

**MINUTES OF THE BOARD OF DIRECTORS' MEETING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

TUESDAY, JULY 19, 2016

**MUSTANG SUD ADMINISTRATIVE OFFICES
7985 FM 2931
AUBREY, TEXAS**

Members Present: Eddy Daniel, Chris Boyd, Evan Groeschel, Kenny Klement, and Ronny Young

Members Absent: Joseph Helmberger, Philip Sanders, Thomas Smith, Ron Sellman

Staff: Drew Satterwhite, P.E., Debi Atkins, Velma Starks, Scott Perry, Wayne Parkman, Carolyn Bennett

Visitors: James Beach, LBG Guyton
Neal Welch, City of Sanger
Carl Deaton, Hankins, Eastup, Deaton, Tonn & Seay, PC
Peter Schulmeyer, Collins Consulting

1. President Daniel led the group in the Pledge of Allegiance and provided the invocation
2. Call to order, establish quorum; declare meeting open to the public.

President Daniel called the meeting to order at 10:14am, established a quorum was present, and declared the meeting open to the public.

3. Public comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

4. Consider and act upon approval of Minutes from the May 10, 2016 hearing and board meeting

Motion was made by Ronny Young and seconded by Even Groeschel to approve the Minutes from the May 10, 2016 board meeting. Motion passed unanimously.

5. Consider and act upon approval of invoices and reimbursements.

After a brief discussion, Chris Boyd made a motion to approve Resolution 2016-07-19-01. Ronny Young seconded the motion. Motion passed unanimously.

6. Consider and act upon 2015 Audit

General Manager Satterwhite introduced Carl Deaton of Hankins, Eastup, Deaton, Tonn & Seay, PC, the firm conducting the audit of the financial statements for the District for the 2015 fiscal year. Mr. Deaton reviewed the audited financial statements for fiscal year 2015 with the Board of

Directors. Mr. Deaton stated the District's finances are in good shape, and the Authority staff has performed well in managing the District's financial records.

Chris Boyd made a motion to accept the audited financial statements for 2015. Ronny Young seconded the motion, and the motion passed unanimously.

7. Receive reports from the following Committees*:

a. Budget and Finance Committee

1) Receive Monthly Financial Information

General Manager Drew Satterwhite reviewed the financial information with the Board.

2) Consider and act upon 2017 Operating Budget and adopt rate schedule.

President Daniel stated the Budget and Finance Committee met with District staff and compiled the budget for 2017. General Manager Satterwhite reviewed the proposed budget with the Board and the proposed rate schedule. An additional staff member is proposed for hydrogeologist duties, to assist with development of permanent rules and permitting. GMA8 expenses are anticipated to drop, with the DFC process completed. Legal expenditures were increased due to the permanent rule process. Software maintenance was increased for the coming year. Reserve funds dedicated for various interests were discussed.

Ronny Young moved to approve Resolution No. 2016-07-19-02 adopt the budget for 2017. Chris Boyd seconded the motion and the motion passed unanimously.

The Board discussed the current fee schedule, and if there was a need to adjust the fees at this time. It was the consensus of the Board that the current fees remain in place for the 2017 fiscal year, as follows:

Well Registration Fee	\$100
Well Driller Log Deposit Fee	\$100 (refundable if log submitted within 60 days)
Agricultural Water Use Fee	\$1 per acre foot
Non-Exempt Water Use Fee	\$0.10 per 1,000 gallons
Failure to Pay Water Use Fee within 30-days	15%
Failure to Pay Water Use Fee within 60-days	Major Violation – See Appendix A of the Temporary Rules for Schedule of Violations

Ronny Young moved to adopt the fee schedule as presented. Chris Boyd seconded the motion and the motion passed unanimously.

b. Investment Committee

General Manager Satterwhite reviewed the investment report with the Board.

c. Rules and Bylaws Committee

No report.

d. Groundwater Monitoring and Database Committee

General Manager Satterwhite informed the Board RFQ's will be solicited as soon as possible.

e. Policy and Personnel Committee

No report.

f. Conservation and Public Awareness Committee

No report.

g. Management Plan Committee

1) Consider and act upon authorizing LBG Guyton Associates to begin developing the District's Management Plan.

President Daniel discussed the District's Management Plan and the need to update the Plan with the Board, as it is set to expire on June 19, 2017. General Manager Satterwhite stated LBG Guyton Associates is qualified to perform this work, and the staff feels it would be beneficial to have the District's Hydrogeologist perform this work due to their familiarity with the District's hydrogeology and operation.

Board Member Ronny Young made a motion to authorize District staff to begin working with James Beach of LBG-Guyton Associates to begin developing the District's Management Plan update, as presented in the Scope of Work and Cost Estimate for Updating the Management Plan for North Texas Groundwater Conservation District provided by LBG-Guyton Associates. Board Member Evan Groeschel seconded the motion and the motion passed unanimously.

2) Receive Quarterly Report on Management Plan

General Manager Satterwhite reviewed the Quarterly Report on the Management Plan with the Board of Directors.

h. Desired Future Condition Committee

No report.

8. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs).

President Daniel stated GMA8 will meet around September and information will be available after this meeting regarding the Desired Future Conditions for the District.

9. Consider and act upon approval of a District Newsletter

General Manager Satterwhite discussed the proposed newsletter with the Board. Mr. Satterwhite asked the Board for their thoughts on the contents of the newsletter, and dissemination of the newsletter. One area of the newsletter needs to be updated – weather predictions, and anything requested to be added or changed by the Board in the next few days. It was the consensus of the Board to place the newsletter in the administrative offices of the water providers, local chambers of commerce, agricultural extension offices, have available to hand out at presentations, send in an email blast with offer to provide copies, and on the District's website with link to the registration form.

10. Consider and act upon authorizing the migration of the District and Groundwater Management Area 8 website to a new website development platform

General Manager Satterwhite informed the Board of the need to migrate the District's and GMA8 websites to a new website development platform. Evan Groeschel made a motion to authorize migration of the District and GMA8 website to a new website development platform. Chris Boyd seconded the motion and motion passed unanimously.

11. Receive presentation from LBG Guyton Associates on draft Water Level Monitoring Plan

General Manager Satterwhite stated LBG-Guyton Associates has prepared a presentation regarding the District's Water Level Monitoring Plan. James Beach of LBG-Guyton Associates provided the board with an overview the District's Water Level Declines and Development of Well Network to Support Desired Future Conditions for North Texas GCD.

12. Consider and act upon approving and submitting the District's Desired Future Conditions Summary Report for GMA8

President Daniel reviewed the Desired Future Conditions Summary Report requirements with the Board. General Manager Satterwhite informed the Board as of July 12, 2016 at 5:00pm, the close of the required 90-day comment period, no verbal or written comments had been received on the report. Mr. Satterwhite stated the staff recommends the Board authorize the resolution approving the Summary Report for submission to GMA8.

Kenny Klement made a motion to approve the Resolution 2016-07-19-04 adopting the Summary Report for submission to the GMA8. Ronny Young seconded the motion, and the motion passed unanimously.

13. Consider and act upon compliance and enforcement activities for violations of District.

There were no compliance or enforcement activities necessary to be considered by the Board at this time.

14. General Manager's Report: The General Manager will update the Board on operational, educational, and other activities of the District.

General Manager Satterwhite reviewed well registration summaries with the Board, and updated the Board on the letters provided the County Commissioners accompanying the final payment of the loan provided to the District. Collin County's letter and final payment has been delivered. Denton County and Cooke County letters are ready for signature by the Board Members.

15. Open Forum / discussion of new business for future meeting agendas

President Daniel asked if there were any items of discussion requested by the Board for future agendas. Board members asked that the staff submit a list of equipment and supplies that may be needed for managing the District's well monitoring program or any other program(s) required of the District. Future discussion was requested for: 1) possible fee reduction, 2) designating funds for legal, equipment, and other activities such as constant level monitoring wells, etc.

16. Adjourn public meeting

President Daniel declared the meeting adjourned at 11:52 a.m.

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Carolyn Bennett
Recording Secretary

Sam Grascak
Secretary-Treasurer