

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: April 11, 2022

Ms. Libby Stidam called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, absent
Ms. Pat Cochenour made a motion to excuse Ms. Herring from the meeting.
Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent

Minutes: March 28, 2022 Meeting
Due to the absence of Ms. Stidam from the March 28th meeting and the absence of Ms. Herring from this meeting, the minutes will be presented for approval at the next meeting.

Vouchers: *Ms. Libby Stidam made a motion to approve the bills paid for the board.*
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

REPORTS:

A. Water Loss Report

The March water loss report showing a loss of 44.0% was presented to the board. They have been regenerating the softeners more than normal trying to get the hardness below 180. Each time they regenerate it takes approximately 20,000 gallons which is unaccountable water loss. They are working on having a meter installed to better track the filter-to-waste. It was also discussed that the loss on these reports are misleading, as the report reflects the calendar month and the numbers fluctuate based on the date the meters are read.

ADJUSTMENTS:

A. Mike Kimbler, 826 St. Rt. 708, Acct. 3193, Location 2100

In January 2022 the account was charged an after-hours callout for a service call received on a Saturday for no water. When village personnel got to the site, they immediately placed heat into the meter pit due to the outside temperatures and then immediately learned that the customer's water had thawed and was working. It was unclear as to whether the water was frozen at the meter or in the customer's lines. Later the same week, the customer had the same issue of no water. Personnel again placed heat into the meter pit and the water was once again restored. It was then determined that the water was freezing at the meter. Workers placed an insulation block in the pit to help keep the meter from freezing. Since it was likely that the water was freezing at the meter, the \$45.00 after-hours charge was removed from the account.

Ms. Pat Cochenour made a motion to approve the adjustment to remove the after-hours charge.
Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

CITIZEN’S COMMENTS: None

OLD BUSINESS:

- A. Low Service Pump Repair
The new volute and impeller have been received. Buckeye Pumps is scheduled to pull the motor on the 19th to make the necessary repairs.
- B. Water Softener Repairs
Some of the materials for the softener repairs have been coming in. Mr. Tynan said that they have been regenerating the softeners in manual mode.
- C. North Drying Bed Repairs
The new media was received and has been installed in the bed. This project is now complete.
- D. Mutual Aid Agreement
Ms. Stidam asked that the EPA review the mutual aid agreement to ensure that there are no issues. She believes that the EPA has a similar agreement.
- E. SCADA Update
The flows and tank levels are now being recorded with the updates to the SCADA system. This has eliminated the use of the paper plotter chart system which are costly. They would like to make another addition to the system next year which will monitor the chlorine.

NEW BUSINESS:

- A. Light on North Water Tower
It was discovered that the light on the north water tower was not working again. Mr. Tynan contacted Leary Construction and since this light has been replaced twice in the last eight months, they believe that there may be faulty wiring. Leary will be here within the next 30 days to replace the wiring at their expense.
- B. Electric Meter Box
The meter box on the north water tower is no longer attached to the building and is being held up by a rope. It also appears that the sheathing on the wires is tore and weathered. Area Energy has been contacted to make the repairs and reattach the meter to the building. Repairs are expected to take place this week.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:00 p.m.

Next Meeting Date: **Monday, April 25, 2022 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____