



2598 Del Monte Street, West Sacramento, CA 95691

Welcome to Galena Street East Production's 2015-2016 Performing Year!

The Annual Galena performing year begins June 2015 and ends June 2016.

We are so glad you have decided to join the Galena family for this performing year. This packet includes information you will need in the coming year. It will help you be prepared for your first rehearsal on August 2, 2015.

This package includes the following information:

1. **MEMBERSHIP APPLICATION:** This form is to be completed by the parent(s) of the participant and turned in with a non-refundable \$100.00 audition fee at the time of audition. This \$100 fee will be applied toward your membership fee of \$325.00.
2. **CLASS SCHEDULE FOR PARTICIPANTS**
3. **TUITION:** Class Notice
4. **FINANCIAL OBLIGATION INFORMATION SHEET:** Please review this information, sign the bottom, and return before the end of auditions. An information page of additional fees is included. If you are a returning member, read this information carefully, as **there have been changes made.**
5. **STATEMENT OF RESPONSIBILITY:** Please review this information, sign, and return before auditions begin.
6. **WAIVER:** Please have all parents complete the form prior to commencement of classes
7. **DRESS AND CONDUCT GUIDELINES:** for Participants in Galena Street East Productions. Please sign and return one copy **per performer** prior to the first rehearsal in August.
8. **VOLUNTEER FORM:** Please review and let us know where you want to help!
9. **IMPORTANT CONTACT INFORMATION:** Review before the first rehearsals begins.
10. **REHEARSAL CLOTHING REQUIREMENTS**

Auditions for the coming year are as follows:

Galena Tour Company	June 4, 2015
Children's Chorus, Allegro, East Street Gang	June 6, 2015

There will be no auditions held in January 2016.

We are so looking forward to a new and exciting year of Galena Street East. We look forward to getting to know you and your talented children.

Sincerely,

Jeri Clinger, Director

Richard Clinger, Director

GALENA STREET EAST PRODUCTIONS
-Membership Application-

Last Name _____

First Name _____

Father's Name _____

Mother's Name _____

Address _____

Address _____

(city and zip code)

(city and zip code)

Home Phone _____

Home Phone _____

Work Phone _____

Work Phone _____

Cell Phone _____

Cell Phone _____

E-mail _____

E-mail _____

Performer 1 _____

Grade 2015-2016 _____

School _____

Date of Birth _____

Performer 2 _____

Grade 2015-2016 _____

School _____

Date of Birth _____

Performer 3 _____

Grade 2015-2016 _____

School _____

Date of Birth _____

Performer 4 _____

Grade 2015-2016 _____

School _____

Date of Birth _____

TUITION – NOTICE

Tuition is now all inclusive and covers the following classes:

- Clogging Instruction (not Team)
- Technique/Ballet
- Company Class
- Show Preparation – extra rehearsals, dress rehearsals, tech week, etc.
- Lifting (by invitation only)
- Galena Tour Company Fee

CLASS SCHEDULE

Thursdays

Time	Group	Instructor	Dance Room
4:30- 5:30	Children’s Chorus 3 rd - 8th	Ron & Jeri	Main Dance Room
5:30-6:30	Allegro/ESG	Ron	Main Dance Room
5:30-6:30	Galena Ballet	Sydney	Back Dance Room
5:30-6:30	Clogging Level C	Clay	Front Small Dance Room
6:30-7:15	Tech- Galena Tour	Ron	Main Dance Room
7:15-9:00	Galena Tour	Ron & Jeri	Main Dance Room

Saturdays

Time	Group	Dance Room
7:00 – 9:00	Galena Tour Company	Main Dance Room
7:00- 8:00	Pre-Clogging Team	Back Dance Room
8:00-9:00	Girls Ballet 3 rd - 8th	Back Dance Room
8:30-9:00	Beginning Clogging	Front Small Dance Room
9:00-10:00	Children’s Chorus	Main Dance Room
9:00-10:00	Galena Tour Vocal/Dance	Back Dance Room
10:00-11:00	Clogging Team	Main Dance Room

Please do not be late to class. If you are unable to attend class, call or email your group leader and copy Ron and Jeri and your Group Leader to let them know.

FINANCIAL OBLIGATIONS INFORMATION SHEET

1. **Family Membership** - Each family is obligated to pay \$325.00 for membership in the organization. These fees help to support the administrative costs of the organization, such as utilities of the studio, postage, supplies, purchase and replacement of sound and lighting equipment, etc. This fee is due by August 31, 2015, if not paid by this date, an additional 20% late fee will be added.
2. **Costume Rental** - There is a costume rental fee for all performers and understudies associated with each performing group. These funds pay for purchasing, designing, manufacturing, cleaning, storing, and maintaining costumes for every group. This fee is due by August 31, 2015, if not paid by this date, an additional 20% late fee will be added.

Note: You may be asked to provide or purchase costume items of your own for specialty numbers and solo performances.

3. **Tuition** - Your child will be attending classes at least once a week to learn the musical numbers and dances for performance. Tuition fees pay for the instructors' time as well as rehearsal hall rental. If you have a 3 or more children participating as performers, the 3rd, 4th, 5th, etc., tuitions will be reduced by 50%.
 - a. One-quarter of tuition is due by July 31, 2015
 - b. The second one-quarter of tuition is due by October 31, 2015.
 - c. The balance of tuition must be paid in full by December 1, 2015.
 - d. **If tuition is not paid up to date by the deadlines, a late fee of \$10 per month will be added to your tuition invoice.**
4. **Tour** – A tour payment schedule will be given to those who are invited on tour. Delinquent tour payments will result in a late fee of \$50 at the passing of each deadline.

5. **Fee Calculation –**

PERFORMING GROUP	COSTUME RENTAL	TUITION
Children's Chorus	\$100.00	\$1,100.00
Clogging Team	\$75.00	\$500.00
Allegro/ESG	\$100.00	\$1,100.00
Galena Touring Company & Understudies	\$250.00	\$1,100.00 Ron's fee- \$320.00

6. **Fundraisers** - It is expected that each family will attend at least one company fundraiser. If there is a large fundraiser, each family will volunteer at least 2 hours and obtain \$75 worth of donations. If you wish to opt out of the fundraiser, a payment of \$200.00 will be accepted in lieu of hours and donations.
7. **Volunteer Hours** - A minimum of ten hours are to be volunteered during Holiday Tapestry. Dressing a performer who is your child does not count toward volunteer hours. Verification of a minimum of 25 hours is to be reported to your group leader by December 31st. The remaining 25 hours are to be reported by May 15th. If you wish to opt out of volunteer time, a payment of \$500.00 will be accepted in lieu of hours.

Acknowledgment - I understand that these fees are

- 1) Annual for the year June 2015 to May 2016,
- 2) non-refundable,
- 3) non-pro-ratable

I agree to be responsible for full payment of all required fees and costs for my child(ren) to participate in Galena Street East per the required deadlines noted above regardless of my child's continues participation for the entire performing year.

Signature

Date

Print Name

NOTE: Class fees may be paid at the studio on Saturday Mornings 7:00 am to 10:00 am at the office or they may be mailed to P. Allen, 3504 Husch Way, Rancho Cordova, CA 95670, Credit Card payments can be arranged by calling Perri Ann Allen, 916-806-9850.

GALENA STREET EAST PRODUCTIONS
-Statement of Responsibility-

RELEASE FOR LOSS OF PERSONAL PROPERTY

GALENA STREET EAST PRODUCTIONS, its directors, chaperones, agents, employees, volunteers are hereby released and held harmless for any loss of personal belongings or equipment, or any personal property.

Signature of Parent/Date

AGREEMENT FOR DAMAGE TO REAL OR PERSONAL PROPERTY

I understand that any willful and/or unintentional damage to any real property or personal property, including but limited to, dance facilities, furniture, or any other personal property and/or fixture by my child will be paid by me personally and not at the expense of **GALENA STREET EAST PRODUCTIONS**, it's directors, chaperones, agents, employees, or volunteers. I hereby agree to indemnify **GALENA STREET EAST PRODUCTIONS**, its directors, chaperones, agents employees, or volunteers for any such damages.

Signature of Parent/Date

AGREEMENT TO PAY

I understand that the tuition fee is annual and that my requirement to pay continues as my responsibility regardless of the length of time my child continues participation or weekly instruction during the performing year (June 2014 – June 2015).

