* **Executive Board Announcements**
  + This week’s presentation: Global Relations
    - Discussing the role and impact of the global relations team
* President
  + Orienting new members to club tasks, goals, and functions
  + Meeting for EWB USA in February in Connecticut
    - Will apply for conference funding
* Vice President
  + No comment.
* Meeting Coordinator
  + No comment.
* Travel Coordinator
  + No comment.
* Treasurer
  + Expense reports still need approval from 2-3 board members before submittal.
  + T-shirt sign-up extended for new members. Final day for sign-up: November 16th 11:59pm

**Department Updates**

Global Relations:

* Going to look for another contractor to make mold reasonable price
* Was unsuccessful in contacting the community this week
  + If the local government replies first, will ask to provide the needed bag of cement
  + If the community replies first, we will directly provide the needed bag of cement
* Must still reach out to Dominga in La Ceiba
* International Design:
  + Tasks Completed:
    - New members introduced this week to both the Miramar and La Ceiba projects, the objectives to plan the upcoming trip, and the Google Drive
    - New members instructed on which documents to look through to familiarize themselves with the projects and our report process
    - Planning on making a timeline of things that we need to do in order to travel
* Domestic Design:
  + Traveled to Greens Grow
  + Submitted grant application a few days ago for fund efforts
    - DragonsTeach can participate if grant is awarded
  + Think about designs for these installations
    - Water panels for rock sifting, effort to be educational
* Fundraising Team:
  + Tasks Completed:
    - Setup 13 fundraising pages thanks to member participation
  + Current Status:
    - 66% to our fundraising goal!!!!! We have raised $3,281.00 over the last 2 WEEKS exactly so far with a goal of $5,000.00
* Marketing Team:
  + Tasks Completed:
    - 1st Newsletter sent
    - Have a jar where people can put raffle tickets if they buy Wahoo’s for a free t-shirt
* 3D printed mini water filter key chains? 3D printed logo?
* USBs with our information
* Lanyards
* Seasonal t-shirt idea/EWB Ugly t-shirts making session
* Coffee/bake sale
* Email Newsletter with upcoming events (Mail Chimp)
* Infographic/brochure
* Fundraising Campaign
* Info session first 2 weeks of each term
* Sanctuary Farms Domestic Event - 18th? Not sure E.N.
* Informational Brochure (paper)
* Informational Flyer (paper)
* Tech Team:
  + No updates this week!
* Spanish Class:
  + Time: Thursdays from 5pm to 6pm
  + Location: Creese Conference Room B (unless stated otherwise via email)
* Open Floor
  + Q&A
  + Needs
  + Comments