

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: October 11, 2022

The Fiscal Officer called the meeting to order at 5:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dan Tynan, Water Superintendent
Mr. Mark Coy, Maintenance Worker

Minutes: September 26, 2022 Meeting
*Ms. