James Lewis

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OBJECTIVE

To obtain the sales training position with AnyCo and utilize 5 years of recruiting skills, interpersonal skills, and extensive training experience

QUALIFICATIONS SUMMARY

Recruiting

- Surpassed recruitment goals by 20% annually
- Visited over 150 local high schools and community colleges to attract quality U.S. Army candidates
- Interacted with candidates and their families to highlight the benefits of military service

Training

- Introduced new recruits to the important traditions and practices of the U.S. Army
- Challenged incoming recruits to prepare them for the mental and physical rigors of national security-related assignments
- Trained new recruits on the use of the various weapons systems, resulting in consistently high proficiency ratings between the range of 12% – 15%

Management

- Directed the recruitment and training activities of a 15-member team, improving recruit induction and retention by 18%
- Evaluated team member performance and provided appropriate developmental support and feedback

EMPLOYMENT HISTORY

Recruiter, U.S. Army, West Point, NY	2006 – Present
Drill Instructor, U.S. Army, Fort Irwin, CA	2003 – 2006
Squad Commander, U.S. Army, Seoul, South Korea	2001 – 2002
Squad Member, U.S. Army, Seoul, South Korea	1998 – 2001

EDUCATION & TRAINING

Ashford University, Clinton, IA — Expected Graduation: May 2012
Bachelor of Arts, Business Administration
Current GPA: 3.8
Member, SALUTE Veterans National Honor Society

U.S. Army Recruiters School, Anytown, State	2006
U.S. Army Leadership Training, Anytown, State	2001

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