



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

June 3, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

ADDITION TO THE AGENDA

THOSE PRESENT:

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 06/03/2015
- Approval of Regular Meeting Minutes dated 05/20/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	13,115.04
589 Payroll Clearing	2,222.29
<u>001 General Fund</u>	<u>15,337.33</u>
594 Capital Expenditures	11,864.55
<u>401 Construction Fund</u>	<u>11,864.55</u>
<u>Total:</u>	<u>27,201.88</u>

RESOLUTIONS/MOTIONS

DISTRICT REPORTS

- Union Report
- Volunteer Report
- City Liaison Report
- Commissioner's Report
- Fire Chief's Report
- District Secretary's Report

OPEN FORUM DISCUSSION

IMPORTANT DATES

- June 13 – Guns and Hoses Summer Kick Off, Flat Top Park at 1500 hrs.
- August 8 – Tri-County Commissioners Meeting, Walla Walla District #5
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

AMBULANCE SERVICE PROGRAM UPDATES

UNFINISHED BUSINESS

- Shared Vision/Goals Presentation
- FDCARES
- Storage facility

NEW BUSINESS

- Old Type 1 Engine

AGENDA ITEMS FOR NEXT MEETING

EXECUTIVE SESSION

ADJOURNMENT:

Attested:

 6/3/15
SLITA BRADLEY, DISTRICT SECRETARY

 6/3/15
GREGG COUCH, COMMISSIONER

 6/3/15
WOODY RUSSELL, COMMISSIONER

 6/3/2015
AJ HILL, COMMISSIONER



BENTON COUNTY FIRE PROTECTION DISTRICT NO. 4 REGULAR BOARD AGENDA

May 20, 2015
2604 Bombing Range Rd.
West Richland WA. 99353

CALL MEETING TO ORDER

Commissioner Hill called the meeting to order at 1704 hrs.

ADDITION TO THE AGENDA

- Change order under unfinished business.

THOSE PRESENT:

Commissioner AJ Hill
Commissioner Woody Russell
Commissioner Gregg Couch
District Secretary Slita Bradley
Acting Chief Ed Dunbar

Lieutenant Tom Harper
FF/Paramedic Josh Jordon
FF Monte Elmore
FF Christian Tenney
Bill Shane

FINANCIAL REVIEW

CONSENT AGENDA:

(All matters listed within the Consent Agenda have been distributed to each member of the Board of Commission for reading and study, are considered to be routine, and will be considered or enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Agenda and placed on the Regular Agenda by request.)

- Approval of the Agenda dated 05/20/2015
- Approval of Regular Meeting Minutes dated 05/06/2015
- Approval to accept and pay:
- *Expenditures*

522 Fire Control	50,238.42
589 Payroll Clearing	17,049.70
<u>001 General Fund</u>	<u>67,288.12</u>

522 Fire Control	1,311.77
<u>110 EMS Fund</u>	<u>1,311.77</u>

594 Capital Expenditures	152,277.84
<u>401 Construction Fund</u>	<u>152,277.84</u>

- *EFT*

522 Fire Control	99,433.00
589 Payroll Clearing	-31,513.17
<u>001 General Fund</u>	<u>67,919.83</u>

- *KEY BANK TAX DEPOSIT*

522 Fire Control	2,128.97
589 Payroll Clearing	14,463.47
<u>001 General Fund</u>	<u>16,592.44</u>

Total: 305,390.00

Commissioner Couch made a motion to approve the consent agenda, seconded by Commissioner Russell and the motion carried

RESOLUTIONS/MOTIONS

- No resolution or motion

DISTRICT REPORTS

- Union Report
 - Lieutenant Harper reported that FF Jordon worked with Mayor Gerry from City of West Richland at Fire Ops 101. Mayor Gerry enjoyed the experience.
- Volunteer Report
 - FF Elmore reported that Kids Dig Rigs went well. They estimated about 200 kids participated.
 - FF Elmore reported that FF Benitz was putting together a picnic on June 13th at Flat Top Park with PD. The BCFD4 Volunteer association will furnish food.
- City Liaison Report
 - No report
- Commissioner's Report
 - Commissioner Hill reported that he met with Liz Loomis on 05/18/2015. He also attended Washington Fire Chief Conference meet and greet.
 - South East Washington Fire Commissioner Association meeting on 05/22/2015 was cancelled. A commissioner from Walla Walla 6 passed away and Commissioner Hill planned on attending the funeral service.
- Fire Chief's Report
 - No report
- District Secretary's Report
 - No report

OPEN FORUM DISCUSSION

- No discussions

IMPORTANT DATES

- May 22 – SE Washington Fire Commissioner Meeting, Dayton – Cancelled
- June 13 – Get together with WRPD, Flat Top Park at 1500 hrs.
- August 8 – Tri-County Commissioners Meeting, Walla Walla District #5
- November 14 – Tri-County Commissioners Meeting, BCFD #2 Station 210
- August 2016 – Primary Election – EMS Levy

CORRESPONDENCE

- No correspondence

AMBULANCE SERVICE PROGRAM UPDATES

- Commissioner Hill reported that he met with the president of System Designs West and thanked him for his services and the reasonable fees they charged to take care of the old bills.

UNFINISHED BUSINESS

- Shared Vision/Goals Presentation
 - No report
- FDCARES
 - No report
- Storage facility

- Change Order Station 420 CO-1
 - Adding Bollards
 - Upgrading Garage Door Opener

Commissioner Hill made a motion to approve the Station 420 CO - 1 Change order, seconded by Commissioner Couch and the motion carried

NEW BUSINESS

- New telephone system for station 410
 - District Secretary Bradley reported that the phone main frame down at station 410 is out dated and Telco wiring company gave the District quotes. Acting Chief Dunbar reported that we could get by until the end of 2015 and he would rather see the same system at both stations. Commissioner Couch wanted to make sure that this new system would work for a long time. Acting Chief Dunbar expected the system to last for a while. Acting Chief Dunbar will sit down with District Secretary Bradley to see if it would be possible to go forward with the system in 2015 by reducing expenditures from other line items.

AGENDA ITEMS FOR NEXT MEETING

- Shared Vision/Goals Presentation
- FDCARES
- Storage facility

EXECUTIVE SESSION

- At 1730 hrs. , Commissioner Hill called an executive session for 5 minutes to evaluate the performance District's employee per RCW 42.30.110 (g). At 1735 hrs, the meeting resumed to regular session with no action to follow.

ADJOURNMENT:

Attested:

 6/3/15
SLITA BRADLEY, DISTRICT SECRETARY

 6/3/15
GREGG COUCH, COMMISSIONER

 6/3/15
WOODY RUSSELL, COMMISSIONER

 6, 3, 2015
AJ HILL, COMMISSIONER