

**SUMMER VILLAGE OF YELLOWSTONE
COUNCIL ORGANIZATIONAL MEETING
FRIDAY, AUGUST 20TH, 2021 AT 9:00 A.M.
Onoway Heritage Centre**

AGENDA

1. Call to Order (by Chief Administrative Officer (CAO))
2. Oath of Office for Council (Administered by CAO Wildman)
3. Agenda (as is or with additions/deletions)
4. Mayor - Nomination & Appointment & Oath of Office
5. Deputy Mayor - Nomination & Appointment & Oath of Office
6. Confirmation of Council Meeting Date & Time (3rd Friday of the months of January, March, April, June, July, August, September, October and November commencing at 9:00 a.m. at the Summer Village shop, unless otherwise changed by Council)
7. Confirmation of ATB Signing Authority
(all three Council members in conjunction with C.A.O. or Assistant C.A.O. – 2 Signatures required one elected one administration)
8. Confirmation of Banking Authority
(ATB Financial)
9. Confirmation of Chief Administrative Officer Appointment
(Wildwillow Enterprises – Wendy Wildman)
10. Confirmation of Auditor Appointment
(Seniuk & Co.)
11. Confirmation of Solicitor Appointment
(Patriot Law Group)
12. Confirmation of Intermunicipal Subdivision & Development Appeal Board Authority (as per agreement with Lac Ste. Anne County - Bylaw 204-2019 and 210-2019)
13. Confirmation of Assessment Review Board
(as per agreement with Capital Region Assessment Services Commission – Bylaw 218-2021 and 219-2021)
14. Confirmation of Municipal Planning Commission
(All of Council)
15. Confirmation of Freedom of Information and Protection of Privacy (FOIPP) Coordinator (CAO Wendy Wildman)
16. Confirmation of Integrity Commissioner (Victoria Message)

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17. Designated Officers:

- Assessor, Dan Kanuka, Municipal Assessment Services Group (*Bylaw 151*)
- Development Authority, Diane Burtnick, Development Officer (*Bylaw 188*)
- Subdivision Authority, Administration for Subdivision Approval Process, Jane Dauphinee, Municipal Planning Services (*Bylaw 189*) / Subdivision Approving Authority – Council, Summer Village of Yellowstone (*Bylaw 189*)
- Subdivision & Development Appeal Board Clerks – Stacey Wagner, Cindy Suter, Trinity Hindes and Jane Holman (*Bylaw 210-2019*)
- Assessment Review Board Clerk, Richard Barham (*Bylaw 219-2021*)
- Community Peace Officer/Bylaw Enforcement Officer - Town of Mayerthorpe Peace Officer Services Agreement – Dwight Dawn (*Bylaw 211-2019*)

18. Confirmation of Committee Appointments

- Fire Commissioner (was Bauer with Purdy as alt.)
- Highway 43 East Waste Commission (was Bauer with Purdy as alt.)
- Lac Ste Anne Foundation (was Bauer with Purdy as alt.)
- Municipal Emergency Management & Regional Emergency Services (all members of Council, one to vote.)
- North 43 Lagoon Commission (was Purdy with Bauer as alt.)
- West Inter Lake District Regional Water Services Commission (was Purdy with Bauer as alt)
- Family and Community Support Services (was Purdy with Bauer as alt.)
- Yellowhead Regional Library (was Bauer with Purdy as alt.)
- Summer Villages of Lac Ste. Anne County East (all of Council to attend, with one rep to vote)
- Darwell Regional Wastewater Line – (was Purdy, with Bauer as alt)
- Shared Services/Regionalization – (t/b determined)
- Lac Ste. Anne Weir/Water Levels Group – (was Purdy, with Bauer as alt)

19. Council Remuneration and Mileage Rate

(was \$2,600 for Mayor and \$2,400 for Deputy Mayor/Councillor per year for honorarium, plus \$75.00/month for incurred expense reimbursement, \$125.00/month for electronic expense reimbursement, and meeting fees not including regular council meetings at \$75.00/meeting for meetings 4 hours or under and \$125.00/meeting for meetings over 4 hours. Mileage rate is \$.50/km. Policy C-COU-REM-1 is attached.

20. Municipal Office Location (4808-51 Street, Town of Onoway)

21. COUNCILS LEGISLATIVE RESPONSIBILITIES – distributed to Council: Roles and Responsibilities of Municipal Officials, Pecuniary Interest for Municipal Councillors, What Every Councillor Needs to Know, A Council Member Handbook, Municipal Government Act, and the Council & Committee Procedural Bylaw (*pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council's legislative responsibilities be acknowledged as received*)

22. Adjournment