

**June 22, 2020 SUPERVISORS REGULAR MEETING**

Polk Township Supervisors Brian K. Ahner, Carl S. Heckman, & Michael D. Hurley met for a Regular Meeting on Monday, June 22, 2020 at 7:00 pm at the Municipal Building, 165 Polk Twp. Rd., Kresgeville, PA. Also, present: Solicitor James Fareri, Engineer Russell Kresge, Jr., Treasurer Beverly A. Christman, Robert Butler and Kristine Porter **Pledge of Allegiance.**

**Public Comment:** No public comment.

**Minutes:** Hurley moves to approve the 5/18/20 Regular Supervisors Meeting Minutes and 6/11/20 General Meeting Minutes; Second by Ahner. Vote 3-0. Motion carried.

**Correspondence:** (1) Redevelopment Authority- Community Block Grant (2) PennDot Projects 2020-2021 (3) MC Commissioners- Block Grant (4) Municipal Owned Traffic Signal Poles

**REPORTS:**

**Polk Twp. Vol. Fire Chief Tippett:** (1) May: 16 calls (1 in Towamensing), 39 Training hours June: 14 calls ; YTD: 106 calls (7 responses in Towamensing YTD) (2) 10 new self-contained breathing apparatus were delivered. Chief Tippett thanks the Township and Supervisors for the donation to help with the purchase. The firefighters have trained on them and they are in service. (3) The annual membership mailing has been out for a month. If anyone needs a membership, they can contact the Fire Company by phone or Facebook messenger. (4) The Company held its first post COVID-19 fundraising event, "Cruise In & Dine Out". Other events will be rescheduled soon.

**Treasurer Christman:** (1). **Deposits-**\$128,586.14 (2). **Bills-**\$174,203.69 Heckman moves to pay the Bills; Second by Hurley. Vote, 3-0. Motion carried. (3). **6/18/2020 Report:** Total General Fund is \$1,664,755.74. Highway Aid Fund is \$622,454.36. **All Funds Total \$1,692,063.80** Total Escrow Funds of \$56,215.83 Ahner moves to approve the 6/22/2020 Treasurer's Report; Second by Hurley. Vote 3-0. Motion carried.

**Roadmaster Ahner:** (1). Runoff pipe replaced on Kyle Dr., Mowing, Dotters Corner was dura-patched, Trach Dr. shoulder was completed, Freightliner was out for inspection, 92' and van are due for inspection, weed sprayers were through the Twp., Klingles Tree Service took down 4 trees by the Dorshimer Bridge.

(3) Lower Middlecreek Preconstruction meeting completed

(4) Bear Culvert- Permit was obtained. Kresge was authorized to prepare the bid documents. Estimate of cost was received by KCE.

(5) Burger Hollow Rd speed study almost complete by Kresge.

(6) Scheller Hill Rd- Monroe County has not scheduled any traffic counts.

(7) Complaints of site distance at Heiney Ln & Hideaway Hills Rd. Previously, the property owner refused to have the Twp. cut back the shoulder. A letter will be sent to the property owner offering for the Twp. to move back the shrubs.

**Solid Waste & Recycling Center:** (1) 2 dumpsters that are stored will get recycled. Currently, the only place to dispose of newspaper is in Hamburg. Aluminum is currently paying \$0.22/ lb. so Twp. will store until price goes up.

(2) Deadline for Solid Waste Permits is July 15.

**Secretary:** No report

**Solicitor Fareri:** Fareri mentions The Woods Development is halfway through the roadwork with the help of a paving company. Discussion on only allowing PennDot approved contractors the ability to work on Township roads. Fareri will draft a policy.

**Zoning/Codes Official:** (1) June- 20 Building permits, 47 Zoning permits (2) Fareri comments that he has been in contact with Tracy and she is on top of the issues.

**Parks:** (1) Twp. is waiting for the engineer sealed plans for the Walking Park Pavilion. Once permit is received, install will be scheduled out 2-3 weeks. Roadcrew leveled and stoned the pad for the pavilion. (2) Boy Scout projects could include trail markers and picnic tables. (3) Discussion on donating of park benches. (4) Discussion of hiring a drone to get the aerial view of the walking park. Billy Tippet will talk to a fellow firefighter to see if he could possibly do it. (5) Porta-Potties will not be delivered due to Covid-19.

**PLANS: No plans**

**OLD BUSINESS: No old business**

**NEW BUSINESS:**

- A. State of Emergency:** Monroe County is still in the Yellow Phase.
- B. Ordinance 2020-05:** The proposed Short Term Rental Ordinance was advertised in Pocono Record. The proposed Ordinance is based off the MCPC model. Discussion on key points of the proposed Ordinance: permitted in all districts, 1 acre minimum lot requirement, safety requirements, yearly renewals, limitations on septic, inspections, penalties, violations, and appeals. The proposed Ordinance is a standalone Ordinance, not Zoning. Ahner motions to adopt Ordinance 2020-05 for Short Term Rentals; Second by Hurley. Vote 3-0. Motion passed.
- Resolution 2020-06:** Short Term Rental Schedule of Fees to include:  
 New STR Permit: \$300 (includes 2 inspections)  
 Renewal Permit: \$100 (Includes 1 inspection)  
 Transfer Permit: \$150 (includes 1 inspection)  
 Addition Inspections: \$50  
 Appeals: \$400  
Hurley motions to approve Resolution 2020-06 for Short Term Rental Schedule of Fees; Second by Heckman. Vote 3-0. Motion approved.
- C. Resolution 2020-05:** Hurley motions to approve Resolution 2020-05 for to allow Online Bidding; Second by Heckman. Vote 3-0. Motion passed.
- D. Ordinance 2020-06:** Discussion of regulating only the discharge of a firearm. The State can only regulate the possession of a firearm. The proposed Ordinance will be advertised for next meeting. Ahner motions to approve the advertisement of Ordinance 2020-06: Park Rules and Regulations; Second by Heckman. Vote 3-0. Motion passed.
- E. Municibid:** Ahner would like to start the process of selling old equipment on Municibid.

**PUBLIC COMMENT:** No public comment.

**EXECUTIVE SESSION:** Executive Session was held at 7:47pm and ended at 7:52pm. Personnel issue was discussed and no decision was made.

**ADJOURNMENT:** Chairman Ahner adjourned the meeting at 7:55 pm.

Respectfully submitted,



Rebecca Tippet  
Township Secretary

