

## THE TRUSTEE

September 2018

### YOUR TRUST INFORMATION SOURCES

**T**he Kingston Trust Fund web site, <http://www.ktffrustfund.com>, is your primary source for Trust Fund information. On the site, you can look at the plan in total or *At A Glance*, for benefit information. You can read The Trustee, check out updates, locate contact numbers for primary and ancillary benefits, and download all forms.

For specific information on claims, mental health, pre-certification, and Rx, contact the Trust Compliance Office at: [1-844-ktf-fund \(583-3863\)](tel:1-844-ktf-fund). And, for general inquiries, including enrollment information, Kathy is available at the Trust Office at: (845) 338-5422 or [kathy@ktffrustfund.com](mailto:kathy@ktffrustfund.com). The fax is: (845) 338-0391.

There are four (4) medical networks governing the Trust plan. The Trust is NOT a Magnacare plan, so do not call them as they will have no record of your enrollment. Magnacare is a clearinghouse for all medical claims, including MediCare, before they are sent to Syntonic for processing and payment. If your provider is a Magnacare participant, it will become the default network for the claim. If they are not a Magnacare provider, but are in the KTF Network, then the claim will be processed through the KTF PPO Network. If the provider is not in either of those networks, the claim is processed through the MultiPlan network. This is especially true for claims out of area. Finally, if the provider is not in any of these preferred networks, the claim is adjudicated according to a national network of demographic claim rates. Member claims for reimbursement should go to Syntonic.

All Mental Health and Behavioral Health providers, including counselors and therapists, should be pre-certified through the Trust Compliance Office at: (844) ktf-fund (583-3863). Other exclusions and/or limitations are listed on your Trust ID Card.

Dental claims are processed through the KTF Dental PPO Network. Any out of network dental claims are processed through a nationwide network of demographic rates.

The Pharmacy Benefit Manager for prescriptions is ProAct. Any prescriptive drug used for three (3) consecutive months is labeled as a maintenance drug and must become a mail order drug through ProAct. If you need to enroll yourself or members of your family for a maintenance drug, register at the ProAct website: [proactrx.com](http://proactrx.com).

If a Brand Name (no generic) maintenance drug is needed, it must be ordered, if available, through CanaRx. There is no copay for CanaRx mail order brand name drugs. Check the personal Trust CanaRx website at: [KTFMeds.com](http://KTFMeds.com) for a tutorial and a list of available drugs. If its not available through CanaRx, then the mail order goes through ProAct.

### **STATUS CHANGES**

Timely notification of all status changes, including contact information, should be reported to the Trust Office as changes occur. All legal changes must be accompanied by the appropriate legal documents. Benefits for you and your dependents may be affected if personal information is not current.

Enrollment is necessary for benefits from the Pre-Natal/Healthy Beginnings Program, the Infertility/IVF Program, the Weight Loss Incentive program, and the Diabetes program. Contact the Trust Office to enroll.

A reminder that if you have a dependent college student residing outside of the 75 mile radius of Kingston, a copy of their Fall enrollment is due to the Trust Office by September 30, 2018 and, for the second semester, by January 30, 2019.

All members should produce their Trust ID Card to all providers. The address for provider claim filing is on the card. Members filing for co-insurance or reimbursements should send all documentation directly to the Syntonic address.

## **REVIEW**

The complete plan can be viewed on the Trust website and a plan summary is available under "At A Glance."

## **MEDICARE**

*The Trust Office needs a copy of your new Medicare card.*

IN MEMORIAM: Marilyn Hermance-- Ilona Spada-- Dorothy Thiel--  
Jean Brown Cohen—Elsie Kemble