Signature of Parent/Date

Dress and Conduct Guidelines for All Participants In Galena Street East Productions

We are very pleased to have you as a member of Galena Street East. We hope your experience in Galena will be full of unique opportunities in which to develop your talents, self-respect, your spiritual well being and in making lasting friendships, in a caring and loving atmosphere.

The Galena Street East Board believes that a participant's appearance has an impression on ones attitude and behavior. A respect for the participants, their parents and teachers, the rehearsal and performance facilities and for the community is expressed in dressing appropriately for the proper time and place.

Dress Code

Rehearsals

Girls: All rehearsal clothing needs to be black, including bras. All age groups are required to wear a leotard (not T-shirts) and dance pants, skirt and dance-sweater. There will be no bare midriff leotards, two piece or extreme French-cut legs. Dance pants and biker shorts are acceptable. Leotards must be able to be worn with a bra. Changing leotards must be worn for dress rehearsals and shows. Dance shoes for the appropriate dance must be worn.

Boys: All rehearsal clothing needs to be black. Proper dance attire, for example, shorts sweats or pants that allow you to move well. Dance shoes must be worn.

To and From Performances and on Tour

Galena Street collared polo shirt, or long sleeve Oxford shirt, in colors of red, white or navy with Galena logo. All shirts must be tucked inside of slacks or skirts. Slacks must be kaki, navy, black or gray or skirts for girls in same colors or attire otherwise designated by directors (NO JEANS OR JEAN SKIRTS). All skirts must reach the kneecap.

All clothing being worn to shows and while on tour shall be within the bounds of decency and good taste as appropriate for our learning, performing, and touring situations. Clothes shall be sufficient to conceal undergarments at all times. See-through or fishnet fabrics, halter-tops, tank tops, off the shoulder or low-cut tops, spaghetti straps, and strapless attire are prohibited.

All clothing and jewelry must be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, or which advocate racial, ethnic or religious prejudice or the use of drugs or alcohol.

Administration may be prescriptive in augmenting and/or modifying the galena Street Dress Standards to reflect their particular performing or tour environment. The company Directors reserve the right to make final decisions regarding student grooming conduct and appearance.

Hairstyles

Extreme hairstyles or colors are not permitted unless designated for a costume. A student's hair must be clean and styled in a moderate manner. As a guide for male students, the hair is not extending below the top of the dress-shirt collar in the back. All male performers are to be clean-shaven. No visible tattoos or body piercing other than earrings.

Jewelry

For firesides and performances, one earring per ear for females and no earring(s) for males. Hoop earrings are not ever permitted for safety reasons.

Headwear

For rehearsals: hats, caps, visors, and/or bandanas are not approved on the dance floor.

Initials _____ Date _____

Activities of Behavior

As a matter of personal commitment, participants are expected to demonstrate in daily living: strong moral and family values and commit to trying to live the following standards:

- **Be honest, true, chaste**
- **Use clean language**
- **Respect others**
- **Abstain from alcoholic beverages, tobacco, and substance abuse**
- **Observe good personal dress and grooming standards including clean cut hair styles**
- **Refrain from stealing or shoplifting**
- **Refrain from deliberately damaging rehearsal or performance facilities at Galena**
- **No possession of firearms, or any harmful weapon on Galena rental or performing property without legal authority. Knives will only be carried as a tool when assigned by tech crew.**
- **Uphold and sustain laws of the land**

High morals and values are expected of Galena Street East participants. During the entire duration and in the participation of ALL Galena Street East rehearsals, performances, tours, or GSE sponsored social activities, it is required that all participants completely refrain from the use of alcohol, of any type, regardless of age; illegal drugs, including illegally obtained or legally prescribed marijuana. These requirements must be observed by all teachers, staff, chaperones, students, performers, parents and volunteers.

Galena Street East is a performing, non-profit youth organization.

I have read and understand the Dress and Conduct Guidelines for Participants in Galena Street East Productions. I recognize that by signing this statement, I am in agreement with all the rules set forth herein. I further recognize that willful disregard for the guidelines are grounds for immediate dismissal from Galena Street East Productions.

