

**GARDEN CLUB FEDERATION OF PENNSYLVANIA
 ATHERTON HOTEL
 STATE COLLEGE, PENNSYLVANIA
 October 9-10, 2017
 BOARD OF DIRECTORS MEETING**

The Board of Directors of The Garden Club Federation of Pennsylvania (GCFP) was called to order by President Christine Leskosky on Monday October 9, 2017 at 2:03 p.m. at the Atherton Hotel, State College, PA.

Those present were:

Vivian Abel	Jackie Davies	Sue Irwin	Judith Schaffer
Barbara Andrus	Georgianna Dettinburn	Kay John	Mary Jo Schlomann
Lois Armstrong	Marty Fisher	Joy Kempf	Marjorie Sears
Susan Aspinall	Nancy Lambert Fulk	Cynthia Layton	Susan Semple
Marilyn Bachus	Mary Jo Gardill	Claire Leichliter	Lois Shuster
Kay Bair	Christine Gresh	President Christine Leskosky	Betsy Smith
Nancy Bittner	Barbara Grosso	Kay Leto	Sue Soraruf
Gail Blasko	Judy Grunwaldt	Betty Lewis	Jane Sotomayor
Barbara Brand	Carol Hall	Mary Jane Martucci	Linda Southerling
Connie Burnley	Vivian Hall	Joyce Milberg	Debbie Stumpf
Beth Buttermore	Nancy Hannum	Grace Mitchell	Judy Vehse
Iris Cisarik	Pat Hartman	Paula Mohler	Judy Warn
Joanne Coates	Sandra Hendricks	Flossie Narducci	Haddie Weber
Mary Lou Colussy	Joyce Hoek	Lori Pancione	Barbara White
Gail Corle	Eileen Hoover	Joyce Peterson	Patricia Wolanski
Joyce Crider	Jane Howe	Patricia Ptasick	Margie Wolff
Kathy Crossman	Diane Hughes	Angela Raitano	Dorothy Yard
Sheila Croushore	Nancy Hustis	Susan Ritsko	Tonya Young
Marcy Cunkelman	Tom Huston	Vina McLeod Rudolph	

Chaplain Gladys Dapp was absent and the Invocation was given by **Diane Hughes**.

The Pledge of Allegiance was led by **Joyce Milberg, 1st Vice -President**.

President Leskosky declared a Quorum.

President Leskosky recognized former State Presidents: Lois Shuster, Judy Vehse, Jackie Davies, Dorothy Yard, Angela Raitano, Gail Corle and Betsy Smith.

OFFICERS REPORTS

President Leskosky told us that following her theme “T.E.A.M. and Plant America,” she witnessed clubs and districts teaming up and achieving great things! She is grateful for the warm welcome she received at every meeting. She had the privilege of attending a Blue Star Marker Dedication at the Tioga Welcome Center, sponsored by the Heritage Garden Club of Troy. She participated in all three 2017 leadership workshops and is grateful to all who gave of their time and talent, especially Barbara Brand and Grace Zaveckas who coordinated the workshops and registered attendees. She attended the NGC board meeting at St. Louis and learned of plans for unifying the nation to “Plant America.” Webmaster Randy Layton, Lee Ann Stine and she worked countless hours updating the website and she thanks all the chairs who answered her plea to update forms. She has also worked on revising the GCFP Standing Rules and GCFP Bylaws with Sue Semple and Angie Raitano and the GCFP Awards Manual with Sharon Brown. She visited and signed the contract for the 2020 Convention at the Double Tree in Pittsburgh. In a few weeks, she will attend the new CAR-SGC Conference, which is by invitation only. The next time we meet will be for our 2018 annual convention at the Double Tree in Washington, PA. She reminded us we are privileged to host the 2018 national convention in Philadelphia at the Loews Hotel. Let’s prove to the nation how we TEAM UP and work together!

1st Vice-President Joyce Milberg told us she participated in three successful leadership workshops. The involvement and questions from attendees taught her as much about the workings of the GCFP as GCFP tries to impart to them. She was

fortunate to attend seven of the ten annual district meetings held this past month. President Leskosky asked her to update the GCFP District Director Manual, which many of the directors did not know existed. She encouraged district directors to inform their presidents that if they award scholarships at the club level, they should encourage their applicants and winners to go on to districts. She attended the fall board meeting in St. Louis and has been working with the committee from Florida on the budget and schedule for the fall board meeting in Orlando next September. Additionally, the Regional Director Regina Brown asked her to work on CAR-SGC Bylaws, CAR-SGC Standing Rules and other documents as part of the organizational studies committee of the new CAR-SGC.

2nd Vice-President Sheila Croushore told us she compared rates at Toftrees for the GCFP meetings. Room rates were lower and parking is free, but close parking could not be guaranteed. Meals and bar set-up is higher; there is a fee for meeting rooms and microphone use. It was decided to remain at the Atherton Hotel and the 2018 contract was signed. She attended all three leadership workshops and her topic was youth. They started their whirlwind tour with a tornado and ended with blue sunny skies. She spoke on membership and how to market their group – bookmarks, yard signs, tee shirts and more. She was approached to help clarify a GCFP award and was able to resolve an issue with an incorrect name on a national award certificate. She also helped coordinate the rooms, planned the meals, and sent the call for this board meeting.

Recording Secretary Leeanna Ryba was absent. Mary Jo Schlomann reported the minutes of the last meeting were distributed electronically. There were several errors: the bank name on the Financial Secretary Report was incorrect, the Gardening School report was missing and Betsy Smith reported an incorrect year for Seeds of Service. The date should be May 1, 2016, not 2017. The minutes were accepted as corrected.

