

# Data Teams

## Implementation Planning: Year Four

### Woodburn School District

### April 24, 2018

**Objectives:**

- Increase shared knowledge about implementation drivers
- Work collaboratively to identify priorities and next steps by level
- Provide an opportunity for supported implementation planning

**Agenda:**

Welcome/objectives

Celebrations

Hold the Bunny

Where are we going?

- Implementation Science Review
- Data Team boundary discussion
- New Implementation Planning

Where are we now?

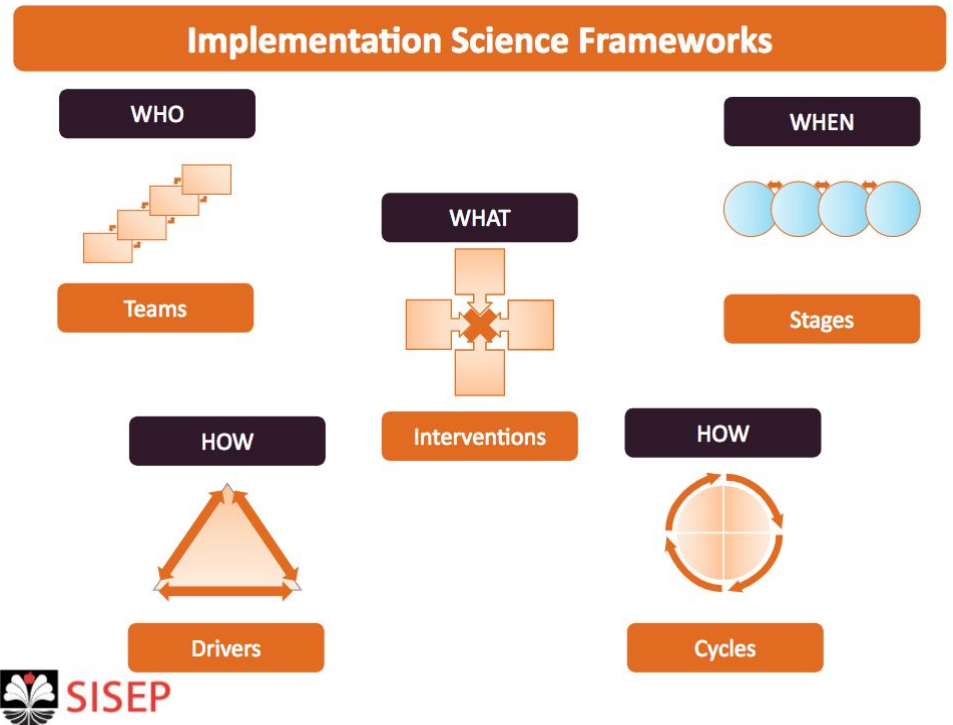
- School Talk & Reflection

How can we close the gap?

- Implementation Science Drivers
- Skill/Will
- Timeline Planning

Share out

Closing/Reflection



“The job of every school district is to make certain that \_\_\_\_\_ are in place to ensure standards-based practices are \_\_\_\_\_ in \_\_\_\_\_ school, in \_\_\_\_\_ classroom, \_\_\_\_\_ day.”

“To ensure all district and school staff understand and implement standards-based practices, district and school leaders must commit to a system-wide infrastructure of support that \_\_\_\_\_ of teachers and \_\_\_\_\_ effective classroom practices.”

-Scaling Up ODE EBISS 2015

## WHERE ARE WE GOING?



**What?** – Defining what is a data team

**Who?** – Who needs to be involved as you work to improve implementation

**How?** – What are the driving forces? What are the restraining forces?

Give One:

