of 18 N. Hawthorne Road re exception in sewer billing for non-sewer related water usage.
4. Correspondence dated August 1, 2018 from CEC regarding review of preliminary/final land development plan of Traditions of America.

**New Business**

- 1.

**Payment of Bills / Account Balances**

As of July 31, 2018: Friendship Village account balance was \$76,365.97 and Kimberwick account balance was \$150,637.38.

1. Friendship Village Sewer District- \$\_\_\_\_\_ and ratified payments of \$2,547.39 made on 7/25/2018.  
Payroll of \$4,776.11 made 8/09/2018 for the month of July 2018.

Shared Service Agreement – breakdown for July 2018.

Carroll Engineering Corporation – breakdown for June 4, 2018 to July 1, 2018.

**Dates of Upcoming Meetings**

1. Board of Supervisors, on Thursdays, August 16, 2018 and September 6, 2018, at 7:30 p.m.
2. Municipal Authority, Thursday, September 13, 2018 at 7:00 p.m.

**WHO IS ATTENDING 8/16/2018 BOS MEETING TO GIVE REPORT?**

**Adjournment** (time: \_\_\_\_\_)