Treasurer Cynthia Layton gave a narrative review of the GCFP Statement of Financial Activity for May 1, 2017 to September 30, 2017 and the Variance of Income to Expenses as of September 30, 2017. Both reports were distributed prior to the meeting:

Ordinary Income:

Contributions	7,068.84
Conventions, Schools, Symposia	10,892.32
Interest	8.66
Membership Dues	50,710.00
Other Support	259.79
Total	68,939.61

Expenses:

Chairman Expenses	188.24
Conventions, Schools, Symposia	3,819.15
General and Administrative	27,204.82
Keystone Gardener and KG Postage	4,959.59
Memberships	200.00
Officers' Allowance	3,200.00
Scholarship, Awards, Donation	13,825.00
Total	53,396.80

May 1, 2017-September 30, 2017

Variance of Income to Expenses	15,542.81
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GCFP Asset Summary as of September 30, 2017

Current Assets:

BBT – Operating	25,274.96	
BBT - Savings	41,183.74	
Total Checking and Savings		66,458.70
Past President Pin	773.83	

Other Current Assets

Advances Receivable	2,500.00
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Fixed Assets:

Accumulated Depreciation	(21,575.22)
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Fixed Assets	21,717.49	
Total Fixed Assets		142.27
TOTAL ASSETS		69,874.80

Financial Secretary Mary Jo Schlomann reported the following balance in the DNB First Checking Account:

Beginning balance as of 5/31/2017		8,715.00
Receipts		
Dues	34,837.50	
Total		43,552.50
Disbursements	(43,400.00)	
Transfer to Treasurer		
Total		(43,400.00)
Balance in checking account as of 9/30/2017		152.50

Financial Secretary Mary Jo Schlomann reported that all clubs and current affiliates are paid for the fiscal year. GCFP lost one club in District V (Milton GC) and one affiliate in District XI (The Grundy Foundation.)

Corresponding Secretary Nancy Fulk thanked members who responded to her email test so she could ensure everyone was contacted. If you do not receive “The Call” six weeks prior to meetings, please let her know. Get well cards were sent to five members and sympathy cards were sent to four members.

Parliamentarian Angie Raitano – No report.

Investment Chair Judy Grunwaldt reported:

Account Value 6/3/2017 \$572,858.91

Account Value 10/4/2017 \$573,805.90

Projected Income for October, 2017: Interest: \$840; Dividends: \$1655

Total Securities: \$531,242

Cash Equivalent (Money Market) \$ 42,564

Holdings breakdown: Bonds, \$150,497 (26.23%); UITs \$139,313 (24.28%); Mutual Funds: \$122,756 (21.39%);

Stocks \$118,676 (20.68%); Cash Equivalents \$42,564 (7.42%).

Estimated Account Income: \$24,873

Estimated Yield: (4.33%)

President Leskosky asked Acting Secretary, Mary Jo Schlomann, to read the **Recommendations** from the Executive Committee:

1. Individual clubs working on a Blue Star Memorial Marker or Habitat for Humanity Project can request a grant of \$50 for the project. *President Leskosky explained the money has been sitting in the funds for years and should be made available to help with club projects.* **Approved.**
2. GCFP will sponsor the NGC Award EC-6 Water with a donation of \$100 for one year. *NGC has eliminated the silver trays and requested states to sponsor an award.* **Approved.**
3. Flower Show School Course III will be given a GCFP grant of \$1500. *President Leskosky explained there is a shortfall as the Natalie Smith Grant is delayed because the estate has not yet been settled.* **Approved.**
4. The days of the convention, during the month of April, be open and flexible as to what works best for the district hosting the convention, providing the state president is in agreement. *President Leskosky explained the 2020 GCFP convention in Pittsburgh will be held on a weekend and the wording in the Standing Rules needs to be updated. There have been discussions and interest in holding the GCFP conventions on weekends to attract younger women. This may not be cost effective for some districts or they may prefer weekdays, so the wording needs to be clear.* **Approved.**

NEW BUSINESS - GCFP

- The Keystone Gardener should not be left in any public place because there are personal phone numbers and email addresses in it.
- Valley Garden Club, District X, has been reinstated with our 501(c)(3) status after five years.

- President Leskosky accepted the resignation of Barbara Lotito due to health reasons and Marcy Cunkelman has accepted the position of Conservation Birds & Butterflies Chair.
- Lee Ann Stine needs to be notified about club changes in their rosters as soon as possible to keep the club's insurance active.
- Clubs need to pay dues when they receive the dues notice. Some clubs have taken ten weeks to send checks and that is not acceptable.
- Emails – Emails from the president and various board members are sent by Lee Ann, but the response is not to be sent to her. Do not REPLY! Forward your response to the person named in the body of the email.
- Corrections made to meeting minutes at the board meetings were not filed with the minutes in the GCFP office. All corrections will now be read and sent to the office to be added to the minutes.

NEW BUSINESS – NGC (All information is on the NGC website)

- *Garden Design* magazine will partner with NGC and NGC will receive 25% of the subscription sales. The cost is \$45 for four issues. Funds received will be placed in the “Plant America” restricted fund.
- Ames Tools revamped how to receive free tools. It is a one-year grant and the deadline is January 15th.
- Plant America magnets have a new flower, because the original flower was trademarked and should not have been used. The magnets are on the NGC website.
- *The Saved Seed*, a new children's book, is on the NGC website.
- NGC President Nancy Hargrove will be a guest at the preview party at the Philadelphia Flower Show.
- NGC is partnering with P. Allen Smith for a sale of three plants or flowers in the spring. He will donate a portion of all sales to the Plant America Fund and will waive his speaker fee of \$10,000 for a program (March – June) for the state that sells the most plants/flowers.
- NGC tours – Georgia's historic south (April 2-7, 2018) and P. Allen Smith's property (October 2018).
- NGC requests donations of \$1/club member for natural disasters. This should be discussed with clubs in your district.
- Twenty local garden clubs across America will be awarded grants of up to \$250 of Espoma organic plant foods and potting soils. Sign up at www.espoma.com/garden-clubs.

Updates to GCFP Bylaws, GCFP Standing Rules & Policies, and GCFP Procedures were announced by **Organizational Studies Chair Sue Semple** and approved by the board. These documents will be posted in the winter edition of the *Keystone Gardener*, and will be placed on the GCFP website at least 30 days prior to the annual convention, at which time the amendments will be voted on.

President Leskosky noted there is \$689.99 in the checking account for a wildflower project and some of these funds should be used for a wildflower walk.

DISTRICT DIRECTOR REPORTS

District I, Sue Soraruf reported the annual luncheon, hosted by Garden Club of Springfield on September 19th, was attended by 91 garden club members, our state president and second vice-president. Chairs of the NGC convention, Pat Wolanski and Flossie Narducci, presented a preview of the convention to be held in Philadelphia in May 2018. Five clubs in the district held an NGC Standard Flower Show “Magical Gardens” at Longwood Gardens on September 23-24. Nearly 17,000 visitors attended. The educational exhibits were outstanding and the top winner will be on display at the NGC convention in Philadelphia. The next District I meeting will be held October 31 at the Morris Arboretum and attendees can see the wind sculptures on display.

District II/III, Barbara White congratulated South Schuylkill Garden Club for hosting the District II/III luncheon on September 20th in Barnesville. A student represented by the Parkland Garden Club received the CAR Smokey Bear/Woodsy Owl Award. A \$1000 scholarship was awarded to a local high school student and the Doreen Dew-Kauffman Scholarship was given to a local college student. Bethlehem Garden Club was awarded 1st place for NGC and GCFP Horticulture Therapy; 2nd place for Yearbook Award; Honorable Mention for the newsletter, website, and publicity press book. This club also has a mentoring program for new members. Pottstown Garden Club added two women and one man, who will help maintain the three garden sites at Pottstown's Memorial Garden. Montrose Garden Club is considering offering evening or weekend meetings and is starting a Facebook page. Monroe County Garden Club has also had an influx of new members.

District IV, Joyce Crider told us the eleven clubs in District IV range in size from 26-127 members. One club increased membership by 20%. Town & Country Garden Club of Lancaster initiated a new members mentoring program; Garden Club of Harrisburg completed an urban school project “Vertical Gardens”; Biglerville Garden Club is building a rain garden at Oakside Community Park; Hanover Garden Club is planting at a local library; Garden Club of York members search neighborhoods for beautiful gardens that can be viewed from the street to win the “Random Act of Beauty Award”; Penn-Cumberland Garden Club works with Ames True Temper Community Garden plots (129 raised garden beds for families to grow vegetables) and provide assistance to keep this garden center operating efficiently. “Together We Grow.”

District V, Barb Andrus thanked the Alexandria and Standing Stone Garden Clubs for hosting the annual meeting on September 7th. The District V fall newsletter is ready to go online and she has listed all the Blue Star Memorial Markers in District V in the Bradford County, PA magazine. The executive director for Bradford County Tourism Agency sent out an email blast to all business chambers advertising the Blue Star Memorial Marker locations. All eight clubs in District V are “Planting Pennsylvania” and McEwensville Garden Club displayed a lovely float in an antique wagon for the Watsonstown Sesquicentennial Parade. Heritage Garden Club’s first flower show was a learning experience and was on Channel 13, ending with President Leskosky’s theme! Vince Cotrone, Penn State Extension Urban Forester, will assist the Heritage Garden Club in working toward Troy becoming a “Tree City USA.” She looks forward to McEwensville’s holiday shows on November 17-19th.

District VI, Clair Leichter reported the annual meeting was held September 25th at the US Hotel in Hollidaysburg with 67 attendees. Judy Jackson was awarded the Ladybug Award; Rita Hilyer, District VI CAR Perennial Bloom Award nominee, was honored; Sheila Croushore was presented the Mushroom Award. District VI was the home of two Standard Flower Shows at Weeders & Seeders in Ligonier and Patton Garden Club in Patton. Garden Club of Johnstown will hold a Small Standard Flower Show in conjunction with their “Home for the Holidays” luncheon fundraiser November 11th. Evergreen Garden Club will hold a Tinsel Time luncheon December 7th and Bedford County Garden Club will host a Christmas home tour December 2-3. District VI will host the GCFP state convention in 2019.

District VII, Marilyn Backus told us District VII’s annual meeting had 72 attendees or 19% of district members plus eight guests. They are striving to be a T.E.A.M. where Together Everyone Achieves More! They created a poster to show the position of GCFP and District VII officer and chair roles. In lieu of a typical club president report, each president was asked to respond to the question “If your club disappeared tomorrow, who would miss it and why?” They were encouraged to create a poster which was placed on an easel or table beside the microphone. This made their 2-minute response personal, deep and humorous! Margie Wolff, Awards Chair and the New Members Chair, gave at least 80 Daffodil and District Laurel Certificates and 16 New Member Tulips. Judy Schaffer received a District VII Service Certificate, Carolyn Monyok of Garden Club of McKeesport received the 2017 District Hummingbird Award, and five Exceptional Horticulturists were added to the Honor Roll. Things that worked: low registration cost (\$22), gluten-free breakfast and lunch options, waitress for guests with walking problems, a photographer who put photos on a downloadable link, Ikebana presenters, exhibit of NGC publications, used book exchange.

District VIII, Tom Huston told us the theme of the District VIII annual meeting in Erie on September 29th was “Home for the Holidays.” He asked club presidents and chairs making reports to add a “Did you know” addendum to the end of their reports. They could select the topic from historical information about their town to hysterical information about anything. He was the local chair for the Leadership Conference and Flower Show School, both held in Grove City. The final District VIII board meeting for 2017 will be held in Warren on October 24th. The Emporium Garden Club is busy making plans for next year’s annual meeting.

District IX, Beth Buttermore told us 150 attended their 17th annual meeting hosted by the Tusca-Ridge Garden Club. The contracts for the 2020 Convention hosted by District IX have been signed. Butler and Southern Butler County Garden Clubs joined together to accomplish the establishing of a Blue Star Memorial Marker at the brand new Abie Abraham Butler VA Healthcare Facility. Fox Chapel celebrated their 85th anniversary and gave their Inspiration Award to Rin Babson. District IX gained 44 new members through various recruiting methods, with Shaler once again claiming supremacy.

District X, Vina McLeod Rudolph – no report.

District XI, Nancy Hustis told us 11 club in District XI are Teaming Up & Planting America in their communities, their gardens, senior centers, schools and all about town. The NGC and GCFP themes resound in their efforts, activities, programs and projects. Additionally, over 1,125 lbs. of fruits and vegetables were picked, gathered and donated to area food banks. Trevoze Horticultural Society, The Outdoor Gardeners, and Our Garden Club of Philadelphia & vicinity have had or will be having Standard Flower Shows; Norristown Garden Club held a Kitchen and Garden Tour in September and will hold their Holiday House Tour in December. Hulmeville Garden Club held a September Plant Sale; Four Lanes Garden Club will hold their 58th Holiday House in November; Swedesford Garden Club creates a 'Harvest Home' basket, including a complete Thanksgiving dinner for a local family in need.

CHAIR REPORTS

501(c)(3) Tax Exempt/990 Reporter Mary Jo Gardill told us over the years, a few clubs have lost their status, but, with persistence of club officers, members, our accountant and his staff, progress is being made. One club has been reinstated after paying \$275. This report was given to emphasize the time, effort, cost and frustration of dealing with the IRS to achieve reinstatement. It is vital that clubs and districts complete the forms in a timely fashion in May annually to avoid any further rejections.

