

MANCHESTER FIRE DEPARTMENT

Eighth Utilities District

FIRE MARSHAL'S OFFICE
18 Main Street
Manchester, CT 06042

District Application #

Building Department #

APPLICATION FOR: Plan Review
 Certificate
 Other _____

PROJECT NAME _____

JOB LOCATION _____
(ADDRESS)

DESCRIPTION OF WORK _____ COST _____

APPLICANT NAME (Contact Name) _____

ADDRESS _____
(STREET) (CITY/TOWN) (STATE) (ZIP CODE)

TELEPHONE _____ FAX _____

E-MAIL _____ SIGNATURE _____

OWNER _____ TELEPHONE _____

ADDRESS _____
(STREET) (CITY/TOWN) (STATE) (ZIP CODE)

FEES FOR PLAN REVIEWS ARE BASED ON THE VALUE OF WORK.

Value - \$0.00 up to and including \$4,000.00 = Fee - \$20.00

In excess of \$4,000.00 = \$20.00 plus \$7.00 per \$1,000.00 or portion thereof in excess of \$4,000.00.

OTHER FEES: (Schedule on Reverse Side) _____

Please make checks payable to: EIGHTH UTILITIES DISTRICT

For Office Use Only

FEE \$ _____ CHECK # _____ CASH _____

RECEIVED: DATE _____ BY _____

ADDITIONAL PERMIT FEES

PERMITS REQUIRED BY:

The fees to be charged for such a permit and registration shall be \$20.00

- The Connecticut Flammable and Combustible Liquid Code
- The Connecticut Liquefied Petroleum Gas & Liquefied Natural Gas Code
- The Connecticut Tent and Portable Shelter Code
- Tank Removal
- Tank Truck Inspection
- The Code for Storage, Transportation and Use of Explosive and Blasting Agents* *The fees to be charged for such a permit and registration shall be \$60.00*

PLAN REVIEW APPLICATIONS FOR:

- Sign Permits
- Fixture and Furniture Permits

The fees to be charged for such a permit shall be \$20.00

INVENTORY OF SPARKLERS AND FIREWORKS

A permit fee of \$125.00 shall be charged each time an inventory of sparklers or fireworks is introduced into a building or onto a site for display or sale. The permit fee shall be in addition to the fee for any permit under The Connecticut Tent and Portable Shelter Code.

APPLICATION PROCESS: Applications can be dropped off, or mailed to the **Eighth Utilities District, 18 Main Street, Manchester, Ct. 06042** or faxed to **860-649-4032**. WE DO NOT ACCEPT APPLICATIONS or PAYMENT ELECTRONICALLY. Please make checks payable to the **Eighth Utilities District**.

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EXPLOSIVES & BLASTING ADDENDUM

This form shall accompany the permit application.

Proposed Blasting Location: _____

- All information on the State of Connecticut, "Application to Purchase, Transport and Use Explosives" permit application. The Fire Marshal's signature is required for a valid permit.
- Plot plan of the area to be blasted. This is to include any structures surrounding the area.
- Copy of Blasters' Explosives License (Both sides)
- Copy of the Insurance Certificate for the blasting company. Minimum amount of insurance should be \$2,000,000 in aggregate.
- Copy of the vehicle registration, with expiration date.
- Blaster shall provide a Pre-Blast Survey, prior to permit issue, if there are any structures within two- hundred –fifty feet (250') of the blasting area.
- Call Before You Dig Number
- \$60.00 Blasting fee. (per Ct. Gen. Statute): Check # _____ Cash _____

The following MUST be observed for each blast:

- ✓ Blaster to notify the Fire Marshal's Office each morning when they arrive in Town.
- ✓ Mats must be utilized.
- ✓ Observe all State and Federal regulations on blasting.
- ✓ A seismograph recording with taped data including date / time stamp shall be kept for each blast.
- ✓ Two (2) seismographs shall be used for all blasts.
- ✓ Blaster will call the Manchester Fire Dept.-8th District dispatch office prior to the blast. **860-643-7373.**

Applicant (Print Name)

Applicant (Signature)

Date

APPLICABLE STANDARDS

Plans submitted will be reviewed for compliance with applicable building, fire, and life safety codes. *Connecticut General Statute Sec. 29-292-13e* provides a full list of referenced publications. These include but are not limited to:

- 2005 Connecticut Fire Safety Code with 2009 Amendments
- 2010 Connecticut Fire Prevention Code
- 2005 Connecticut State Building Code with 2009 Amendments
- 2002 NFPA 13: Standard for the Installation of Sprinkler Systems
- CGS 29-320 Connecticut Flammable and Combustible Liquids Code
- CGS 29-329 Connecticut Gas Equipment and Piping Code with 2010 Amendments
- 2002 NFPA 72: National Fire Alarm Code
- 2005 NFPA 70: National Electric Code as amended by the State Building Code

For additional referenced publications please call our office at 860-643-6209.

This review in no way relieves the applicant, architect, or engineer the responsibility of having his or her design meet all requirements of these codes and any other applicable adopted standards.

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NOTICE TO APPLICANTS FOR PLAN REVIEW

Avoid delays to the start of your project!

When making out applications for plan reviews, the submissions should be made to the Fire Marshal's Office and the Town of Manchester Building Department (Lincoln Center – 494 Main Street) simultaneously.

By submitting the required documents at the same time, serious delays can be avoided.

Both the Connecticut Fire Safety Code and the Connecticut Building Code allow up to 30 days to act on applications.