



# Interlaken Community Action Group Donation Receipt Form

\* This form will serve as your donation receipt for tax purposes

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

## Donation information

Cash, Check, or Credit Card Donation – Amount: \_\_\_\_\_

Non-Cash Donations

Description of non-cash item(s) donated: \_\_\_\_\_

Total Value of Donation(s): \_\_\_\_\_

I would like my donation to be used:

Interlaken Olde Home Day

Memorial Garden

Village Parks and Recreational activities

Wherever it's needed most

Use my donation for: \_\_\_\_\_

No goods or services have been received in return for your contribution.

Interlaken Community Action Group would like to thank you for your donation. We greatly appreciate your generosity.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(over)

# Interlaken Community Action Group

ICAG is a committee of the local government, the Village of Interlaken and as such considered a charitable organization. This publication explains how to claim a deduction and clarifies the types of organizations to whom you can make a charitable donation. It also discusses how much you can deduct, what records you must keep, and how to report charitable contributions.

## Deductible As Charitable Contributions

**CHARITABLE ORGANIZATIONS:** A charitable contribution is a donation or gift to a qualified organization. It is a voluntary donation without no expectation to get anything of value in return. Table 1 is a list that includes some of the organizations meeting that standard.

Money or property you give to:

- Churches, synagogues, temples, mosques, and other religious organizations
- Federal, state, and local governments, if your contribution is solely for public purposes (for example, a gift to reduce the public debt or maintain a public park)
- Nonprofit schools and hospitals
- The Salvation Army, American Red Cross, CARE, Goodwill Industries, United Way, Boy Scouts of America, Girl Scouts of America, Boys and Girls Clubs of America, etc.
- War veterans' groups

## CLAIMING A DONATION AND REQUIRED RECEIPTS:

You can claim these donations on your tax returns using a Schedule A form (table 2) or an 8283 form (table 3). It's advisable to have a signed receipt from the organization and a requirement for anything over a \$250 value.

(Table 1)

SCHEDULE A (Form 1040)		Itemized Deductions		OMB No. 1545-0074	
Department of the Treasury Internal Revenue Service (99)		<p>▶ Go to <a href="http://www.irs.gov/ScheduleA">www.irs.gov/ScheduleA</a> for instructions and the latest information.</p> <p>▶ Attach to Form 1040 or 1040-SR.</p> <p><b>Caution:</b> If you are claiming a net qualified disaster loss on Form 4684, see the instructions for line 16.</p>		<p><b>2021</b></p> <p>Attachment Sequence No. <b>07</b></p>	
<b>Gifts to Charity</b>	<b>11</b> Gifts by cash or check. If you made any gift of \$250 or more, see instructions . . . . .	<b>11</b>			
<b>Caution:</b> If you made a gift and got a benefit for it, see instructions.	<b>12</b> Other than by cash or check. If you made any gift of \$250 or more, see instructions. You <b>must</b> attach Form 8283 if over \$500 . . . . .	<b>12</b>			
	<b>13</b> Carryover from prior year . . . . .	<b>13</b>			
	<b>14</b> Add lines 11 through 13 . . . . .				<b>14</b>

(Table 2)

Form <b>8283</b>		Noncash Charitable Contributions		OMB No. 1545-0074	
<p>(Rev. December 2021)</p> <p>Department of the Treasury Internal Revenue Service</p>		<p>▶ Attach one or more Forms 8283 to your tax return if you claimed a total deduction of over \$500 for all contributed property.</p> <p>▶ Go to <a href="http://www.irs.gov/Form8283">www.irs.gov/Form8283</a> for instructions and the latest information.</p>		<p>Attachment Sequence No. <b>155</b></p>	
Name(s) shown on your income tax return				<b>Identifying number</b>	

(Table 3)