

# Summer Meals Site Assistant

The Des Moines Area Food Bank serves a community where a majority of students rely on free and/or reduced-price meal services during the school year. The food bank's summer meals program ensures that these children and teens are fed over the summer when they do not have access to those free and reduced-price meals. Also, through activities we host at the sites, we help promote an active mind and healthy lifestyle to youth who may not have the opportunities to attend a summer program.

- Name of Organization: Des Moines Area Food Bank
- Title: Summer Meals Program Site Assistant
- Purpose: To engage in summer meal production and delivery in a timely, organized, and professional manner.
- Results: low-income children and teens have access to healthy food over the summer
- Measures: Successful member involvement will be measured by level of participation, efficient meal production, high quality of work, and ability to meet strict program requirements.

## Activities

- Meal production
- Ensure all rules are being followed at the meal sites
- Ensure the meal counts are accurate
- Host activities
- Unload and count leftovers
- Clean up facilities and supplies used for the summer meals program

## Qualifications

- Must be 16 years of age or older
- Ability to work well and engage with children and adults as a representative of the Des Moines Area Food Bank
- Works as a team player
- Flexible with tasks, routes, and coworkers
- Works well with diverse populations
- High attention to detail
- Ability to supervise children and make sure they follow the rules
- Physical requirements include: must be able to lift 35# repetitively with full range of motion from the floor to above the head, walking and standing and sitting frequently with frequent stooping (bending at the waist), as well as stretching/reaching and hand/finger dexterity required
- Completion of the Application form and Reference Form
- Food Handler's Permit is required for participants. (To take the food handler's course, please visit [www.foodworkercard.wa.gov](http://www.foodworkercard.wa.gov) and have debit card ready for \$10 fee, which can be reimbursed by the food bank.)
- First Aid Certification is recommended but not required

## Logistics

- Time frame: 30-40 hours/week from mid-June through the end of August
- Site: Des Moines Area Food Bank and area feeding sites
- Supervision: Food Bank Directors, Summer Meals Program Coordinator, and Summer Meals Site Supervisors

## Benefits:

- Paid compensation depending on experience. Starts at \$12/hour
- Fun way to help your community during the summer
- Is excellent on resumes
- The satisfaction of knowing the work you are doing helps children and families in need.

Applicants will undergo a criminal background check. Priority will be given to applicants with experience working with children, basic knowledge of Spanish or East African languages, and experience in developing responsive programs.

Des Moines Area Food Bank is an equal-opportunity employer. The food bank does not tolerate discrimination of any type, and offers equal employment opportunity to all qualified persons without regard to race, color, religion, sex, national origin, age, disability or medical condition, sexual orientation, marital status, veteran status or any other considerations made unlawful by Federal, State or local laws. Des Moines Area Food Bank is an at-will employer.

Please submit resume, cover letter and two (2) references outlining your qualifications for this position via email to [dmafb@hotmail.com](mailto:dmafb@hotmail.com). Resumes will be accepted until positions are filled. Application is requested by June 1. Please understand that due to the high volume of applicants, phone call inquiries will not be able to be returned.