

Township of Toms River Parking Authority

Meeting Minutes

Regular Meeting
June 28, 2017

Call to order

The regular meeting of the Toms River Township Parking Authority was called to order at 4:45 p.m. by Vice Chairman Tariq Siddiqui who also led those present in the flag salute.

Open Public Meetings Act Statement

This meeting is called in accordance with the Open Public Meetings Act of the State of New Jersey. Notice of the meeting was published in the Asbury Park Press. Notice was also posted on the bulletin board at Town Hall and placed on file with the Township Clerk for public review.

Roll call

Executive Director Pam Piner conducted a roll call as follows:

Commissioner/Chairman Michael Sutton	Absent
Commissioner/Vice Chairman Tariq Siddiqui	Present
Commissioner/Treasurer Bill Beining	Absent
Commissioner/Secretary Norvella Lightbody	Present
Commissioner/Vice Treasurer Richard J. Banach	Present
Commissioner Brenda Tutela	Present

Additional Attendees are as follows:

Executive Director Pam Piner
Maintenance Manager Ken Kufall
Legal Counsel Bill Heiring

Public Guests: Steve Delmar, Toms River Taxi

Approval of Minutes

Motion to accept the Minutes of the March 2017 meeting: Secretary Norvella Lightbody

2nd Motion: Vice Treasurer Richard J. Banach

All in Favor

Motion to accept the Minutes of the April/May 2017 meeting: Commissioner Brenda Tutela

2nd Motion: Vice Treasurer Richard J. Banach

All in Favor

Abstention: Secretary Norvella Lightbody

Approval of the June 2017 Bill List for the Parking Authority

Thirty One (31) checks totaling \$296,517.63.

Motion to accept bill list for the Parking Authority: Secretary Norvella Lightbody

2nd Motion: Commissioner Brenda Tutela

All in Favor

Approval of the June 2017 Bill List for the Park and Ride

Eleven (11) checks totaling \$8,602.45

Motion to accept bill list for the Park and Ride: Secretary Norvella Lightbody

2nd Motion: Vice Treasurer Richard J. Banach

Financial Overview

- **Parking Authority**

Year to date revenue for period ending May 31, 2017 was \$412,381 an increase of \$58,030 as compared to the previous year with the increase being in Operating Revenues. Other Revenues experienced a decrease of \$8,412. This decrease is a result of declining bus ticket sales for NJT. NJT introduced an APP earlier in the year which allows credit card purchases, advanced purchases using a smart phone and auto renewal. Total expenses were \$394,147 an increase from previous year of \$42,055. Administrative expenses were higher than previous year by \$15,304 in the areas of Worker's Compensation, Liability Insurance and Auditing Services. Operation Expenses were \$26,751 higher than the previous year. This increase is mainly due to new reoccurring expenses as a result of the new meters. Net income was \$12,264 higher than the previous year. Net income in 2016 was (\$1,177).

- **Park and Ride**

Year to date revenue for period ending June 30, 2017 was \$143,234 an increase of \$6,378 as compared to the previous year. Expenses were \$4,118 lower than they were in 2016. Net income ended \$10,497 higher than the previous year.

New Business

- **ABC Taxi Decal Revocation:** ABC Taxi continues to cause disruption at the Park and Ride with other taxi companies as well as Parking Authority employees. Steve Delmar from Toms River Taxi was present and stated that ABC Taxi was still causing conflict even though calls were being made to the Toms River Police Department. Ms. Piner recommended that ABC/Beach Taxi's decals be revoked and their "standing" privileges at the bus terminal be terminated. The Board of Commissioners made the decision to revoke all ABC/Beach Taxi decals and to refund payment in full for 2017/2018. Ms. Piner was directed to inform Paul Shives, Township Business Administrator and Mitch Little, Toms River Police Chief of the decision and to notify Adam Mateo, owner of ABC/Beach Taxi. Conflict with Adam Mateo has been constant for over 13 years and he has been notified on numerous occasions to comply with rules and regulations set forth for taxi companies at the Park and Ride. His continued refusal has resulted in this revocation.

Old Business

- No old business remained on the Agenda.

Public Comments/Questions

- Steve Delmar owner of Toms River Taxi was in attendance to speak about the ongoing behavior and constant negative behavior of Adam Mateo and ABC Taxi.

Executive Session

- No Executive Session was held.

Next Meeting Date

Wednesday, July 26, 2017 @ 4:45 p.m. in the Community Room.

Adjournment

There being no further business before the Board of Commissioners, a motion was made to adjourn the meeting.

Motion to Adjourn: Secretary Norvella Lightbody

2nd Motion: Vice Treasurer Richard J. Banach

All in Favor

Respectfully Submitted,

Pam Piner
Executive Director