GCFP Awards Chair Christine Gresh reported the revised GCFP Awards Manual was finalized and placed on the GCFP website, under President's Packet-Form #27. There are many changes, but the manual is self-explanatory. If a hard copy is needed, please send a check payable to GCFP for \$18.29 to the GCFP office, c/o Lee Ann Stine. The online address for questions relating to awards is gcfpawards@gmail.com. The Publicity Press Book Award was discontinued by NGC, but has been retained as a GCFP award for 2017-2019.

Bee Gap Chair Iris Cisarik reported the Bee Gap Speakers' List has been updated and people who are concerned about the colony collapse demise have been encouraged to join our speakers' list. Jim Mitnick of Pittsburgh, Angela McDonnell, and Dr. Anita Collins have given talks and programs since the inception of Bee Gap, but the crisis continues. Philip Bauerle and Al Fine are excellent presenters and their email addresses are on the GCFP website.

Blue Star Memorial Central Chair Jane Howe reported that, on Flag Day 2017, The Heritage Garden Club in cooperation with Tioga County PennDOT dedicated a Blue Star Memorial Highway Marker at the Tioga Welcome Center. There are over 75 markers in Pennsylvania and over half of our clubs have placed markers. Any club in District IV and V should contact me for information on placing a Blue Star Memorial Marker.

Blue Star Memorial West Chair Rin Babson absent. Her report was read by Acting Secretary Mary Jo Schlomann. On September 26, 2017, a Blue Star Memorial Marker was dedicated at the New Butler Veterans Hospital. Butler Garden Club and Southern Butler Garden Club, both District IX clubs, teamed up and paid for the marker. Gold Star Markers honoring military personnel who have been killed in action are now available. Prices for all markers remain the same until May 2018. Donations to help pay for new markers and assist with restoring markers may be sent to Jane Sotomayor, chair of the Sage and Roses Fund.

Book of Recognition Chair Part Hartman told us the Book of Recognition committee was started to applaud the achievements of our members, honor the memory of our departed members and appreciate the work of our friends in the GCFP. Contributions may be made in the amount of \$5 or more from individuals or garden clubs. This may be given "In Memory," "In Appreciation" or "Honoring" an individual or group. Checks are made payable to the Garden Club Federation of PA and sent to the Book of Recognition Chair, who will send a card to the recipient or family of the recipient acknowledging the gift. The contributions will be used as needed for the expenses of the GCFP at the discretion of the board. Donations have been made in memory of Kathy Stuver (Jean Williams and Pat Hartman) and Betty Eveler (Green Thumb Garden Club).

Book Review Chair Judy Warn shared the charming and beautifully illustrated book "Beatrix Potter's Gardening Life" by Marta McDowell, Timber Press. Potter's love of nature and passion for gardening inspired her work. She was a close observer of nature with a scientific bent and could have been a botanist, but instead became an illustrator and story teller of hugely popular children's books. She eventually bought up 4000 acres of land in the Lake District with the intention of leaving this legacy to The National Trust to protect it in perpetuity from being vulgarized.

Civic Development Chair Pat Ptasick told us she had no report because no one has expressed interest in civic development!

Club Newsletter Chair Betty Lewis absent. Her report was read by **Acting Secretary Mary Jo Schlomann**. Garden clubs were encouraged to apply for the PUB-1 Publication (GCFP Newsletter Publication Award) and the National Award #12, Tommy Donnan Certificate of Merit. Newsletters must be published at least three times a year and under one editorship or management. Applicants should review the GCFP Awards Manual, August 2017, on the website; copies are available from the GCFP office for \$15 plus postage. Submit two copies of the NGC application and one copy of the GCFP application to Betty Lewis, 8690 Haslynn Ave., Hummelstown, PA 17036-8610 by December 1, 2017. No electronic applications or newsletter editions will be accepted.

Club Programs/Illustrated Lectures Chair Rosalie Miller absent. Her report was read by **Acting Secretary Mary Jo Schlomann**. Information reported at the June 2017 board meeting was inadvertently omitted from the website. There is a great early summer trip to the Penn State Extension Floriculture & Flower Trial Gardens, 1446 Auction Rd., Mannheim, PA 17545. The website is trialgardenspsu.com. The contact person is Sinclair A. Adam, Jr., Trial Director. His cell phone is 802-309-3814, office 717-270-4391.

Club Yearbook Awards Chair Joyce Peterson told us she has received 17 yearbooks from around the state and almost all of them included the necessary NGC and GCFP application forms. With 111 clubs in the state she is expecting many more.

Conservation/Birds & Butterflies Chair Marcy Cunkelman told us the Monarchs and Painted Ladies are making the radars light up in the Midwest with their migration. In our area, there were many sightings of the Painted Ladies and it was the best year for 6-7 years for the Monarchs. They are both on the move, headed south and the Monarchs will keep moving until they reach Mexico and their special roosts. Planting milkweed helped, but there is still habitat loss due to spraying fields and roads; and the Monarchs have to deal with hurricanes, tornadoes and even earthquakes. Another concern is mosquito spraying and the negative consequences of migrating through poison. The main migration should move through Texas well to the west of the area affected by Harvey. Now is a good time to look at the hummingbirds because there is a good chance they are the western species. You don't have to do fall cleaning in the gardens. If you leave your plants up for the winter, it will help native insects, offer food and shelter for birds and other critters. Add native plants to increase the variety of pollinators, birds, and butterflies. Get your feeders out and fill with black oil sunflower seed. Don't put mixed seed in tube feeders, since it will end up on the ground or wasted. Nothing makes the winter go faster than sitting and watching the birds!

CONVENTIONS

Convention Coordinator Judith Schaffer told us she will be a presenter at the District X Convention. On July 24th, she drove through dense fog to attend the District VI session at the Blair Convention Center. On August 2nd, she was in Cranberry visiting the proposed site for District IX and then on September 28th, she returned with the state officers and they finalized the deal. State chairs, who have been requested to be an exhibitor at Convention by our President, need to have their information promoted at convention. Design your exhibits now and make it eye catching and informative. The Exhibit Chair, Lisa Schoon will contact exhibitors for space requirements.

