

CITY-COUNTY BOARD OF HEALTH MINUTES
Monthly Board Meeting
Dec. 16, 2014

PRESENT: Sharon Buhr, Chair
Dr. James Buhr, Secretary

Tom Overn, Vice Chair
Madeline Luke

ABSENT: Cindy Schwehr

ALSO PRESENT: Theresa Will, RN, Director
Angie Martin, Office Manager
Mary Lee Nielson, Valley City Commissioner
Vicki Rosenau, Tobacco Prevention Coordinator

CALL TO ORDER: Meeting was called to order at 3:35 p.m. by Sharon Buhr, Chair, in the County Commission room in the Barnes County Courthouse.

AGENDA: Under Old Business add: 4) Smoke-free and e-cig ordinances 5) Other; and under New Business add: 2) Medical officer oath 3) Ambulance report 4) Other. Agenda approved with additions.

(Board moved ahead to Old Business item No. 4)

OLD BUSINESS: Mary Lee Nielson, Valley City Commissioner, took part in a Board discussion regarding smoke-free workplace and e-cigarette ordinances in Valley City. Will gave a brief history of the work done toward a smoke-free law in Valley City, which commenced prior to 2011. Final drafts for smoke-free and e-cig ordinances have been completed by CCHD staff (Vicki Rosenau) and must be reviewed by City Attorney Russ Myhre for correct/legal wording. Will asked Valley City Commissioners Madeline Luke and Mary Lee Nielson how to proceed to get these ordinances passed by the Commission. There was some confusion regarding whether Myhre had seen the original smoke-free ordinance, which is based on a similar ordinance in Williston. Rosenau noted that the local draft contains only the same provisions that are in the current state law.

E-cig discussion including whether it needs to be a separate ordinance or a piece of the smoke-free ordinance. E-cig piece would prevent minors from buying e-cigs in Valley City; would prevent any self-service sales of e-cigarette; would require local licensing for sellers of e-cigs; would not allow flavored e-cigarettes (in liquid nicotine, or otherwise) to be sold to anyone in Valley City; and would set a limit on the total number of tobacco-products licenses allowed in Valley City. Flavors are aimed at enticing youths to buy e-cigs (Rosenau cited a case where a small child in NY died from ingesting liquid nicotine). There are currently 13 tobacco vendors in the city. Dr. Buhr stated that we need to be aggressive in banning the sale of e-cig flavors in the city as flavoring is added to appeal to youth, it has not been proven to be beneficial to anyone. Nielson suggested putting the flavoring-ban portion into the ordinance for first reading by commissioners and then they could discuss it if there are concerns. Procedure suggested regarding guidelines for licensing:

1. Sharon Buhr asked that Vicki research what is known about local communities limiting the total number of tobacco licenses (ratio of licensed tobacco product vendors to population) and make recommendation.
2. Vicki should e-mail Health Board members with findings, and the allowable number of licensed vendors will be agreed upon by the Board. Could grandfather in 13

current vendors. Vicki could include the wording used for alcohol ordinance regarding vendors.

3. Vicki will email Nielson and Luke the latest e-cig ordinance draft as agreed upon at this meeting, and both commissioners will e-mail that draft to Myhre with a request to review draft and prepare the ordinance for presentation to the Valley City Commission as soon as possible. Luke suggested CCHD approach the City Commission regarding both this ordinance and the smoke-free workplace ordinance on Jan. 20, if the ordinances have been reviewed by Myhre.

Smoke-free ordinance is basically ready to go. Same protocol will be utilized for the smoke-free ordinance (see 1-3 previous).

(Returned to regular meeting format)

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| MINUTES: | Dr. Buhr made a motion to approve the minutes of the Nov. 25, 2014 regular monthly meeting. Second by Overn. Unanimous vote, motion carried. |
| DIRECTOR'S REPORT: | Reviewed. |
| VOUCHERED EXPENSES: | Overn made a motion to approve the December 2014/January 2015 vouchered expenses. Second by Dr. Buhr. Unanimous vote, motion carried. |
| FINANCIAL REPORT: | Reviewed. |
| NEW BUSINESS: | Scott Miller, Barnes County Ambulance, addressed the Board. He stated that the Barnes County Commission has approved the new ambulance contract for the coming year. Basically, the contract is the same as for 2014. BC Ambulance received 1 mill (approximately \$64,000) from county. The ambulance service saw a loss of approximately \$20,000 in the past year. If BC Ambulance seeks more mill levy monies, it will need to go to a vote. They had more than 900 medical calls this year, with the norm being about 400-500. Miller noted that the more calls they receive, the less profit they make. The ambulance now has a LUCAS II mechanical compression unit to resuscitate heart patients. This machine does heart compressions, freeing up staff to perform other duties. BC Ambulance is a licensed Advanced Life Support unit (required that one ambulance is staffed with a paramedic and EMT). BC Ambulance has a staff of 20 and six paramedics. Miller will discuss the community paramedic program with the Board next month. |
| OLD BUSINESS: | CCHD facilities update: Will wait and do rent review in January. Board reviewed a Wick proposal. Need to approve ceiling work in the Theresa area, hall/vestibule, break room, passage, vestibule. Additional \$1,591 under Bakkegard and Schell. Invoice from EAS reviewed. Approval to pay Trio \$2,025 for air monitoring needed. Overn moved to pay \$2,025.00 to Trio for air monitoring, which we will pay if the invoice is for the amount approved. Second by Dr. Buhr. Unanimous vote, motion carried. Dr. Buhr made a motion to pay \$10,910.00 to Environmental Abatement Services. Second by Overn. Unanimous vote, motion carried. Discussed the ceiling work in Theresa area, etc. Board members were uncomfortable approving ceiling work without knowing more detail regarding square footage, type of ceiling tile, etc. Theresa will get more information from the architect. Special meeting will be held. Upgrading Theresa area may go over budget and Board will make decisions at the special meeting. |

Fiber optics is in the building. Stan Hansen, city electrical supervisor, had gotten information from Dave Schelkoph, city planner, that their work would be in-kind. CCHD must pay Jack Moritz for boring (approximately \$3,000). It should be closer to \$3,500 for fiber optics rather than \$10,000 as originally thought.

NEW BUSINESS: The Board reviewed a policy regarding Position Changes. Dr. Buhr made a motion to approve the Position Change policy, second by Overn. Unanimous vote, motion carried. This will also appear in the employee handbook.

Medical officer: Dr. Buhr took the oath as health officer. Document signed and returned to Auditor's office.

ADJOURNMENT: With no further business before the Board, the meeting adjourned at 4:51 p.m. A special meeting of the Board will be held Monday, Dec. 22, at 12 noon in the Commission room. The next regular monthly meeting will be Tuesday, Jan. 27, 2015 at 3:30 p.m. in the Commission room.

Respectfully submitted,

Dr. James Buhr, Secretary