

**BOROUGH OF HAMPTON
PLANNING/ZONING BOARD OF ADJUSTMENT**

AGENDA

November 4, 2019

ADEQUATE NOTICE was given as follows: Notice was sent to the “Hunterdon County Democrat” in compliance with the Open Public Meetings Act. Notice was posted on the Municipal bulletin board at One Wells Avenue in Hampton, N.J. and notice is on file with the Borough Clerk.

1. Flag Salute

Roll Call:	Pam Bailey	James Cregar (Mayor)
	Andrew Hurley	Charles Matarazzo, Jr.
	Jeff Minchin	Chad Nathanson
	Randy Newman	Douglas Rega

2. New Business: Review of Draft Re-Examination of the Master Plan Report prepared By Hampton Borough Planner, Beth McManus

3. Communications: See Attached Correspondence List.

4. Minutes: Planning Board Minutes dated June 3, 2019

5. Resolutions: None

6. Completeness Items: None

7. Public Hearing & Discussion Items: None

8. Executive Session: None

9. Bills and Claims:

Bills from Law Office of Scholl, Whittlesey & Gruenberg, LLC, General, Account #9110-00M and Statement #71394 for services in connection with scheduled meeting in the amount of \$150.00 dated August 5, 2019 and received on August 6, 2019.

Bills from Law Office of Scholl, Whittlesey & Gruenberg, LLC, General, Account #9110-00M and Statement #71538 for services in connection with scheduled meeting in the amount of \$150.00 dated September 5, 2019 and received on September 9, 2019.

Bills from Law Office of Scholl, Whittlesey & Gruenberg, LLC, General, Account #9110-00M and Statement #71706 for services in connection with scheduled meeting in the amount of \$150.00 dated October 3, 2019 and received on October 7, 2019.

Bills from Kyle McManus Associates LLC, General, Invoice #1380 for services in connection with preparation of Re-examination Report in the amount of \$142.00 dated August 7, 2019 and received August, 2019.

11. Public Comment:

12. Adjournment:

Time:

This notice is subject to change without notice and action may or may not be taken. If for any reason you can't attend this meeting, please contact the Secretary at (908) 343-3760.

**BOROUGH OF HAMPTON
PLANNING BOARD**

Correspondence Lists for November 4, 2019:

1. Bills from Law Office of Scholl, Whittlesey & Gruenberg, LLC, General, Account #9110-00M and Statement #71394 for services in connection with scheduled meeting in the amount of \$150.00 dated August 5, 2019 and received on August 6, 2019.

Bills from Law Office of Scholl, Whittlesey & Gruenberg, LLC, General, Account #9110-00M and Statement #71538 for services in connection with scheduled meeting in the amount of \$150.00 dated September 5, 2019 and received on September 9, 2019.

2. Pamphlet from Center for Government Services for Fall, 2019.
3. The New Jersey Planner Newsletter (May/June, 2019) received August 8, 2019.
4. Legal Affidavit from Hunterdon County Democrat regarding advertisement of Resolution of Hampton RE Properties (a/k/a "Hampton Deli")
5. Numerous Letters from Hampton RE Properties regarding their escrow balance. Receipt of check in the amount of \$1,000.00 received on 7/10/19 and 8/26/19 in the amount of \$435.25.
6. Numerous email Messages to Kathy Olsen, Chief Financial Officer requesting accountings on Hampton RE Properties and Hicks Paving from June through August, 2019. Received September, 2019.
7. Email sent to Kathy Olsen requesting an accounting of all remaining open escrow accounts on previous applicants requested August, 2019.
8. Miscellaneous emails received from Hampton Borough Clerk, Linda Leidner regarding Livestock Ordinances.
9. Bills from Law Office of Scholl, Whittlesey & Gruenberg, LLC, General, Account #9110-00M and Statement #71706 for services in connection with scheduled meeting in the amount of \$150.00 dated October 3, 2019 and received on October 7, 2019.
10. Numerous emails and telephone conversations with the attorney for Hampton RE Properties (a/k/a "Hampton Deli") regarding outstanding balances on bills and letters sent to Hampton RE Properties regarding same.
11. Requests for information from potential applicants.
12. Emails from Allison Witt requesting information regarding Resolutions on BlairMarCor regarding number of vehicles allowed on property.

