



ADA Monitored Family Visitation Services

2500 E Imperial Hwy
Suite #201 Mailbox # 502
Brea, CA 92821
www.ADAmonitoredFamilyVisitationServices.com
adamonitor@gmail.com
714-752-0091 alternate number 909-730-6483

Check List

We understand that you want to visit your child as soon as possible, hence to assist in the goal, complete the necessary forms below and return them to us at least 72-hours prior to the intake interview.

Notice: The intake process may take up to 14 business days. We require that all forms and documents be completed before scheduling your first visit. If any of the forms are not completed they will be returned and no visit will be scheduled until such time as they are complete and returned. If no incident occurs requiring a visit to be canceled, report can be expected within 15 business days.

The following items are required before an intake interview can be scheduled:

1. A copy of the most recent Court Order regarding custody and visitation
2. A copy of all-prior executed Court Orders, Minute Orders, Stipulations, and/or Conciliation/Mediation Agreements of all hearings, including Ex-Parte hearings.
3. A copy of any Orders of Protection/Restraining Orders/Stay Away Orders
4. A copy of a Driver's License or CA Identification Card (from both the Custodial and Monitored Parties)
5. A copy of car insurance and registration (Monitored Party)
6. A recent photograph of the child(en)
7. A schedule of anticipated visit dates for the first 30 days
8. Required prepayment fees
9. Completed Intake Form (from both the Custodial and Monitored Parties)
10. Completed Rules and Guidelines Form (from both the Custodial and Monitored Parties)
11. Completed Release of Information Form (from both the Custodial and Monitored Parties)
12. Completed Emergency Medical Consent Form (Custodial Party only)
13. Completed Fees Form (from both the Custodial and Monitored Parties)
14. Acceptance of Cancellation Notification Requirement (on Rule and Guidelines, both the Custodial and Monitored Parties)

Mail or Deliver a copy of the Intake Packet and Court Orders, specifying the terms and conditions of the visitation. These documents must be completed before the Intake Interview and/or before any visitations may begin.

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- Give complete and thorough information to our Monitor Coordinator to assure that our monitors have a complete understanding of the specific case.
- Appear for approximately a one-hour intake interview and submit a \$100.00 set-up fee to Family Visitation Services.
- A separate 10-minute interview will be held with the child. Custodial Parent can be present, but will not be allowed to interfere.
- For your protection, all visitation appointments must be made only with the Monitoring Coordinator. Do not attempt to secure an appointment with any other person affiliated with ADA Monitored Family Visitation Services.
- You must provide a car seat if your child is age 1-5, or under 60 pounds.

Once the intake process is complete and the initial visitation is set up, the Monitored Party will need to call weekly to set up visitation

THE RATIO OF CHILDREN TO A PROVIDER

The ratio of children to a provider is to be decided on a case-by-case basis, depending upon age of the child, type of visitation, type of activity, ADA-MONITORED FAMILY VISITATION discretion, and as allowed within the Court Order.

Thank You,

Dr. Angela Albers De Pass