

THE BOARD OF DIRECTORS OF HIGHLAND CROSSING COMMUNITY ASSOCIATION HELD THEIR MONTHLY BOARD MEETING ON FRIDAY, FEBRUARY 2, 2018, AT 141 MAVERICK SHADOW, PEARLAND TEXAS 77581.

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Directors present were, Abbie Jacobson, President, Teauphus Peugh, Vice President, and Carolyn Mitchell, Sec/Treasurer. Joyce Toedter, Sterling Association, Inc. (SASI), was also present.

**CALL TO ORDER AND ADOPTION OF AGENDA**

The meeting was called to order at 4:15 PM. The agenda was approved as presented.

**WATER LOGIC – Leslie Keen**

The Board met with Leslie Keen and Keith Bruns regarding their proposal. Water Logic stated current controllers are in good condition. Board asked for quote to include additional monitoring equipment.

**ELECT OFFICER POSITIONS**

The Board voted on the following positions:  
President – Abbie Jacobson Vice President - Teauphus Peugh  
Secretary/Treasurer – Carolyn Mitchell

**MINUTES**

The Board reviewed the meeting minutes from October 6, 2017. A motion was made, seconded and approved to accept the minutes as written.

**FINANCIAL REPORT**

The December 31, 2017 YE financials were presented and reviewed.

**OLD BUSINESS**

**Developer Reimbursement** – this item was table, the Board had not yet been able to put together the emails with the Developer communication and information.

**NEW BUSINESS**

**Discuss Water Logic proposal** – the Board decided to wait to receive full proposal.  
**Sign new Bank Signature Card form** – Board signed updated Bank Signature Card.  
The Board also discussed Committees and having Committee Volunteers fill out forms stating they understand their role as a Volunteer.

**The regular board meeting session was then adjourned and the Board entered into executive session.**

**EXECUTIVE SESSION**

*Collection Comparison Report/Aging Report*- The report was reviewed and discussed the 5 accounts that are at the attorney for Collections.  
*Compliance Report*- The compliance report was reviewed and discussed.

It was noted that Board meetings in 2018 would be Quarterly, on the 3<sup>rd</sup> Friday of the 2<sup>nd</sup> month of the quarter, at 4:00 PM.

**ADJOURNMENT**

There being nothing more presented to the board, the meeting was then adjourned at 5:55 PM.

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Board Member