13. RMP Addendum 2019-2 regarding Highlands Plan Conformance Procedures sent to us by Highlands Water Protection and Planning Council on or about 9/13/19, however recently received by Council (October, 2019).
14. Emails and fax from Finelli Engineering regarding following up on outstanding bills on general account as well as on Hampton RE Properties (a/k/a "Hampton Deli").
15. Dues Notice from New Jersey Planning Officials for calendar year 2020 received October 10, 2019.
16. Newsletter received from The New Jersey Planning Officials (July/August 2019) Received on September 14, 2019.
17. Numerous emails from the Hampton Borough Planner, Beth McManus requesting copies of past Re-Examinations of the Master Plan.
18. Bills from Kyle McManus Associates LLC, General, Invoice #1380 for services in connection with preparation of Re-examination Report in the amount of \$142.00 dated August 7, 2019 and received August, 2019.
19. Email from Hampton Borough Planner, Beth McManus enclosing the Draft Master Plan Re-Examination Report received October 22, 2019 and numerous emails from Beth McManus and Steve Gruenberg regarding changes to said report.
20. Email from Hunterdon County Highlands Plan Conformance Public meeting received on October 25, 2019.
21. Email from Annette at Kappus Plastic regarding Right a Way on Johnson Avenue.
22. Email from Robert Vance regarding information requested from me for updates to the Hampton Borough Tax Map. Met up with Robert Vance regarding same.
23. Emails from Linda Leidner and Allison Witt regarding information pertaining to Hampton Borough having a Livestock Ordinance.

**BOROUGH OF HAMPTON
PLANNING/ZONING BOARD OF ADJUSTMENTS**

Municipal Offices
(908) 537-2329

P.O. Box 418
Hampton, N.J.

ROLL CALL AND MOTION TRACKING

Date: _____ Meeting Start: _____ Adjourn:

Professionals Attending:

Members

Roll Call

Mayor Cregar

Pam Bailey

Douglas Rega

Jeff Minchin

Randy Newman

Andrew Hurley

Chad Nathanson

Charles Matarazzo, Jr.

**BOROUGH OF HAMPTON
PLANNING/ZONING BOARD OF ADJUSTMENTS
MEETING SCHEDULE FOR 2019**

NOTICE IS HEREBY GIVEN that pursuant to the Provisions of Section 13 of the Open Public Meetings Act, Chapter 231, P.L. 1975, the following is the schedule of regular monthly meetings of the Borough of Hampton, Planning/Zoning Board of Adjustments. Unless otherwise indicated, all meetings will be held on the first Monday of each month at 8:00 p.m., at the Municipal Building, Main Street & Wells Avenue, Hampton, New Jersey.

January 21, 2019 (Reorganization)
February 4, 2019
March 4, 2019
April 1, 2019
May 6, 2019
June 3, 2019
July 15, 2019
August 5, 2019
September 16, 2019
October 7, 2019
November 4, 2019
December 2, 2019
January 20, 2020

A copy of this Resolution will be prominently posted by the Hampton Borough Clerk through 2019 in the Municipal Building on the bulletin board, and shall be sent to the Hunterdon County Democrat, which is designated as the official newspaper for publication of legal notices for the Hampton Borough Planning/Zoning Board of Adjustments, pursuant to Section 3 (d) of the Open Public Meetings Act, (Chapter 231, P.L. 1975). This is a true copy of a resolution adopted by the Hampton Borough Planning/Zoning Board of Adjustments at the re-organizational meeting held on January 21, 2019.

Sherry Minchin
Planning Board Secretary