

Town of Beverly Shores Capital Planning Advisory Committee
March 6, 2018 Regular Meeting
7:00pm – Beverly Shores Administration Building
Minutes

Meeting called to order at 7:00pm

Attendees: Paula Tillman, Adam Peterson, Tom Weber, Steve Meyer, Ellen Hundt, Matrona Malik

- **New members and roles welcomed to the Capital Planning Advisory Committee:**
 - Matrona Malik as Town Council Representative
 - Paula Tillman as Park Board Representative
 - Tom Weber as Plan Commission Representative
- **Discussion of the 5 year Capital Plan:**
 - A draft of the five year capital plan was discussed
 - Updates for the 5 year plan for 2018-2022 were requested from each of the town departments to be approved by the committee and then forwarded as an advisory recommendation to the Town Council at the April meeting.
 - All updates were requested to be delivered to Mr. Peterson on or before March 31, 2018.
- **Other Business:**
 - **Administration Building Exterior Grant**
 - Mr. Peterson stated that he expected final approval from NOAA for the Lake Michigan Coastal Grant to be received by the end of March.
 - **Funding of Capital Costs for the Fire Department**
 - Mr. Meyer brought up the funding of capital budget items for the fire department and what was the next step in completing some of the projects that have been budgeted for. Mr. Peterson stated that the Capital Planning Committee was formed to make a recommendation to the Town Council regarding capital costs and that it is up to the Town Council to actually approve spending. In addition, Mr. Peterson offered assistance to the Fire Department to help them pursue grant funding for a new fire truck.
 - **New Funding Sources**
 - Ms. Malik brought up raising income for the town through a town wide parking sticker
 - Ms. Hundt brought up potentially raising the beach parking sticker fee to \$25 from the current \$20. She also noted that garbage fees have not been raised for some time.

- Mr. Weber suggested coming up with a needs budget and then determining where to find capital sources for those needs.
- **Minutes approved for the November 7, 2017 meeting**

The meeting was adjourned at 7:50 pm