

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, Pennsylvania 19320-1230

Phone- 610-383-7140 Email-admin@wbtma.org

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Reorganizational Meeting Agenda for January 9, 2020

Call to Order (time: _____) *Secretary

Pledge of Allegiance *Secretary

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Appointment of Chairman for 2020 *Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Meeting Turned Over to Chairman

Appointment of Vice Chairman

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Secretary

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Assistant Secretary/Assistant Treasurer

Nomination: _____

Motion _____ Second _____ Vote(y) _____ & (n) _____

Appointment of Administrative Personnel for 2020

1. Administrator and Right-To-Know Officer – Anita Ferenz
2. Bookkeeper – Bonnie Lucy

Appointment of Professional Consultants for 2020

1. Gawthrop Greenwood – Solicitor
2. Carroll Engineering Corporation – Engineer
3. Miller Environmental - Operator
4. Concord Public Financial Advisors – Financial Advisor
5. H.A. Thomson Agency - General and Special Insurances
6. S&T Bank and Mid Penn Bank - Depositories
7. Evolution Payroll Services - Payroll Service Provider
8. Auditor – BBD, LLP

Motion to approve appointment of Administrative Personnel and Professional Consultants for 2020 as noted.

Motion _____ Second _____ Vote(y) ____ & (n) _____

Miscellaneous Information for 2020

1. Authority meetings are the second Thursday of each month at 7:00PM except for November which will be Wednesday, November 11, 2020, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320.
2. Special Meetings to be advertised as required by law.

Adjournment (time: _____)