

**GROUNDWATER  
MANAGEMENT  
AREA 8**

**JOINT PLANNING MEETING**

**CLEBURNE CONFERENCE CENTER  
1501 W. HENDERSON  
CLEBURNE, TX 76033**

**TUESDAY  
JANUARY 31, 2017  
10:00 AM**

**NOTICE OF MEETING  
GROUNDWATER MANAGEMENT AREA 8**

Notice is hereby given that the groundwater conservation districts located wholly or partially within Groundwater Management Area (GMA) 8, as designated by the Texas Water Development Board (TWDB), consisting of the Central Texas Groundwater Conservation District, Clearwater Underground Water Conservation District, Middle Trinity Groundwater Conservation District, North Texas Groundwater Conservation District, Northern Trinity Groundwater Conservation District, Post Oak Savannah Groundwater Conservation District, Prairielands Groundwater Conservation District, Red River Groundwater Conservation District, Saratoga Underground Water Conservation District, Southern Trinity Groundwater Conservation District, and Upper Trinity Groundwater Conservation District will hold a **Joint Planning meeting at 10:00 A.M. on Tuesday, January 31, 2017**, at the **Cleburne Conference Center** located at **1501 W. Henderson**, Cleburne, TX 76033. The meeting will be open to the public. The following items of business will be discussed and potentially acted upon:

1. Invocation.
2. Call meeting to order and establish quorum.
3. Welcome and introductions.
4. Public comment.
5. Consider and act upon approval of minutes from the September 29, 2016, GMA 8 meeting
6. Consider and act upon formally classifying non-relevant aquifers
7. Consider and act upon approving the GMA 8 Resolution 2017-01 adopting the DFC for relevant aquifers
8. Consider and act upon approving the GMA 8 Explanatory Report, including authorizing the administrative District to make any necessary non-substantive revisions, submit the transmittal letter, DFC resolution, explanatory report, the GAM memo and any other necessary documentation to the TWDB
9. Discussion and possible action on Mullican and Associates existing contract with GMA 8
10. Discussion of possible agenda items and dates for next GMA 8 meeting.
11. Closing comments.
12. Adjourn.

Dated this 10<sup>th</sup> day of January, 2017.

Eddy Daniel, Chair  
Groundwater Management Area 8

*The above agenda schedules represent an estimate of the order for the indicated items and is subject to change at any time. These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (855) 426-4433 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.*

*For questions regarding this notice, please contact Velma Starks at (855) 426-4433, at [ntgcd@northtexasgcd.org](mailto:ntgcd@northtexasgcd.org), or at 5100 Airport Drive, Denison, TX 75020.*

At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the Groundwater Management Area 8 may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

ATTACHMENT 5

**Meeting of the  
Groundwater Management Area 8  
September 29, 2016 in Cleburne, TX**

**Minutes**

The Groundwater Management Area 8 (GMA 8) district representatives (referred to herein collectively as “the Committee” for easy reference), which consists of representatives from the Central Texas Groundwater Conservation District, Clearwater Underground Water Conservation District, Middle Trinity Groundwater Conservation District, North Texas Groundwater Conservation District, Northern Trinity Groundwater Conservation District, Post Oak Savannah Groundwater Conservation District, Prairielands Groundwater Conservation District, Red River Groundwater Conservation District, Saratoga Underground Water Conservation District, Southern Trinity Groundwater Conservation District, and Upper Trinity Groundwater Conservation District, held a **Joint Planning meeting at 10:00 A.M. on Thursday, September 29, 2016**, in the Liberty Event Center in Cleburne, Texas.

*Groundwater Conservation District Representatives Present:*

Central Texas GCD: Charles Shell	Red River GCD: David Gattis
Clearwater UWCD: Judy Parker	Middle Trinity GCD: Joe Cooper
Northern Trinity GCD: Bob Patterson	Upper Trinity GCD: Mike Massey
North Texas GCD: Eddy Daniel	Saratoga UWCD: Jason Jones
Post Oak Savannah GCD: Gary Westbrook	Southern Trinity GCD: Peter Kultgen
Prairielands GCD: Jim Conkwright	

*Groundwater Conservation District Representatives Absent:*

No Groundwater Conservation District Representatives were absent.

**1. Invocation**

Gary Westbrook provided the invocation for the meeting.

**2. Call meeting to order and establish quorum.**

Chairman Daniel established that a quorum was present and called the GMA 8 meeting to order at 10:08 am.

**3. Welcome and introductions.**

Chairman Daniel welcomed the guests present at the meeting.

**4. Public Comments.**

Chairman Daniel asked if any of the attendees had public comments to present to the GMA 8. There were no public comments.

**5. Approve minutes of April 1, 2016, GMA 8 meeting.**

The Committee reviewed the minutes of the April 1, 2016 meeting. David Gattis made a motion to approve the minutes of the April 1, 2016 meeting. Bob Patterson seconded the motion and the motion passed unanimously.

**6. Presentation of DFC summary reports by each district representative.**

Chairman Daniel stated each District's summary report will be placed in an appendix in the Final Explanatory Report. Summary Reports were summarized to the Committee by each District Representative.

**7. Discussion and consideration of any changes requested to proposed DFC.**

Motion was made by Mike Massey, and seconded by David Gattis to adopt Recommendations #1 and #2 of Upper Trinity GCD's Summary Report for the four counties in Upper Trinity GCD only. Discussion ensued by the Committee concerning the recommendations made by Upper Trinity GCD in the Upper Trinity GCD Summary Report. Chairman Daniel asked for a vote on the motion, and the motion passed unanimously.

**8. Consider and act upon authorizing LBG Guyton Associates to perform work associated with drafting memo for Model Run 10 for inclusion in explanatory report**

Chairman Eddy Daniel informed the Committee the North Texas GCD has authorized LBG Guyton Associates to perform work associated with Model Run 10 for inclusion in the Explanatory Report for the DFCs. North Texas GCD authorized LBG Guyton to begin drafting the memo with the understanding that each of the GMA 8 District's will pay their fair share of the costs associated with the task. Peter Kultgen made a motion to authorize LBG Guyton Associates to perform the tasks associated with drafting a memo for Model Run 10 for inclusion in the Explanatory Report. Jim Conkwright seconded the motion, and motion passed unanimously.

**9. Discussion and consideration of authorizing GMA-8 consultant to continue drafting explanatory report**

Chairman Eddy Daniel stated that the Explanatory Report will involve discussion and coordination. Bill Mullican of Mullican and Associates, the firm preparing the Explanatory Report required for submittal to the TWDB for the GMA 8, stated there are some decisions each District will need to make.

1. Summary reports have been provided by each District for the DFCs. Each District will need to consider providing Mr. Mullican with a statement regarding the considerations taken regarding the nine statutory factors considered for the proposed DFCs as stipulated in the Texas Water Code, Section 36.108(d) when considering adopting the DFCs proposed by GMA 8 (i.e. District's Management Plan, Rules, etc.). This document will be considered as supporting documentation for the summary report.
2. Any anticipated changes to the Explanatory Report will need to be submitted to Mr. Mullican.
3. The draft Explanatory Report will be provided to the GMA 8 Committee Members between Thanksgiving and December 1<sup>st</sup>.
4. Each District will need to review the draft Explanatory Report and submit comments by December 15<sup>th</sup>.
5. GMA 8 will need to meet again in late January to discuss voting on the draft Resolution and the draft Explanatory Report.
6. Comments regarding the final draft Explanatory Report will be required to be provided to Mr. Mullican at least 2 weeks before January meeting. Draft to be distributed, comments received, and a redline version provided by Mr. Mullican, addressing all comments received.
7. Legal representatives to review sections of the report concerning policy and technical justification.
8. January 31 agenda item for approval of submission of Explanatory Report with discretion for North Texas GCD General Manager to make general minor edits as necessary for the Committee.
9. Any District specific information that a District may want included in the Explanatory Report needs to be forwarded to Bill Mullican by the 1<sup>st</sup> week in November.

Mike Massey made a motion to authorize Bill Mullican to continue drafting the Explanatory Report for the GMA 8. The motion was seconded by David Gattis, and passed unanimously.

**10. Discussion of possible agenda items and dates for next GMA-8 meeting.**

Bill Mullican stated the GMA 8 Committee needs an item on the next agenda to formally vote on the three aquifers that have been designated as non-relevant aquifers. This item has been addressed previously by the Committee, but needs to be formally considered before voting on the DFCs. Approval of the Explanatory Report also needs to be included on the next agenda, as well as adoption of the DFCs.

It was the consensus of the Board that the date for next meeting be Tuesday January 31, 2017 10:00 am, pending room availability.

**11. Closing comments.**

Mr. Robert Bradley stated the Texas Water Development Board has adopted final DFCs for GMA 9, GMA 14 and GMA 15. The Water for Texas Conference will be held January 23 - 25, 2017. The Groundwater Management Districts Association is meeting in the Fort Worth Stockyards January 9 - 11, 2017.

Chairman Eddy Daniel stated the GMA 8 Committee is near the end of the first DFC process, and expressed his appreciation for the Committee's cooperation and efforts in accomplishing this task.

The Committee expressed their appreciation for Eddy Daniel chairing GMA 8 and performing all the tasks necessary to work with staff to get the DFC process accomplished.

**12. Adjourn**

Chairman Daniel declared the meeting adjourned at 10:58am.

The GMA 8 Committee unanimously approved the minutes on this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Chairman

ATTACHMENT 9



*Mullican and Associates*  
19212 Luedtke Lane  
Pflugerville, TX 78660

December 8, 2015

Drew Satterwhite  
General Manger  
North Texas Groundwater Conservation District  
*Transmitted via email*

**Monthly Activity Report and Invoice for Groundwater Management Area 8**

This Groundwater Management Area 8 (GMA 8) Activity Report and Invoice covers the period from January – December 2016. The following is a summary of activities performed under contract agreement executed on May 5, 2014, between North Texas Groundwater Conservation District and Mullican and Associates.

