

Sydenham Neighbourhood Plan Group

Minutes of a meeting held at Kingham House, Sydenham

Thursday 12 December 2024 7pm

Present	Mark Kermack, Chair Michael May Tara Glen
Apologies	Toby Roe Mark Oliver

Help with Site Allocation

RS to be asked if he would do a review of the site assessment **MK**

A full proposal received from a consultant which was rejected as unaffordable. To be asked if they could do the review of the site assessment, if not RS. **MK**

SNP Group will manage the site identification process, with village consultation, and carry out the initial assessment (approx March 2025).

A professional will carry out an independent review of the Site Assessment. **TG** to ask Govresources Ltd for a quote for review of site assessment, if not RS or the first consultant.

MM to speak to RR at SODC to ask for their SEA screening processes template & an example of a site allocation

Call for sites needs to be open for 6-8 weeks

Village Meetings

Slides have been drafted & circulated. To be updated to include the flow chart for site allocation

Two meetings - 22 January 2025 in the OSR and another at the Inn, Monday 27 Jan 730pm

TG to arrange refreshments on 22/1 & take screen on 27/1

Projector needed for 22/1

MK to draft timeline

TR will prepare flyers to be distributed early Jan 2025

Flyer art work to be given to Sydmail & village SM admins **TR**

Documents

Update consultation statement document **TG**

Character appraisal update **MK** has new suggested wording, updated document to be added to 2025 folder

Basic Conditions Statement update **MM**

New NP draft (roll forward of previous final document) **MO**

Review examiner's remarks from previous NP & incorporate in updated documents **ALL**

Other Actions

Sign up for Parish Online Maps **TG**

Investigate additional funding for the independent site assessment **TG**

Next Meeting

Wed 8 Jan 2pm – Site identification draft

Wed 8 Jan 7pm – Full SNP Group meeting

Village Meetings:

- Wednesday 22 January 2025 at 730pm, OSR
- Monday 27 January 2025 at 730pm, the Inn