

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 70
Minutes of Meeting of Board of Directors
November 2, 2016

The Board of Directors ("Board") of Harris County Water Control and Improvement District No. 70 ("District") met at 2935 Foley Road, Crosby, Harris County, Texas 77532 on November 2, 2016, in accordance with the duly posted notice of said meeting, with a quorum of Directors present, as follows:

Nora Caufield, President
Kenneth Michael Higgins, Vice President
Steve Kimes, Secretary
Randall Keith Adams, Assistant Secretary

and the following absent:

None.

Also present were Don Guillory, Pam Graham, Bob Ideus, Ryan Nokelby, David Hunn, G. Taylor Goodall, Jr., and persons on the attached list.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board considered the minutes of the meetings held on October 5, 2016 and October 24, 2016. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Kimes, the Board unanimously approved the minutes as presented.

2. At 6:32 p.m., the Board enter into executive session to discuss employment matters. At 6:36 p.m., the Board exited the executive session.

3. In the absence of the tax assessor/collector, the Board and Mr. Goodall reviewed the tax assessor/collector's report, copy attached. The District's 2015 taxes are 98.17% collected. After a brief review and discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously approved the tax assessor/collector's report as presented and authorized disbursements contained therein.

4. Don Guillory presented the operator's report, copy attached. Chlorinator Maintenance repaired the chlorinators at the sewer plant and old water plant, and Triple A unstopped the main sewer line between Steele Point and Metycove, and vacuumed a manhole on Skimmer Way and both lift stations. The operator installed the last two irrigation meters to be installed by the District. The sewer line at 2227 Foley Road was found separated from the manhole and was the subject of the special meeting. Four loads of sludge were hauled, and the water at 18321 Deer Trace was terminated for an insufficient funds check. There was a violation notice forwarded from the TCEQ as the operator was late on required quarterly residual reports. Mr. Guillory confirmed he contacted the TCEQ and filed the appropriate mailing as required.

Subject to that discussion, upon motion by Director Adams, seconded by Director Kimes, the Board unanimously approved the operator's report as presented.

5. Bob Ideus presented the bookkeeper's report, copy attached. The District's operating fund contains \$1,293,212.48. After further review and discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously approved the bookkeeper's report as presented and authorized issuance of the checks listed therein.

6. Pam Graham presented the billing and collections report, copy attached. The District collected \$36,512.10 during the month. After discussion, the Board approved the purchase of an additional office computer. After a brief review and discussion, upon motion made by Director Higgins, seconded by Director Adams, the Board unanimously approved the billing and collections report as presented.

7. Ryan Nokelby and David Hunn presented an engineer's report, copy attached. There was lengthy discussion regarding the special meeting and the proposal for further investigation of the issues with the Foley Road sanitary sewer line. After discussion, upon motion made by Director Kimes, seconded by Director Adams, the Board unanimously authorized expenditure of up to \$4,510 for three geotechnical bores to determine more information necessary prior to the engineer making a recommendation for a permanent fix. The engineer will administer the boring contract and assured the Board that all work will remain within public right-of-way or on public easements and will not interfere with any private property rights. Furthermore, the engineer will ensure that homeowners adjacent to the area in which the work is being performed will be notified of the work in the area. After a brief review and discussion, upon motion made by Director Kimes, seconded by Director Higgins, the Board unanimously approved the engineer's report as presented.

8. The Board considered proposals for the District's 2017 insurance policy. Mr. Goodall reported that the District's current general liability and property insurance policy expires on December 15, 2016. After discussion, upon motion made by Director Higgins, seconded by Director Kimes, the Board unanimously approved the proposal for renewal of the District's insurance policy as presented.

9. The attorney discussed the need for an updated records control schedule and Declaration of Compliance with Local Government Records Act. Upon unanimous vote, the Board approved the attached Order Adopting Records Control Schedule and approved and authorized execution of the Declaration of Compliance.

There being no further business to come before the Board, the meeting was adjourned.

Secretary