



KELOWNA KIWANIS FESTIVAL

2019

FESTIVAL

Rules & Guidelines

The following pages provide an overview of the general rules & guidelines of the Festival, including important information about registration. Please note that **Concert Band, Choir, Orchestra/Chamber, Piano and Dance** have some rules & guidelines that are unique to the discipline. Refer to the individual syllabus for each discipline as it outlines any additional and/or specific rules & guidelines along with important category, class and fee information.

PARTICIPANTS

1. All participants are registered in one category of their selected discipline, which is determined by age or musical Grade Level. As such, participants must:
 - a. enter in the age category that he/she is as of December 31, 2018, **OR**
 - b. in the category specified by the Royal Conservatory of Music grade level (*participants will enter in the grade that they were studying as of December 31, 2018*).
2. Participants can enter only once in each class, but are encouraged to enter in one or more different classes at the event. Note: In many disciplines, two or more class entries are required to be performed by a participant to be considered eligible for awards and/or scholarships. (**Please check individual syllabus to confirm**).
3. A participant must enter the Festival as either Competitive, **OR** Non-Competitive. This designation is identified in the on-line registration form. Participants, who choose to enter the Festival as non-competitive will receive comments from the adjudicator for their performance, but will not receive a grade, or be eligible for awards and/or scholarships. This designation is mandatory for registration and cannot be changed after on-line registration is submitted.
4. The Festival is open to 'amateur performers ONLY'. Amateur performers are adults and children who do not receive their primary income from performing.

ENTRIES

5. Festival entries and fees **must be** received on, or before **January 15, 2019**. Late entries may be accepted if scheduling permits, but are subject to a \$20.00 late fee.
6. Participants in all disciplines are required to **submit their entries electronically** through the On-line Registration Form, which will be posted on the Festival website at www.kelownakiwanisfestival.com on December 1, 2018. Correct class entry, spelling and contact information is required for accurate registration. All Festival communication is sent through the email provided in the on-line registration form. **(Please ensure a valid e-mail address is provided).**
7. Fees for all entries are required to be **paid online through PAYPAL**. Registration is not confirmed until payment is received by Paypal. An exception is made for Choirs, Orchestras and Concert Bands ONLY, which may submit their payment via cheque, along with a copy of their on-line entry form, through regular mail. Envelopes must be postmarked on, or before January 15, 2019.
8. The individual submitting the entry is responsible for entering the participant into the correct classes. Pieces must be played as entered, with no changes accepted after the registration is submitted. Please Note: ***Incorrect entries may be permitted to be performed, but will NOT qualify for awards or scholarships.*** (Parents should confirm with teachers prior to registration).
9. Receipt of entry will be sent immediately to the email address provided on the on-line registration form, which will confirm the entry information has been received by the Festival.
10. After the entry deadline closes, discipline schedules will be assembled and information will be sent out via email as soon as completed, which will confirm the participant's class, location, date and time.
11. The Festival reserves the right to combine classes.
12. Special scheduling cannot be requested. Participants need to be available during the days that are designated for the discipline, which he/she has registered to perform in, as per the 2019 Festival Calendar.
13. No Festival entry fees will be refunded after January 15, 2019 unless proof is provided for extenuating circumstances, such as a doctor's note. There will be a processing fee of \$20.00 per participant.

AT THE FESTIVAL

14. Participants must arrive 20 minutes before their class begins.
15. A warm-up room is provided before performing unless specified by a particular discipline. **Please refer to the individual syllabus.** For example, there is no warm-up space provided for participants of the Piano Festival.
16. Music participants must provide original or authorized music books and scores to the adjudicator. Adjudicators will not accept unauthorized copies of music or speech.
17. Music participants must provide their own accompanists, and bring their own music stands if required.
18. Performances begin when the Adjudicator signals. Adjudicators may stop any performance at any time, and/or when the time limit is reached.
19. The Festival reserves the right to disqualify any participant who is not ready to perform when called upon by the adjudicator's secretary, unless an acceptable reason has been submitted prior to the class.
20. A change of selection cannot be made or announced on the stage at performance time. The performer must perform the selection identified in the official Festival Programme.
21. Participants who must withdraw from a class are requested to notify the Festival Office in advance.
22. Addressing the adjudicator during class is not acceptable. Failure to comply may result in disqualification of a participant. Necessary questions should be directed to the adjudicator's secretary, who will confer with the adjudicator.
23. Certificates and adjudication comment sheets will be given to participants with their music at the completion of the class.
24. Photography and videos are not permitted during performances, or adjudication. Parents or teachers, who would like to take photography or videos, are permitted to do so outside of the theatre prior to, or after the participant performs. A designated event photographer/videographer is the **only person** permitted to take photos, or videos in the theatre during events.

AWARDS

25. To be eligible for an award and/or scholarship participants are required to perform in at least **two different classes** of the same discipline. *(Differences are noted in the disciplines of Concert Band, Orchestra/Chamber, Choir and Dance (for dance participants aged 9 and under). Please refer to individual syllabi.*
26. Awards are presented at the Gala Concert to be held at the Rotary Centre for the Arts in downtown Kelowna on **May 31, 2019**.
27. Available Awards and Scholarships will be listed in the Festival Program, and will be updated on the Festival website at www.KelownaKiwanisFestival.com

LIABILITY WAIVER

Acceptance of a participant's entry into the Kelowna Kiwanis Festival will release any responsibility of the Festivals' Directors, Staff and Volunteers from any claims, demands, damages, actions or causes of action arising out of or in consequence of any loss, injury or damage to any participant or any participant's personal property incurred while attending or participating in the Festival.