Convention 2018 Chair Haddie Weber reported that District X is hosting the 2018 GCFP Convention "Floral Tri-Fecta," April 15-17, 2018, at the Double Tree by Hilton at the Meadowlands, Washington, PA. George Weigel will be the speaker for Monday's luncheon. On Thai will be the floral arranger Monday night and Judges Council is excited to present Lynn Fronk. On Thai will have a "Master Class", which will be limited to 25 people. He will provide a container, flowers and the honor and privilege of working with him. You might want to wear a hat and gloves to the Monday Luncheon "The Kentucky Derby!"

Convention 2019 Chair Sheila Croushore told us the team has met three times since the last GCFP meeting. Their theme is set, fundraising ideas are in the making, program cover is set, and at least one program is approved for the tri-refresher. Centerpieces have been assigned to clubs and their designs will be submitted for approval.

Convention 2020 Chair Sue Semple told us convention chairs are: Sue Semple, Chair; Rose Romboski, 1st Vice-Chair; Karen Faust, 2nd Vice-Chair. The 2020 GCFP Convention will be held from April 17-19, 2020 (Friday, Saturday, and Sunday) at the Double Tree by Hilton in Cranberry Township, PA. An exit on Interstate 79 and an exit from the PA Turnpike are near the hotel. The dates chosen gave them better rates and they are hoping it will be more suitable for additional members to fit into their busy schedules.

National Convention Chair Pat Wolanski told us the National Convention "Love Blooms in Philadelphia" beckons us and invites us to the city of "Brotherly Love." Make reservations early, because Loews Philadelphia is only offering the negotiated room rate until January 31st. Registration fee for Pennsylvania club members is \$10. Speakers are: John Bartram,

Kent Russel, and Jane Godshalk, with music from Dick Clark, Patty LaBelle and Rocky! Tours: Longwood Gardens, Chanticleer, Bartram's Garden and the green roof atop the PECO Building, several breweries, the Philadelphia Mint, and the Eastern State Penitentiary. You can expect a visit from the Mummers! There is one special post-convention tour, limited to 50 people, with cocktails and dinner at the home of the 1992 National Convention Chair. Details will be in the National Gardener in January. The committee would like photos of all club projects sent to Marjorie Sears for a special exhibit focusing on Nancy Hargroves' "Plant America" theme and Chris Leskosky's "T.E.A.M UP" theme.

Environmental School Chair Vina McLeod Rudolph – no report.

Flower Show Evaluation Chair Susan Bunkin – absent, no report.

Flower Show Book of Evidence Chair Debbie Stumpf told us the deadline for submitting flower show books of evidence is December 1, 2017. A score sheet is being developed so that the clubs will know their strengths and weaknesses.

Flower Show Judges Council Chair Jackie Davies told us the first interactive PDF version of the 2017 Edition Handbook for Flower Shows is available from Member Services for \$25. It can be used on computers and mobile devices. (www.gardenclub.org; SHOP ON LINE, 'Handbook' is the first item listed.) Silver 90+ Stickers to use when judging flower shows are 100/\$10 and will be available in four weeks from Member Services. Lynn Fronk is the speaker for the Tuesday JC Luncheon at the 2018 GCFP Convention.

FSJC Central Area Chair Susan Aspinall was absent. Her report was read by **Acting Secretary Mary Jo Schlomann**. CAJC has 31 judges and four student judges. They received a 1st place in the Flower Show Schedule Award for "Summer Memories" held August 25, 2016. Sixteen members attended the April Symposium in Greensburg, PA. Their next meeting will be November 2, 2017 at Harrisburg Area Civic Garden Center, Harrisburg, PA. Two members will introduce one of the new designs; there will be a demonstration of leaf manipulation, using yucca, and a talk on judging roses.

FSJC Erie Area Chair Linda Morrison was absent. Her report was read by **District VIII Director Tom Huston**. EAJC has 21 judges and one student judge. EAJC held a flower show "The Last Hurrah" at the Tionesta Public Library the end of June. The title of the show referred to the use of the old handbook for the last time and the categories were titles of books. They participated in the GCFP Flower Show School, Course II in July. New designs are being introduced at their meetings: Cascade in August and Spatial Thrust in November.

FSJC Laurel Highlands Chair Mary Lou Colussy reported 11 active judges (four Accredited, two Life, and five Master) and one Student Judge. Eight members attended the Symposium in Greensburg in April. LHJC is using their council meetings to help educate their judges. Besides working on judged comments and terminology, they are using the sessions to become familiar with the new handbook.

FSJC Philadelphia Area Chair Pat Wolanski told us "What's Growing On" is the PAJC's new newsletter, which is published following each Council meeting. Minor changes to the PAJC Working Procedures will be voted on at the October 17th meeting. There have been many questions and concerns regarding judging credits and how to obtain them with the new rules. The only answer is "Follow the Handbook." She is maintaining a list of judges in need of credit. The next PAJC meeting will be October 17th and they will hold an NGC Horticulture Specialty Flower Show "Autumn Splendor." Lee Gittens will present a program on preparing horticulture for the Philadelphia Flower Show and this chair will go over the new handbook.

FSJC Pittsburgh Area Chair Angie Raitano reported PAJC in conjunction with LHJC staged a Standard Flower Show on June 30th at Greensburg Garden Center, Greensburg, PA. Twenty-two judges participated. They deliberately scheduled the date to be under the rules of the 2007 NGC Handbook for Flower Shows. PAJC met on October 4th and one of the main concerns was the new rule regarding requirements to receive judging credit. They are considering using EAJC's tracking of judging assignments and will ask garden clubs to contact the Judges Council when they need judges for flower shows, rather than directly contacting the judges. PAJC are planning table centerpieces for the 2018 GCFP Convention Judges Council Luncheon.

FS Judges Credentials Chair Nancy Hannum told us there are 115 Accredited Judges in Pennsylvania: 20 Accredited Judges, 19 Life Judges, and 67 Master Judges. There is one new Life Judge, Pat Wolanski. One member's credentials lapsed,

one member is working to be reinstated, six members have requested extension, there are 46 Judges Emeritus, and one judge (Maxine Haynes) died in June. The list of Flower Show Judges with “good through” date can be accessed on the web at www.pagardenclubs.org; Directory; using the GCFP password to unlock the file. Contact ndhannum@verizon.net if errors are found. New application forms for Refresher Credit correlate to 2017 Handbook for Flower Shows and can be found on the NGC website www.gardenclub.org; Form 13, Form 14, Form 15L and Form 15M. To keep current refer to: www.gardenclub.org; forms library number 1492; Dot’s FAQ list.