Signature

Date

Print Name

GALENA STREET EAST PRODUCTIONS

-Volunteer Form-

Family Volunteer Hours - Each family has an obligation to donate 50 working hours each performing year to assist the association with various activities. Volunteers are responsible for keeping track of their personal volunteer time. A minimum of ten hours are to be volunteered during Holiday Tapestry. Dressing a performer who is your child does not count toward volunteer hours. Verification of a minimum of 25 hours is to be reported to your group leader by December 31st. The remaining 25 hours are to be reported by May 15th. If you wish to opt out of volunteer time, a payment of \$500.00 will be accepted in lieu of hours.

Family Name _____

Phone _____

Parent 1 _____

Parent 2 _____

Occupation _____

Occupation _____

I can assist in the following areas:

- _____ Fundraising
- _____ Backstage Help/Tech
- _____ Publicity
- _____ Sewing
- _____ Newsletter
- _____ Photography
- _____ Ad Sales
- _____ Lobby Decorations
- _____ Ushering
- _____ Will Call/Box office
- _____ Corporate Sponsorships
- _____ Tickets
- _____ Graphic Design/Program Layout
- _____ Props
- _____ Costumes (distribution or sewing)
- _____ As Needed

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- _____ Fundraising
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- _____ Tickets
- _____ Graphic Design/Program Layout
- _____ Props
- _____ Costumes (distribution or sewing)
- _____ As Needed

I/We have the following expertise/talent/skills/ we would like to share with the group:

IMPORTANT CONTACT INFORMATION

Director	Jeri Clinger	regnilc@aol.com	916-447-1467
Assistant to Director	Kelli Bertagnini	bertagninifam@hotmail.com	916-990-5997
Choreographer	Ron Cisneros	cisnerosdance@yahoo.com	916-802-2063
Clogging Instructor	Clay Merrill	claymerrill@hotmail.com	Home: 916-897-8839 Cell: 916-544-2820
Treasurer	PerriAnn Allen	pa2allen@gmail.com	Cell 916-806-9850

3504 Husch Way, Rancho Cordova, CA 95670 (if mailing payments)

Group Leaders –

Children's Chorus	Kristi Chavez	chavezeg@gmail.com	Home: 916-682-1010 Cell: 916-236-9901
Clogging	Chris Chavez	chavezeg@gmail.com	Home: 916-682-1010 Cell: 916-479-0230
Allegro/ESG	Kristina Gustafson	kristinagustaf1@gmail.com	Cell: 530-957-2279
Galena/Tour	Nancy Muncy	nmuncy@frontiernet.net	Cell: 916-690-0530

Rehearsal clothing and costume requirements for performing groups:

All Groups – Rehearsal clothing must be all black (no logos), including sports bras. All shirts and leos must have sleeves.

International Children's Chorus - Participants must provide their own international costume and the following items:

Girls – Hairpiece, tan changing leotard, black short sleeve leotard, black jazz shoes, petticoat, black jazz pants, black tights, white tights, tan tights (grades 6-8); 24" black dance skirt (grades 6-8).

Boys - White long sleeve shirt, black slacks, black belt, black socks, black jazz shoes.

Cloggers - Participants must provide their own white clogging shoes.

East Street Gang - Participants must provide their own white long sleeve shirt, black slacks, black belt & socks, and black jazz shoes.

Allegro - Participants must provide their own hairpiece, changing leotard, pink ballet shoes, black jazz shoes, tan character shoes, black character shoes, black jazz-type pants (not shiny), black dance shorts, black dance skirt, black socks, tan tights, black tights, and white tights.

Galena/Tour –

Girls- All black rehearsal clothing, Black gloves, Red gloves, White gloves, Black leggings, White tights, Black tights, Tan tights, Pink tights (if in ballet), Silver character shoes, Black character shoes, Gold character shoes, Tan character shoes, Black jazz shoes, Pink ballet shoes, Black jazz pants, hairpiece, black dance skirt, black socks, white socks

Boys- All black rehearsal clothing, Black slacks, White long sleeve shirt, Black socks & belt, Black jazz shoes, Black/white dance shoes, V-neck white t-shirts, Black changing shorts

Fireside –

Girls – Make or purchase selected Fireside dress, black hose, black shoes, pearl necklace & earrings.

Boys - White shirt, purchase selected Fireside clothes: gray slacks & tie.