

Edinburg Township Trustees Meeting

At Edinburg Town Hall

May 27th

2021

CALL MEETING TO ORDER BY: Jeffrey@ 7:30 p.m. Pledge of Allegiance

Roll Call

Bixler: Chair, present, Diehl Vice chair: present , Trustee Pfile: present. Jesse Baughman Fire Department. McCluskey: Fiscal Officer present

I. MOTION TO APPROVE AGENDA FOR 6/10/2021

Moved By:Tim

Second:Chris

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES:

a. Trustee regular Meeting. 5/27/2021

Moved By:Chris

Second: Tim

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Abstain

III. CORRESPONDENCE:

Bill reported 2022 Official certificate of estimated resources received from County Auditor and reminded Trustees the Budget is due to the Auditor by July 15th.

Mike from OTARMA contract to do risk Audit of township Tuesday June 1st.

Jeffrey reported on Correspondence from OBWC regarding court date for past employee civil filing to allow additional diagnostic code relating to an old work related injury.

Township will agree to have it disallowed as unrelated.

IV. Old Business

Trustees discussed and agreed standing seam roof on town hall and addition of \$6500.00 to add same type roof to Administration Building. Jeffrey asked if shingles would be removed, Chris said he wasn't sure but he had this company do his roof and would likely do the same with total cover of water shield.

Motion Resolution 2021-024 addition roof on Administration building by Kemble not to exceed \$6500.00

Made by Chris and 2nd Tim,

Mr. Pfile: Yes

Mr. Diehl: Yes

Mr. Bixler: Yes

Chris spoke regarding need to mark out estimated area of new fire station to have Summit testing begin survey to see if ground is suitable. Trustees to help before or after Memorial Day service.

Tim discussed suggestion of having 4 points Architectural work on new contract submitting a separation of pre-design drawing from rest of contract. Trustees all agreed.(Phase 1) not to exceed 7000 (Approved previous meeting)

Jeffrey again reported non-resolution of Clearwater collections at this point, still following up.

Jeffrey spoke about the property activity across from gazebo, and ground testing for site cleanup by the land bank and Neighborhood development, looking for tanks, with ultimate goal of providing taxable land. Said if township had it it would be greenspace.

V. Department Reports.

1. Road: Tim: Discussed proposal of coal shoots for new truck at \$461.68. Road mowing. Discussed Damage that occurred on the township road after an event help at the private property. Wanted to thank Judy French and Terry Dillon for helping weeding at the Cemetery before Memorial Day event. Further discussion regarding need for three shoots for spreading. Generally, one on either side to spread asphalt on either side of the road. Tim states this uses much less material. Tim to discuss reason for three and follow-up with trustees. Bill mentioned he still has not seen title for the truck. Bill said he did get the vehicle insured. Bill also asked about plates. Trustees said they would need plates but trustees will follow up on how to get them. Trustees again referred back to road on 183

Edinburg Township Trustees Meeting

At Edinburg Town Hall

May 27th

2021

and need to consider time and materials, but legally unsure if it is worthwhile. \$200 to @300 dollars in cost and hard feelings.

2. Fire department. Replaced Battery and starter on fire truck. Jesse said they exchanged batteries. Memorial service ready for Fire Department. Discussed township speaker's system for memorial service.

3. Zoning Department: no report.

4. Fiscal Officer: Bill reviewed bills relating to Credit card missing some receipts. Need trustees to approve payment. All vendors discussed. Trustees asked for explanation of charges by Jesse. Mentioned Darly was probably smooth board tips. Motion to pay the staples bill on visa and get receipts to Bill for others.

Jeffrey motioned to pay the Visa bill with exception of Darly until clarification of the item billed.

Motion Tim, Second Chris.

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Bill discussed completing the Servsafe certification with Health Department to start Oversight at the Concession stand for the township. As the township owns the concession, they will need to oversee those using the facility. He presented a sign-in sheet and other forms regarding procedures for trustee information. He asked if they are in agreement with the information. People using the concession will need to participate in training. He made a list of items needed for the concession such as thermometers. He said he would like to review potential for other foods to be served to help raise money. Bill said Linda Dillon will help introduce Bill. Trustees thanked Bill for agreeing to take on the responsibility.

Chris made **motion** to approve forms submitted for concession, seconded by Jeffrey.

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Bill mentioned he will be on vacation the 19th through 27th and will need Payroll by the 19th. He will be in town but only essential work for township meeting 25th. Asked Chris to let Rhonda know.

FO provided financials, Payroll, PO, Payments, EFT's, BC.

Motion to pay EFT' and warrants 42219-42240

Chris motioned, seconded by Tim.

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Motion to adjourn at 8:18 pm made by Tim, second Chris

Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Jeffrey Bixler, Chairman

Chris Diehl, Vice Chairman

Tim Pfile Trustee

William McCluskey, Fiscal Officer