

SUMMER VILLAGE OF YELLOWSTONE
ORGANIZATIONAL COUNCIL MEETING MINUTES
FRIDAY, AUGUST 4TH, 2017
YELLOWSTONE SUMMER VILLAGE SHOP

PRESENT: CouncillorDon Bauer
CouncillorRuss Purdy
CouncillorBrenda Shewaga

Chief Administrative OfficerWendy Wildman
Assistant CAOHeather Luhtala

Public at Large0

1. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chief Administrative Officer, Wendy Wildman.

2. OATH OF OFFICE

Wendy Wildman congratulated and welcomed Council to their 4-year term and administered the Oath of Office to Council.

3. NOMINATIONS - MAYOR

Mayor:

Wendy Wildman called for nominations for the position of Mayor.

Councillor Shewaga nominated Councillor Purdy for Mayor.

Wendy Wildman called for nominations for the position of Mayor a second time.

Wendy Wildman called for nominations for the position of Mayor a third time.

Motion #135-17

MOVED by Councillor Bauer that nominations cease.

CARRIED

Councillor Purdy was declared Mayor, was administered the Oath of Office for the position of Mayor and assumed the Chair.

4. NOMINATIONS – DEPUTY MAYOR

Mayor Purdy called for nominations for Deputy Mayor.

Councillor Bauer nominated Councillor Shewaga for Deputy Mayor.

Mayor Purdy called for nominations a second time.

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Mayor Purdy called for nominations a third time.

Motion #136-17

MOVED by Councillor Bauer that nominations cease.

CARRIED

Councillor Shewaga was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.

5. CONFIRMATION OF COUNCIL MEETING DATE & TIME

Motion #137-17

MOVED by Deputy Mayor Shewaga that regular Council meetings be scheduled for the 3rd Friday of each month at 9:00 a.m., all meetings to take place at the Summer Village Shop located at 500-Morin Drive in Yellowstone, Alberta.

Councillor Bauer requested a recorded vote.

Pro: Mayor Purdy
Deputy Mayor Shewaga

Con: Councillor Bauer

CARRIED

Motion #138-17

MOVED by Deputy Mayor Shewaga that items 6 through 16 be confirmed as follows:

6. CONFIRMATION OF SIGNING AUTHORITY

Signing Authorities – all three Council members being Mayor Russ Purdy, Deputy Mayor Brenda Shewaga or Councillor Don Bauer have signing authority in conjunction with the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala. Two signatures are required being one elected official and one administration.

7. CONFIRMATION OF BANKING AUTHORITY

Banking Authority – ATB Financial

8. CONFIRMATION OF CHIEF ADMINISTRATIVE OFFICER APPOINTMENT

Chief Administrative Officer Appointment – Wendy Wildman of Wildwillow Enterprises Inc.

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9. **CONFIRMATION OF AUDITOR APPOINTMENT**

Auditor Appointment – Seniuk & Company

10. **CONFIRMATION OF SOLICITOR APPOINTMENT**

Solicitor Appointment – Patriot Law Group or Brownlee LLP

11. **CONFIRMATION OF ASSESSOR APPOINTMENT**

Assessor Appointment – Dan Kanuka of Municipal Assessment Services Group

12. **CONFIRMATION OF DEVELOPMENT AUTHORITY**

Development Officer – Diane Burtnick

13. **CONFIRMATION OF SUBDIVISION & DEVELOPMENT APPEAL BOARD AUTHORITY**

Subdivision & Development Appeal Board – Joint Subdivision and Development Appeal Board remain appointed (Bylaw No. 144)

14. **CONFIRMATION OF MUNICIPAL PLANNING COMMISSION**

Municipal Planning Commission – Council be confirmed as members

15. **CONFIRMATION OF FOIP COORDINATOR**

FOIP Coordinator – Chief Administrative Officer

16. **COMMUNITY PEACE OFFICER/BYLAW ENFORCEMENT OFFICER**

Community Peace Officer/Bylaw Enforcement Officer – Town of Mayerthorpe Peace Officer Services Agreement – Dwight Dawn

CARRIED

17. **CONFIRMATION OF COMMITTEE APPOINTMENTS**

Motion #139-17

MOVED by Deputy Mayor Shewaga that the Committee Appointments be confirmed as follows:

-Fire Commissioner – **Don Bauer** representative with Russ Purdy as alternate

-Highway 43 East Waste Commission – **Don Bauer** representative with Russ Purdy and Brenda Shewaga as alternates

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- Lac Ste. Anne Foundation – **Brenda Shewaga** representative with Don Bauer as alternate
- Municipal Emergency Management & Regional Emergency Services – **all members of Council** (one rep to vote)
- North 43 Lagoon Commission – **Russ Purdy** representative with Brenda Shewaga and Don Bauer as alternates
- West Inter-Lake District Regional Water Services Commission – **Russ Purdy** representative with Don Bauer as alternate
- Family & Community Support Services – **Brenda Shewaga** representative with Russ Purdy as alternate
- Yellowhead Regional Library – **Brenda Shewaga** representative with Don Bauer as alternate
- Summer Villages of Lac Ste. Anne County East – **all members of Council** to attend (one rep to vote)

CARRIED

18. COUNCIL REMUNERATION & MILEAGE RATE

Motion #140-17

MOVED by Deputy Mayor Shewaga that the Council remuneration and the mileage rates be set as follows:

- MAYOR ANNUAL HONORARIUM – \$2,600.00
- DEPUTY MAYOR/COUNCILLOR ANNUAL HONORARIUM – \$2,400.00
- MONTHLY INCURRED EXPENSE REIMBURSEMENT – \$75.00/MONTH
- MONTHLY ELECTRONIC EXPENSE REIMBURSEMENT – \$100.00/MONTH
- MEETING FEES 4 HOURS OR UNDER (NOT INCLUDING COUNCIL MEETINGS) – \$75.00/MEETING
- MEETING FEES OVER 4 HOURS (NOT INCLUDING COUNCIL MEETINGS) – \$125.00/MEETING
- MILEAGE RATE – \$0.50/KM

Councillor Bauer requested a recorded vote.

Pro: Mayor Purdy
Deputy Mayor Shewaga

Con: Councillor Bauer

CARRIED

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19. **MUNICIPAL OFFICE LOCATION**

Motion #141-16

MOVED by Deputy Mayor Shewaga that the named Municipal Office Location be 4808-51 Street, Onoway, Alberta, Canada.

CARRIED

20. **ADJOURNMENT**

Mayor Purdy declared the meeting adjourned at 10:18 a.m.

Mayor

Chief Administrative Officer