FS Student Judges Credentials Chair Connie Burnley reported the following current Student Judges and (Districts): **Valerie Burgess**, Beverly Kostek, Pat Neff, **Beth Bartle (I)**; **Wendy Webber Welsh**, **Susan French**, **Barbara Campbell**, **Connie Doklan (II/III)**; Betsy Smith, **Tonya Young (IV)**; **Helen Ivory (VI)**. The eight bolded names will be taking the handbook Exam on October 26, 2017.

FS Schedule Chair Susan Irwin told us the committee will meet the second week in December to start judging the 2017 Flower Show Schedules. To date, she has only received ten schedules, down from 20 schedules last year. There will be differences in the schedules that were written with the 2007 handbook and others based on the 2017 handbook and the schedules will be judged accordingly. She reminded us that the schedules must be mailed by December 1st.

FS Schools Chair Gail Corle told us Course II was held July 12-14 in Grove City with Darlene Newell and Jackie Davies as instructors. Twenty-three attended, eight took the exams, and all passed. The school had an ending balance of \$167.81 in the checking account. The Natalie Smith Grant has funds ear-marked for Flower Show Schools and Judging Education, but the estate has not been settled. The chair has registered Course III with National and Joyce Milberg will be the Registrar. The school is scheduled for April 24-26, 2018 in Grove City; Sue Kirkman will be the FS Procedure and Horticulture instructor and Judy Binns will teach Creative Design and Creative Staging.

FS Symposium Chair Mary Jane Martucci told us the next Symposium will be October 10-11, 2018 at the Atherton Hotel, following the October 8-9, 2018 GCFP Board Meeting.

Food Gardening Chair Grace Mitchell told us she has given the official name “The Year of the Jungle” to 2017! She doesn’t recall ever seeing a year when it rained so much and vegetation has grown so out of control. She managed to get her beans planted between deluges and received five blue ribbons at the fair. Sweet corn was a disaster – too much rain, too little growth, too many worms and she only got a few nubbins. She doesn’t plant cucumbers anymore because of the annoying worm in the stem and although they don’t agree with her, she likes pickles. The recipe she distributed was for ‘fried pickles.’”

GCFP History Chair Lois Armstrong reported how the GCFP was formed in 1929 in response to an invitation to nearby garden clubs by Mrs. J. Willis. Mrs. Willis spoke about the preservation of the natural beauty of Pennsylvania, and the valuable part a Federation could play in securing legislation toward this end. Chair Armstrong noted that they stressed the importance of having the Federation composed of clubs, of all sections of the State; that neither the Eastern nor the Western part of PA should dominate the organization. On March 26, 1930, Mr. Stout, the new President of the Horticulture Society, presided at an organized meeting with 41 clubs and allied organizations in attendance. The GCFP Constitution and GCFP Bylaws were adopted, thus implementing the Garden Club Federation of Pennsylvania.

Gardening Schools Chair Mary Jo Schlomann reported XII Gardening School Course I will be held October 16-17, 2017 at the 1756 Uwchlan Meeting House in Exton, PA. Registration is closed and nineteen people will be attending the two day course.

Habitat for Humanity Chair Gladys Hontz was absent. The report was given by **Acting Secretary Mary Jo Schlomann**. Milford Garden Club partnered with their local Habitat for Humanity, landscaping two new homes in Dingmans’s Ferry. Milford County Garden Club raised \$1,000 to enter a team in the first Habitat for Humanity “She Nailed It” competition in Monroe County and they won! District directors were encouraged to participate in Habitat for Humanity and submit both sides of one page describing the project and submit a picture if possible. This information is vital when applying for a financial grant for projects.

Headquarters Liaison Nancy Fulk – No report.

Historian Sandra Bachman was absent. The report was given by **Acting Secretary Mary Jo Schlomann**. The duty of the State Historian is to collect information about the major accomplishments of GCFP for the biennium 2017-2019. This information includes membership, NGC Schools sponsored, GCFP Conventions, national and regional awards received, major projects completed and items of special interest.

Horticulture Coordinator Chair Judy Vehse emphasized that the Honor Roll of Exceptional Horticulturists is different than just a district laurel for a job well done for the club or a thank you from the club president. Exceptional Horticulturists are very good growers and sharers of plants, information and their time over a period of years. They serve as an inspiration to the club. People who receive this award are the ones who make gardening so interesting and enjoyable for us all. Twelve certificates were presented. The deadline is August 1, 2018 and a hard copy of the form was requested.

Horticulture - Bulb, Indoor, Container, Xeriscape and Specialty Gardens Chair Sue Konvolinka was absent. Her report was given by **Acting Secretary Mary Jo Schlomann**. Studies have shown that the therapeutic benefits of only one potted plant/100 square feet provides increased workplace productivity and an improved healthy environment. Those who care for plants are notoriously more compassionate, have healthy relationships with less stress and depression and demonstrate a positive sense of stability. Green space regenerates concentration and memory. Indoor gardens promote healing by providing mild increased humidity to help filter airborne microbes and provide mild detoxification benefits. Be aware of toxic plants to children and pets. Allergies must be considered. Photographs, trees, flowers and green spaces can be a healthy alternative.

Horticulture – New Cultivars Chair Vivian Abel reported there are seven new Clematis: Still Waters, Warsaw Nike, Sugar Candy, Giselle, Gillian Blades, Cardinal Wyszynski, and Samaritan Jo. New shrubs are: Sambucus ‘Strait Laced;’ Purple Smoke Bush ‘Winecraft Black;’ Butterfly Bush ‘Pugster;’ Weigela ‘Czechmark.’ A new Hibiscus only grows 3-4 feet. Check out Proven Winners, White Flower Farm, and Blue Stone Perennials.

Horticulture Trees/Conifers/Shrubs – Liaison to PA Forestry Council Sharon Richardson was absent. No report.

Horticulture Therapy Chair Joyce Hoek told us the NGC website has information about therapy gardens, but nothing about garden therapy. Therapy gardens should have familiar plants that residents remember, may include sensory plants, plants that attract birds and butterflies, trees for shade color and seasonal variation, walking paths, areas to sit and socialize, raised planters, and may include vegetables and herbs. Chair Hoek found a new term “Wander Garden,” which is created especially for the benefit and safety of those who have dementia, who are living in a facility. The garden is enclosed, all plants are edible, and all paths lead the resident back to an entrance. Drawbacks were that the more severely confused residents might try to eat soil, colorful leaves and berries. They may get wet and wheelchairs or walkers may slide off paths.

