

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: March 26, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Ann Elleman, absent; Ms. Libby Stidam, present
Ms. Libby Stidam moved to excuse Ms. Elleman.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member
Mr. Dale Albert, Contracted Water Superintendent

Minutes: March 12, 2018 Meeting
Ms. Libby Stidam moved to approve the March 12, 2018 minutes as submitted.
Ms. Pat Cochenour seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills that were paid for the board.*
Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.
The motion passed: 2 yeas – 0 nays

REPORTS:

- A. Work List
Mr. Albert provided an updated work list dated March 26, 2018.

ADJUSTMENTS:

- A. Ms. Carol Holdcraft, Acct. 7713-1-RO, +3.03
The account was credited an additional \$3.03 by mistake. The account was corrected and the amount was placed back on the account.
Ms. Pat Cochenour made a motion to approve of the adjustment. Ms. Libby Stidam seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Pat Cochenour, yea.
The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

- A. Water tower signal
No new information.

B. Ohio Rural Water Energy Assessment

The board was provided a copy of the energy assessment. There were two items that were suggested that may save money however Mr. Albert said that the costs associated with them would take years to pay for itself and does not suggest making the changes.

C. RCAP/WSOS – GIS Mapping Grant

WSOS has not contacted the village to setup an initial meeting.

D. Paint on North Water Tower

Mr. Albert yet to contact Leary Construction.

E. Water Plant Security System

The replacement cameras and door sensors are scheduled to be installed this Thursday and Friday.

F. USDA Compliance Audit

Mr. Weidner reported that the compliance audit went well. USDA provided a poster to be hung in the front lobby regarding non-discrimination. They also asked that a policy be developed for employees on how customers speaking a language other than English is handled.

G. Outside Lights on the Back of Water Plant

It was found that there are three night lights on the rear of the water plant. They have all been fixed and are now working.

NEW BUSINESS:

A. Electrical Upgrades

Mr. Albert has contacted Area Energy to quote the upgrades.

B. Leak 700 Block of High Ave.

The leak has been repaired and the nearby valve did not need to be replaced.

C. Village Wide Leak Detection

Due to the high water loss reports, Mr. Albert will be getting a quote from Miles Leak Detection to check all service connections in town.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:03 p.m.

Next Meeting Date: **Monday, April 9, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____