

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on **October 27, 2015**.

The following Board Members were present: Keren Fenderson, Krista Martinez, Angela Sanchez, Tania Triolo, and Cynthia Veitch. The following guests were present: Donna Eldredge, Angela Lerner, and Adriane Littlefield. The signed attendance roster is attached to these minutes.

The meeting began by moving out of the consent agenda, due to questions on the minutes and a delay in posting financial reports. The minutes from the September 29th regular meeting will be amended as discussed to include the re-election of Ms. Tania Triolo and Ms. Krista Martinez for two-year terms as Governance Council members. Ms. Triolo presented the account summary reports, bank reconciliations, purchase order reports, and balance sheets for September, which were provided by the Budget and Finance Committee.

RESOLVED – After discussion and upon motions properly made and seconded, the minutes with appropriate amendments were unanimously approved. After discussion and upon motions properly made and seconded, the account summary reports, bank reconciliations, purchase order reports, and balance sheets for September were unanimously approved.

The meeting proceeded to Budget and Finance. Mrs. Angela Lerner’s presented the following BARs:

Doc. ID	Fund Type	Adjustment Type	Amount
541-000-1516-0012-T	General Fund / Capital Outlay / Debt Service	Transfer	\$ 0
541-000-1516-0013-M	General Fund / Capital Outlay / Debt Service	Maintenance	\$ 0

RESOLVED – After discussion and upon motions properly made and seconded, BARs 541-000-1516-0012-T and 541-000-1516-0013-M were unanimously approved.

No new budgets required action by the Governance Council. Discussion about the Audit Committee was tabled because the audit is still in progress.

The meeting proceeded to discussion of Governance Committee concerns:

- Ms. Tania Triolo presented descriptions of each committee and its respective responsibilities. Membership of each committee was updated and chairs were appointed. Each chair should schedule a committee meeting within the next month. Ms. Triolo will email a list of which policies and procedures are the responsibility of each committee.
- Ms. Triolo presented the Governance Council’s Dashboard goals as a guiding source for committee meetings, discussions, and planning. All “Measurement” dates in the Dashboard need to be updated after the committees’ next meetings.
- Ms. Triolo distributed copies of the updated New Mexico Open Meetings Act.

- Ms. Triolo distributed copies of the Governing Board Bylaws that have been recently approved by the school's attorney. Ms. Triolo will send the electronic file to Ms. Angela Sanchez for corrections to formatting.

RESOLVED – After discussion and upon motions properly made and seconded, the updated Governing Board Bylaws were unanimously approved with the discussed corrections to formatting.

The meeting proceeded to Ms. Donna Eldredge's presentation of Academic Committee concerns. Ms. Eldredge reviewed a recent report from the Charter School Division (CSD) and the school's response to it. Many of the requested documents were available in WebEPSS but could not be accessed by CSD. Ms. Eldredge is maintaining communication with CSD while the school waits to be assigned a new liason. Ms. Triolo requested a presentation on WebEPSS for the Governance Council to raise awareness for the school's upcoming charter renewal and audits.

The meeting proceeded to Ms. Eldredge's presentation of the Head Administrator's Report. Ms. Triolo requested that Ms. Eldredge include attendance statistics in her monthly report. Dr. Patricio Rojas is helping the school to rewrite goals that align with PEC goals for the school's charter renewal. Ms. Triolo asked Ms. Eldredge to reach out to Highland High School families with younger students who may benefit from attending Coral Community Charter School. Ms. Eldredge reported that Albuquerque Public Schools (APS) administration (including Highland High School) will not coordinate with the school because it is not part of APS.

There were no reports from any other Committee.

The next regular meeting of the Governance Council is scheduled for November 17, 2015, at 5:30 pm in the CCCS business office. The NMCCS conference is October 29-31, 2015.

There being no further business, the meeting adjourned.

Cynthia Veitch, Secretary