**January**

In January, I worked with GMA 8 Administrator in the preparation of meeting minutes from the November 11, 2014 meeting and on the agenda for the upcoming February 27, 2016 meeting.

**February**

In preparation for the February 27, 2016 meeting, I received and reviewed four DFC statements from different GCDs for presentation to GMA 8 District Representatives. In addition, finalized agenda and also a schedule for remaining activities for February meeting. In order to better meet the consideration of factors regarding the impact of proposed DFCs on socioeconomic impacts and private property rights, I developed and presented a GMA 8-specific survey tool for the GMA 8 District Representatives to use with their individual GCDs. The results of this survey were submitted to GMA 8 by District Representatives at the April 1, 2016 meeting.

**March**

Efforts in March focused on preparation of a comprehensive presentation covering all 8 specific factors included in Texas Water Code Section 36.108 (d) (1-8). On March 23, I traveled to, attended, and participated in the GMA 8 meeting in Cleburne, where I gave this comprehensive presentation. In addition, I provided

standard support to GMA 8 Administrator regarding February 27, March 23, and April 1 meetings (minutes and agendas).

### **April**

I traveled to, attended, and participated in the GMA 8 meeting in Cleburne on April 1, 2016, during which District Representatives adopted proposed DFCs. Also during this meeting I coordinated discussion of GCD survey results for socioeconomic impacts and private property rights. In days following April 1 meeting, I assembled all necessary information into GMA 8 Dropbox and provided link to GMA 8 District Representatives to initiate 90-day public comment period.

### **May - August**

During the 90-day public comment period, I provided procedural support to several GCDs in GMA 8 regarding process and necessary content of individual GCD Summary Reports. In addition, drafting of several sections to be included in the Explanatory Report was initiated. Preparations for September 29, 2016 were also initiated.

### **September**

Traveled to, attended, and participated in the GMA 8 meeting in Cleburne on September 29, 2016. During this meeting, gave presentation on joint-planning process status in GMA 8, remaining steps, and guidance requested from District Representatives. I continued to support GMA 8 Administrator in preparation of meeting agenda and minutes for this meeting.

### **October - December**

Based on directive from District Representatives received at September 29, 2016, GMA 8 meeting, this time period was primarily devoted to completion of the Draft Explanatory Report and Draft Resolution to adopt DFCs. The Draft Explanatory Report was delivered to GMA 8 Administrator on December 5, 2016. During this period, coordinated with legal counsel for several GMA 8 GCDs regarding Draft Explanatory Report content regarding policy and technical justification. Draft Resolution to be delivered in December. Preparations and coordination regarding January 31, 2016 GMA 8 was also part of effort during this period.

Task No.	Total Hours	Unit Cost	2014	2015	2016	To Date % of Total Budget
1						
1-A	24	\$3,960	20	4	0	100%
1-B	16	\$2,640	16	0	0	100%
1-C	24	\$3,960	4	20	0	100%
2						
2-A	160	\$26,400	32	60	60	95%
2-B	16	\$2,640	0	4	12	100%
2-C						
2-C.1	32	\$5,280	24	0	8	100%
2-C.2	20	\$3,300	16	0	4	100%
2-C.3	40	\$6,600	12	8	20	100%
2 - C.4	20	\$3,300	5	4	11	100%
2-C.5	6	\$990	0	5	1	100%
2-C.6	24	\$3,960	0	16	8	100%
2-C.7	12	\$1,980	6	4	2	100%
2-C.8	24	\$3,960	0	0	24	100%
2-C.9	8	\$1,320	0	4	4	100%
Task 3						
3-A	34	\$5,610	8	16	10	100%
3-B	40	\$6,600	0	0	20	50%
3-C	80	\$13,200	32	32	16	100%
Total	580	\$95,700	175	177	200	95%

### Remaining GMA 8 Efforts and Budget

This activity report and invoice represents 95 percent completion of the contracted effort. As of the January 31, 2017 GMA 8 meeting, I will have completed the remaining 5 percent (8 hours on Task 2A and 20 hours on Task 3B). This amount to be invoiced is \$4,620.00.

In addition, according to the terms of my contract, the number of GMA 8 meetings has now exceeded the number on which the contracted effort was

based (10 meetings) by 3 meetings. As stipulated in the engagement letter executing the contract, the final budget is to be adjusted according to the final number of meetings. Assuming that the January 31, 2017 GMA meeting is the final meeting for my contracted services (i.e., DFCs are adopted and Explanatory Report is approved for submission to TWDB) then there will be an additional adjustment of the cost of preparation for, travel to and participation in, and post-meeting tasks for 3 meetings. This equates to an additional 72 hours/\$11,880.00.

ADJOURN