

**CITY OF COVINGTON, KENTUCKY  
LEGISLATIVE MEETING  
BOARD OF COMMISSIONERS**

**Tuesday, November 28, 2017, 6:00 PM  
20 WEST PIKE STREET  
COVINGTON, KENTUCKY**

**AGENDA**

**CALL TO ORDER:** Mayor Joseph U. Meyer

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of November 14, 2017 (or motion to dispense with reading and approve minutes).

**PRESENTATIONS:**

Finance Department – Jerome Heist and Caine Hughes

1. First Quarter General Fund
2. Devou Park Golf & Event Center – final budget

City Manager Johnston – Current Organizational Chart

**PUBLIC COMMENT** (Maximum 30 minutes)

**NEW BUSINESS – CONSENT AGENDA**

1. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING A CONTRACT FOR SERVICE BETWEEN NORTHERN KENTUCKY UNIVERSITY, ON BEHALF OF ITS CENTER FOR ECONOMIC DEVELOPMENT ANALYSIS AND DEVELOPMENT, AND THE CITY OF COVINGTON TO PROVIDE AN ECONOMIC CONTRIBUTION ANALYSIS OF THE INTERNAL REVENUE SERVICE (IRS) FACILITY LOCATED AT 200 WEST FOURTH STREET, COVINGTON, KENTUCKY, TO ESTIMATE TOTAL DIRECT, INDIRECT, AND INDUCED SPENDING**

**AND EMPLOYMENT WITHIN KENTON COUNTY AND THE COMMONWEALTH.**

2. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING THE HIRING FOR THE POSITIONS OF FULL TIME STAFF ACCOUNTANT AND FULL TIME AUDITOR IN THE FINANCE DEPARTMENT.**
3. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING THE EMPLOYMENT OF A CLERK TYPIST IN THE POLICE DEPARTMENT, EFFECTIVE DECEMBER 3, 2017.**
4. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING A FIRST AMENDMENT TO MANAGEMENT AGREEMENT BETWEEN THE CITY OF COVINGTON AND THE DEVOU PROPERTIES MANAGEMENT COMPANY, LLC, FOR THE MANAGEMENT OF THE DEVOU GOLF AND EVENT CENTER TO: PROVIDE A MAILING ADDRESS FOR THE FACILITIES COVERED BY THE AGREEMENTS; PROVIDE A DEFINITION OF “FACILITIES”; AND TO OUTLINE THE MANAGER’S RESPONSIBILITIES CONCERNING INSURANCE COVERAGE FOR THE FACILITIES.**
5. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO THE NORTHERN KENTUCKY REGIONAL ETHICS AUTHORITY INTERLOCAL COOPERATION AGREEMENT TO ALLOW THE CITY OF FALMOUTH, KENTUCKY, TO JOIN THE MEMBERSHIP OF THE AUTHORITY.**
6. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING THE CITY MANAGER TO INVESTIGATE AND ADVISE THE BOARD OF COMMISSIONERS ON THE CREATION AND LOCATION OF A DOG PARK.**

**NEW BUSINESS – ORDERS**

7. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING A CONTRACT FOR SERVICE BETWEEN NORTHERN KENTUCKY UNIVERSITY, ON BEHALF OF ITS CENTER FOR ECONOMIC DEVELOPMENT ANALYSIS AND DEVELOPMENT, AND THE CITY OF COVINGTON TO PROVIDE MODELS, AN EXECUTIVE SUMMARY AND**

**A COMPREHENSIVE REPORT PROJECTING FIVE-YEAR REVENUE FORECASTS FOR THE CITY'S FUTURE GENERAL FUND BUDGETS.**

8. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MEDBEN AS THE CITY'S HEALTH PLAN AND PRESCRIPTION THIRD PARTY ADMINISTRATOR.**
9. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING THE JOB DESCRIPTION FOR THE POSITION OF ECONOMIC DEVELOPMENT DIRECTOR.**
10. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING THE JOB DESCRIPTION FOR THE POSITION OF FULL TIME CODE ENFORCEMENT INSPECTOR.**
11. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE EXPENDITURE OF ADDITIONAL FUNDS NECESSARY TO SUPPLEMENT FUNDS PROVIDED THROUGH A FEMA ASSISTANCE FOR FIREFIGHTERS GRANT RELATING TO THE PURCHASE OF STRYKER POWER COTS AND POWERLOAD SYSTEMS.**
12. Consider Order No. ORD-xx-17 entitled: **AN ORDER APPROVING A SECOND AMENDMENT TO MANAGEMENT AGREEMENT BETWEEN THE CITY OF COVINGTON AND THE DEVOU PROPERTIES MANAGEMENT COMPANY, LLC, FOR THE MANAGEMENT OF THE DEVOU GOLF AND EVENT CENTER TO COVER THE DEBT SERVICE FOR COSTS RELATED TO THE CONSTRUCTION OF THE DEVOU GOLF AND EVEN CENTER.**
13. Consider Order No. ORD-xx-17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A REVISED RESIDENTIAL DIRECT BILLING ADDENDUM WITH RUMPKE OF KENTUCKY, INC.**
14. Consider Order No. ORD-xx17 entitled: **AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH GOVCOLLECT FOR TAX COLLECTION SOFTWARE.**
15. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING THE CITY MANAGER TO PREPARE FOR AND SCHEDULE A VISIONING**

**SESSION FOR THE BOARD OF COMMISSIONERS TO BE HELD IN  
JANUARY, 2018.**

16. Consider Order No. ORD-xx-17 entitled: **AN ORDER DIRECTING THE CITY MANAGER TO PROVIDE JOB DESCRIPTIONS FOR ALL OPEN POSITIONS.**

**NEW BUSINESS – FIRST READING OF ORDINANCES**

17. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE ESTABLISHING THE DATES OF THE COVINGTON BOARD OF COMMISSIONERS LEGISLATIVE AND CAUCUS MEETINGS FOR JANUARY 2018.**
18. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE AMENDING SECTION 98.01 SOLID WASTE DISPOSAL, OF THE COVINGTON CODE OF ORDINANCES TO REVISE BILLING PROCEDURES AND REGULATIONS IN ACCORDANCE WITH THE CITY'S TRANSFER OF ALL BILLING RESPONSIBILITIES FOR SOLID WASTE AND RECYCLING SERVICES FROM RUMPKE OF KENTUCKY, INC. BACK TO THE CITY.**

**OLD BUSINESS – SECOND READING OF ORDINANCES**

19. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE AMENDING §34.50 OF THE COVINGTON CODE OF ORDINANCES CREATING THE POSITIONS OF ECONOMIC DEVELOPMENT DIRECTOR AND CODE ENFORCEMENT INSPECTOR AND AMENDING THE SALARY ORDINANCE NO. O-42-16 ESTABLISHING A PAY RANGE AND CLASSIFICATION FOR THE POSITIONS.**
20. Consider Ordinance No. O-xx-17 entitled: **AN ORDINANCE REPEALING AND REPLACING CHAPTER 33 OF THE COVINGTON CODE OF ORDINANCES – POLICE AND FIRE DEPARTMENT, TO AUTHORIZE THE HIRING OF LATER TRANSFER CANDIDATES, AND TO UPDATE THE HIRING PROCEDURES FOR POLICE AND FIRE PERSONNEL.**

The Board of Commissioners may elect to adjourn to Executive Session at the end of the regular Legislative Meeting.

**Next regularly scheduled Legislative Commission Meeting: 6:00 PM,  
Tuesday, December 12, 2017.**

**Next regularly scheduled Caucus Meeting: 6:00 PM, Tuesday, December 5,  
2017.**

**COMMISSIONERS' COMMENTS  
MAYOR'S COMMENTS  
ADJOURNMENT**

**DRAFT**