Insurance Chair Judy Jackson was absent. Her report was given by **Acting Secretary Mary Jo Schlomann**. With the renewal of the GCFP liability policy in July, club members no longer have medical expense coverage as general liability is coverage for bodily injury of property damage. A club must be current with dues for all members to be covered. Clubs needing proof of insurance for a meeting place or event should contact the Insurance Chair and a Certificate of Insurance will be issued by email.

Keystone Gardener Editor/Advertising Chair Marcy Cunkelman completed the fall KG and used a new print service. After persistent problems with the previous printer, a new service was found. Hopefully the mailer will be timelier. There will NOT be a spring issue. If an event is planned in the spring or early summer, it needs to go into the winter issue. Deadlines are: January issue – November 1st; June issue – April 1st; October issue – August 1st. Most awards were listed in the fall issue. The January issue will have information about Gladys Dapp retiring and Sandy Hendricks being the new chair. Watch for potential advertisers. The next issue is the convention issue.

Landscape Design School Chair Vivian Abel reported there are 38 Landscape Design (LD) Consultants, 24 LD Master Consultants, 8 Emeritus LD Consultants, and 12 LD Students. Course III will be held this fall at the Double Tree Resort by Hilton, Lancaster on November 12-14. The hotel rate is \$104 plus tax per night. Joyce Crider is Registrar. Instructors will be Wendy Brister, Kirk Brown, Crystal Huff, Erica Shaffer, and George Weigel.

LD Central Area Council Chair Joyce Crider told us the council toured the home of the American Horticultural Society in Alexandria, Virginia and Kenilworth Aquatic Gardens, an oasis in the middle of DC. The last trip will be October 31, Morris Arboretum, Philadelphia, PA. The University of PA owns the arboretum, known as the most stunning University Garden and

Arboretum, is the official state arboretum of PA and the home of Doris H. Hamilton Fernery. They will first tour Bloomfield Farm and Historic Springfield Mills. The visit will include learning about the Platinum Certified Horticultural Center, which is not typically open to the public. At Morris Arboretum, the Kinetic Sculptures of Lyman Whitaker are on display.

LD Laurel Highlands Council Chair Sheila Croushore told us the council met at the GCFP Children's Peace Garden on October 6th to discuss the current design and consider adding an official entrance. Fencing will not be added as it would cut off the grass path to the children's bench; a six foot arch at the main entrance would be enough of a break to catch visitor's attention and the council would like to add more matching pavers into the garden. The council also discussed placing a small 12x24" black marker engraved with "The Garden Club Federation Welcomes You to the Children's Peace Garden." There were discussions about weeding, planting and maintaining the garden from June to August. Decisions are pending GCFP approval and logistics from the Landscape Designer.

LD Western PA Council Chair Patricia Ptasick - no report.

Land Trust Alliance Chair Rosemary Gish Ebersole was absent. No report.

Leadership Workshop 2017 Chair Barbara Brand reported the 2017 Leadership Workshops were successfully completed and the club presidents, officers and members who attended gained much valuable information and knowledge to aid them as garden club leaders now and in the future. She acknowledged her co-chairpersons: Barb Andrus, Tom Huston, Barbara White and registrar Grace Zaveckas. Speakers were Judy Vehse, Dot Yard, Angie Raitano, Gail Corle, Betsy Smith, Sharon Brown, Judy Shaffer, Joyce Milberg and Sheila Croushore. She gave special thanks to President Christine Leskosky. Total registration was 111, 49 clubs from ten districts were represented by 32 club presidents and 64 club members. Topics included: leadership, successful meetings, financial reporting, jargon, insurance, president's themes, NGC schools, awards, and youth and horticultural therapy programs.

Life Memberships, State/Regional/National Chair Nerita Brant was absent. Her report was given by **National Headquarters/National Gardener Chairman Nancy Bittner**. State Life Members since June 2017: Barbara Andrus, Jean Branco and Jane Comroe. National Life Members since June 2017: Joyce Wallen, Jean Branco, Leanna Ryba, Jane Comroe, and Barbara Andrus.

Litter/Recycling/Environment/Trash to Treasure Chair Pat Drennen – no report.

Membership Chair Judy McGinnis – no report.

Memorial and Historic Gardens Chair Jane Sotomayor reported first on Morris Arboretum of the University of PA, a center that integrated art, science, and the humanities amid thousands of rare and lovely woody plants. It is a 92-acre Victorian romantic landscape garden. She also reported on Winterthur, an American Country Estate located on Route #52 in Delaware. It was founded by Henry Francis DuPont and has color throughout the year, which can be seen on a narrated tram ride or self-guided walk.

Memory Book Chair Barbara Grosso asked attendees to take pictures of President Chris at various events that she is unable to attend and send them to her by e-mail. If photos are developed, a copy can be given to her at the convention or the June board meeting.

National Headquarters/National Gardener Chairman Nancy Bittner told us the new National Gardener arrived and the cover was a young girl pictured reading "The Saved Seed." This is the new K-4 children's book offered by the NGC Member Services Department. Contact NGC Headquarters either by phone or the website to purchase lovely items for holiday gift giving.

National/Regional Projects Chair Eileen Hoover hopes the themes for the current leaders of NGC "Plant America," CAR-SGC "Plant America, Knowledge is the Key to Success," and GCFP "T.E.A.M. Up and Plant America" has been passed on to all our clubs. Clubs may apply for and possibly receive a \$1000 Grant titled "Plant America Community Projects Grant," but time is essential as the deadline is November 1st. The money will be awarded on January 31, 2018; the project must be completed by May 1, 2019; the final report is due July 1, 2019. Contact NGC Plant America Chair Betty Cookendorfer for more information.

Native Plants/Wildflower Chair Tonya Young encouraged attendees to collect the seeds of milkweed and plant them to sustain the Monarch butterfly population. To plant at correct depth, put on garden gloves, stick your index finger in the dirt up to your first knuckle. Make the letter L with your thumb and forefinger for approximate spacing. If you are too late for seeds, collect the pods to use for crafts!

Natural Disasters, International/USA Chair Kathy Crossman reported donations from clubs and districts in Pennsylvania since June 1, 2017 totaled \$633: with \$558 USA, \$75 International. District directors and club presidents need to remind their treasurers that contributions to these funds must be payable to GCFP with the notation: “Natural Disasters USA” or “Natural Disasters International” on the lower left memo line.

