

Efforts will be made to accommodate the needs of disabled persons upon proper notice by contacting the clerk prior to the posted meeting at 920-470-3101.

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
SEPTEMBER 9, 2024 6:30 PM**

Call to order and Pledge of Allegiance

Chairperson Griffin called the September 9, 2024 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards and on the town's website on Friday, September 6, 2024.

Elected Officers present: Sue Griffin, Jim Young, John Knapp, Tory Much and Amiee Stracy

Others present: Glenn Janke and Tom Stracy

Approval of August 12, 2024 Town Board Meeting minutes

Young made a motion, seconded by KNapp, to approve the August 12, 2024 Town Board Meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of August 31, 2024, are as follows: Checking - \$3,448.19; Investment Savings - \$331,131.81; Town Reserve CD's - \$143,047.89; Town ARPA Reserve CD – \$69,529.99. Total town funds - \$547,157.88. Stands as read subject to an audit with the clerk.

- **Delinquent Dogs Update** – Delinquent dog license fees for the Williams' have been paid.

Outagamie County Sheriff's officer report

None in attendance.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Glenn Janke advised that the Buboltz Road sign was down. Glenn would like the Cemetery Commission to look into a record issue to determine the number and location of graves purchased in 1971. Cemetery Commission to follow up.

Specific matters for discussion and possible action:

A. Roads

- Buboltz Road ditch – Supervisor Knapp confirmed that the homeowner made the requested remediations.
- Buboltz Road Paving – review invoice, the invoice was reviewed from the county, there were a couple of clarifications required and Chairperson Griffin will contact the county to verify before the check will be released.
- WISLR Letter and Certification – mileage certification has been completed

B. Ordinances

- Chapter 8, section 8.11 Burning Ordinance – after reviewing the applicable town ordinances and state statutes, Chairperson Griffin will reach out to WTA to find a town ordinance example that Maple Creek could use for updating our current ordinance.
 - Town – Chapter 2 Town Government
 - State Statute Chapter 60 Towns
 - State Statute Chapter 26 Protection of Forest Lands and Forest Productivity
- State Statute 167 – Regarding Fireworks – Clerk Stracy to check other town websites for a Fireworks Permit example
- Building Permits – Chapter 2, Chapter 6, Chapter 8 – Clerk Stracy to send all three ordinances to building inspector so she has them available for reference.

C. Gold Cross Ambulance – Waupaca/Outagamie County Ambulance Consortium Annual Meeting – October 9, 2024 at 6:00 p.m. at Weyauwega City Hall, 109 E Main St, Weyauwega, WI – Informational

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D. Bear Creek Fire Contract and Truck

- Updates from August 29, 2024 semi-annual meeting – Final verbiage for the new contract is being drawn up and will be sent to towns and Attorney Frassetto. Bear Creek Fire Department received a grant for a new pump on their brush truck.

E. Cemetery

- Donna Hansen – Deed for 1 grave on family lot. Grave 3, Lot 10, Block 13, Cemetery 2
- David & Barb Kortbein – Deed for 2 graves. Graves 1 and 2, Lot 6, Block 1, Cemetery 2
- Reimburse Paul Gitter \$59.06 for tires and tubes for garden cart for cemetery. Griffin made a motion, seconded by Young, to Reimburse Paul Gitter \$59.06 for tires and tubes for garden cart for cemetery. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.
- Purchase up to 8 bags of mulch for in front of town hall – Will revisit in the Spring.

F. Clerk

- L&L Propane Pre-buy came in at \$1.41 per gallon, 800 gallons were purchased on pre-buy. – Informational
- Spring Elections – All town positions are up for re-election/election on April 1, 2025. Nomination papers can begin circulating on December 1, 2024.
- WTA Annual Convention October 6th-8th at Holiday Inn Convention Center in Stevens Point – Any attending? – None attending
- WTA Town Law Conference – Virtual October 25th – Attending? – None attending

Report of officers:

- Cemetery – addressed prior
- Plan Commission—nothing to report
- Building Inspector—no new permits issued – Work and final inspection completed for Permit 24-03-E for electrical service upgrade for Tory Much.
- Constable—nothing to report
- Raft—nothing to report

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Complaints/Correspondence – No action taken

None

Review and payment of vouchers

Vouchers for checks numbering 12774 to 12794 were submitted for review and payment. An additional payment will be made by direct debit from checking for the September Federal and State withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

None

Adjournment/Calendar

- September 23rd, Town Advisory Task Force meeting, 5:00 p.m. at Town of Center
- September 30th, Cemetery Commission meeting, 6:00 p.m.
- October 7th, Plan Commission meeting, 6:00 p.m., if needed
- October 14th, Town Board meeting, 6:30 p.m.

Knapp made a motion, seconded by Griffin to adjourn at 7:21 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 9th day of September 2024, and were entered in this record book by:

_____, Clerk Stracy

And were approved this 14th day of October 2024 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp