

Minutes
Planning Commission Meeting
Town of Coventry
November 5, 2019 at 6:00 P.M.

Board Members Present:

Moe Jacobs ~ Chair:

Skip Gosselin

Mike Lucas

Town Officials Present:

Carol Simmons / Administrative Assistant to the Planning Commission

- 1. Chairman Moe Jacobs called the meeting to order at 6:00 p.m.**

- 2. *Approve the minutes of the October 2, 2019 meeting:***
 - Skip made the motion to approve the minutes of the October 2, 2019 meeting.
 - Mike seconded the motion to approve the October 2, 2019 minutes.
 - Board members that were present unanimously approved and signed the minutes from October 2, 2019 as written.

- 3. *Allow for public comment:***
 - No public comment was noted.

- 4. *Old Business:***
 - USPS mail – received from VT Electric, New England Waste, Agency of Natural Resources and a copy of Derby Town Plan.
 - Junk Ordinance: Members state there has been an interest with some town residents regarding a junk ordinance. Further discussion in regards to the possibility of holding a meeting, inviting residents to discuss the topic. Planning Commission Administrative Assistant to contact Newport and Derby zoning administrators to request the possibility of them attending a future Coventry Planning Commission meeting to discuss the topic of junk ordinance in their towns. Further discussion was then tabled until next Planning Commission Meeting.
 - Planning Commission Budget: The \$424.01 questioned by members - was for advertising Town Plan hearings in local newspapers, printer ink for Skip, and the Planning Commission email address renewal fee.
 - Solar Energy: Phil brought discussion of solar study to the school board and school board will be adding the topic to their November meeting. Phil was not able to be present at the November Planning Commission meeting to discuss any updates with members. Skip and Mike will attend November 20th School Board

meeting to participate in solar discussion with school board members and answer any questions the school board may have. Continue discussion at next Planning Commission meeting.

- Planning Commission Manuals. The manuals were given to all members and members were asked to review at their convenience and to keep as a reference tool.

5. New Business:

- N/A

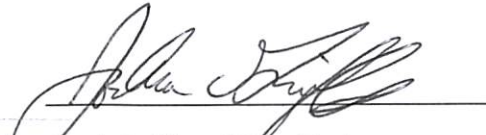

6. Other Business:

- Town website: It was noted that the Planning Commission is not listed on the Contact Us page as all the other offices are. Administrative Assistant will bring this to the attention of Coventry Town Administrator.
- Mail: Add mail to agenda going forward. Check with Coventry Town Administrator regarding correct mailing address.

7. Motion to adjourn:

- Mike made the motion to adjourn at 6:53 p.m. Skip seconded the motion and the meeting was adjourned.

The next Planning Commission meeting will be held on Tuesday, December 3, 2019 at 6:00 pm.


Maurice Jacobs / Chairman
Josh Griffes / Vice Chair
Robert (Skip) Gosselin
Phil Marquette
Mike Lucas
Carol Simmons ~ Administrative Assistant

Planning Commission Meeting

Sign In Sheet

November 5, 2019

1. Shirley Gosselin

2. Mike Lucas

3. [Signature]

4. Carol Simmons

5. _____

6. _____

7. _____

8. _____

9. _____