Nominating Committee Chair Diane Hughes – no report.

PA Resource Council Chair Mary Lou Colussy told us the PRC works hard to protect PA’s resources for future generations in a lot of different ways. Rain gardens and rain barrels to fight storm water overflow; recycling and composting to divert waste to be reused; collecting electronics and household chemicals to protect our drinking water. PRC has got a lot going on! American Eagle Paper Mills further strengthened its commitment to sustainability by replacing its 1957 coal fired boiler with a highly efficient natural gas boiler. The new energy source, combined with an upgraded power distribution system in the mill, dramatically reduced greenhouse gas emissions, lowered water intake by 82%, and positioned itself for future sustainable growth into new paper markets.

Penny Pines Chair Carol Hall – absent. The report was read by **Acting Secretary Mary Jo Schlomann**. The chair has been in touch with Charles Keepert, Allegheny National Forest Headquarters, Meadville, PA to discuss the recent troubles with most of the tree species in the forest. He assured her the problem will be aggressively attacked. She reported that the old fire pond dam was an aquatic barrier on Dutchman Run Dam and was removed in August of 2016. The area has been seeded and planted with trees and shrubs. With the help of members and clubs, GCFP will be donating a check in excess of \$9,000 to this worthwhile project.

President’s Project (Seeds of Service) Chair Betsy Smith told us the SOS Award is a way to give a club an “atta boy”, “good going” award. The club awards chair submits her or his club for this award to the District Director. Just submit a one page description of the project/event and include a photo, if possible. Information on the award can be found at www.pagardenclubs.org.

Personnel Chair Barbara Brand reminded board members to file, review or update their GCFP Personnel form. The form is on the GCFP website under “Additional Forms”. A significant change is the ability to update contact information, new positions, new certifications, etc. Photographs may also be submitted. Board members can fill out the form online, save a copy and forward it to the email address at the bottom of the form. This information is collected so there is a database on everyone and it is a way to track accomplishments and contributions.

Pollinator Restoration Program Chair Tony Hatfield Nicholson absent. The report was read by **Acting Secretary Mary Jo Schlomann**. There is no progress to report since the Pollinator Restoration Program will not be posted in the Keystone Gardener until the upcoming issue. The chair is optimistic that NGC President Nancy Hargroves will be forming a new committee to promote this project.

Protocol Chair Linda Southerling. No report.

Publicity Press Book Awards Chair Joy Kempf was absent. The report was read by **Acting Secretary Mary Jo Schlomann**. National has eliminated the Publicity Press Book Award, but the GCFP President has decided to keep it. The deadline for sending the books is January 25, 2018; two state application forms must be included. Self-addressed envelopes with the proper postage applied must be included for the books to be returned. Complete rules are in the new online awards manual.

Sage and Roses Chair Jane Sotomayor told us this is a designated fund to help purchase, place, and maintain Blue Star Memorial Markers within Pennsylvania. Sage (Send a Greeting Electronically); Roses (Remember Our Servicemen’s Every Sacrifice). This year NGC Sage and Roses Fund raised \$2,850. NGC drew three individuals’ names from the entire membership who donated and awarded each \$950 towards a new Blue Star Marker. Nancy Bittner was one of the three winners.

Scholarship Chair Sandra Hendricks reported 13 scholarship awards for a minimum of \$1000 are offered for students who plan to further their education in horticulture, floriculture, landscaping architecture, conservation, forestry, botany, biology,

environmental control, and/or allied subjects. Scholarships are available to high school, college or graduate students who are residents of Pennsylvania and sponsored by a federated garden club. Information is on the GCFP website (www.pagardenclubs.org) and the awardees will be announced at the 2018 convention.

Scholarship Donations Chair Kay Leto told us scholarship donations to the GCFP Scholarship Fund since the June report totaled \$985 and donations to the Helene Detwiler Scholarship Fund totaled \$1,185. The total since the convention is \$2,455.

Schools Coordinator Barbara Dempsey was absent. The report was read by **Acting Secretary Mary Jo Schlomann**. Approved Dates that are currently on the calendar are: LDS Course III November 12-14; FSS Course III April 24-26, 2018 and Course IV October 16-18, 2018. The Schools Coordinator Chair must be contacted to clear the dates for schools.

Seed Money Grant Chair Cheryl Avery – no report.

Smokey Bear/Woodsy Owl Chair Paula Mohler has given each district director a list of the poster rules. The winning posters from each district need to be received by her by January 19, 2018. She winters in Florida and the posters must be sent to her at 271 Pine Loop, Frostproof, FL 33843 for judging. Send questions to her at halcyon1@verizon.net or 814-643-0564, before January 1, 2018; 814-386-2573, after January 1, 2018.

Web Master Randy Layton was absent. The report was read by **Acting Secretary Mary Jo Schlomann**. The website has had 56,030 views this year which is on pace to break our personal record for the number of people using the website. Rest assured that all of your personal information contained in the protected area of the website is secure (password required.) Google users will notice a little green lock in the web address bar. GCFP chairs have been encouraged by President Leskosky to provide any changes, updates, programs, organizational listing, classes, etc. directly to Lee Ann Stine for review. The chair thanked Lee Ann for making his life easier. She is his Editor-in-Chief. All newsletters and items for the Events Calendar should be emailed directly to gcfpweb@gmail.com.

Youth/Grades 1-6 Chair Gail Blasko told us the information for the Youth Poetry Contest is on the website. The deadline is December 1. Printed flyers were emailed to district directors and assistant directors.

Youth/Grades 7-12 Chair Chris Hawthorne was absent. The report was read by **Acting Secretary Mary Jo Schlomann**. Ingomar Garden Club added two new schools for the poetry and poster contest this year. The club had four students, all first place winners, who had their poems published in the National Poetry Book. The club was honored to have a first place poetry winner from CAR 2016 and gave him a check for \$25. Local entries for the state poetry, poster and essay contests will be judged November 3, 2017. No entries have been received for 7th and 8th grade poetry or the high school essay contest. Deadline is October 27, 2017.

The next board meeting will be Monday, April 16, 2018 at the GCFP Annual Convention, The Double Tree by Hilton, Meadowlands, Washington, PA.

Chaplain Gladys Dapp was absent and the Benediction was given by **Diane Hughes**.

The meeting was adjourned October 10, 2017 at 11:02a.m.

Mary Jo Schlomann for Leeanna Ryba, Recording Secretary