*Your thoughts here...*

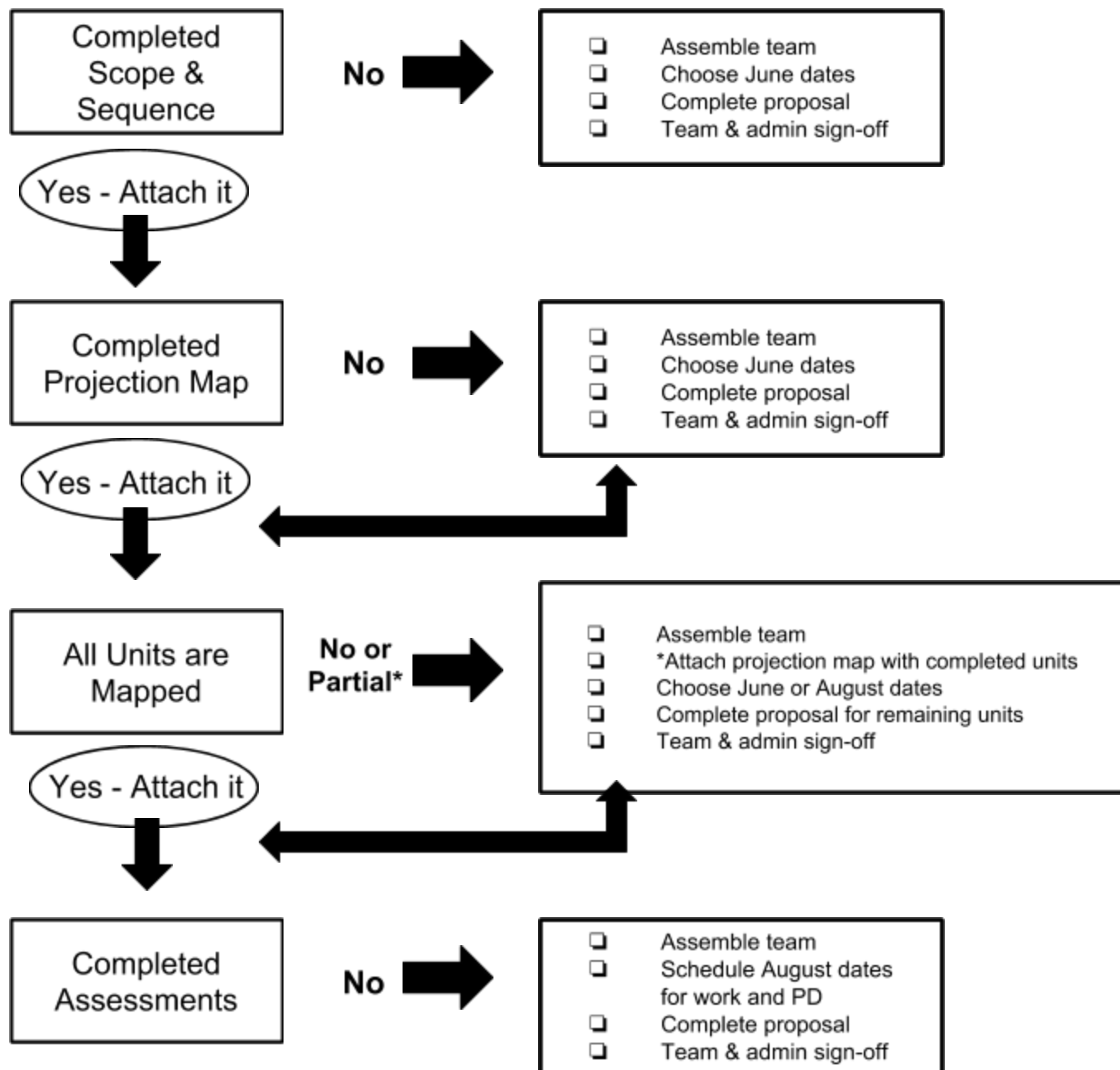
Get One:

*Your partner's thoughts here...*

Get One:

*Your partner's thoughts here...*

## Data Teams Step One Flow Chart



### Note – Admin agrees to:

- Provide minimum of one hour pre-service time for rollout
- Provide feedback to teams regarding the quality of projection and unit maps
- Monitor the implementation of projection maps and unit maps (Monitor = use them when you do walk-throughs and observations to see that what teachers are teaching matches what is on the maps.)

# Data Teams Step One Summer Work Proposal Process

(NOTE: Teams will propose this digitally on a Google form; this is their prep checklist)

## Step 1: Select your Project

- Scope and Sequence:** One day in June to complete or revise the district scope and sequence for your content area at your grade level.
- Projection Mapping:** One day in June to complete your team's projection map. All group members recommended; critical mass\* of group members required. District scope and sequence must be complete and reviewed prior to projection mapping, as projection maps are built from the district scope and sequence.
- Unit Mapping:** Up to 3 half-days in August to complete three units from your team's projection map. All group members recommended; critical mass\* of group members required. Group's projection map must be completed and reviewed prior to approval for unit mapping project.
- Assessment Creation with PD:** 4 days of scaffolded assessment creation, with embedded professional development by Educational Excellence. Dates are in August. Unit map must be completed and reviewed prior to approval for assessment creation project. Optional paid day 5.

## Step 2: Gather Your Team and Plan

- Meet with your team
  - Ensure that you have critical mass\* for your team
  - Check with your building administrator
  - Determine your June or August dates
  - Create a description of your deliverables
- Does your team need an outside facilitator? Be sure to indicate this on the Google form. If not, make sure to name your group's leader/facilitator.

**Step 3: Complete the cover page**, get signatures and scan it.

**Step 4: Complete Google form** and upload documents.

\*Critical Mass:

- Elementary = one teacher per grade level per building for projection map; a majority of building grade level team for unit map.
- Middle = representation from each school and a majority of team members present
- High = majority of PLC

# Summer 2018 Data Teams Group Project Cover Sheet

**School:**

**Project/s Proposed** - Check all that apply:

- Scope and Sequence**
- Projection Mapping**
- Unit Mapping**
- Assessment Creation with PD**

**Team Members** List each team member; team leader is first; list your building admin last

Name	Email	Signature
Team leader is listed first		
Add additional lines if needed		
Administrator is last		

**Note – Teacher:** by signing this document, you agree to:

- participate on all of the days with your team
- roll out the team’s work to the rest of your team in the fall
- If I am not participating with my team, I agree to:
  - Collaborate and provide input prior to the work
  - Honor and implement the group’s completed work

**Note – Principal:** by signing this document you are saying that:

- You have evidence that the group has completed all pre-reqs and is ready for the proposed work.
- You will review the finished work to ensure quality and completeness before signing off on extended contracts.
- You will provide time, if needed, for skeleton crew teams to roll out changes in the fall
- You will monitor implementation of these pieces of the data teams process next year and will provide feedback to groups on that implementation.

## WHERE ARE WE NOW?

Team Name		Notes
	This team has done _____, now they need _____.	
	This team has done _____, now they need _____.	
	This team has done _____, now they need _____.	
	This team has done _____, now they need _____.	
	This team has done _____, now they need _____.	
	This team has done _____, now they need _____.	
	This team has done _____, now they need _____.	





# FEEDBACK PAGE

**Data Teams**  
**Implementation Planning: Year Four**  
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**April 24, 2018**

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**Reflection:**

**I want to remember:**

**Something that I still have questions about:**

**Next time I need:**

**Other feedback:**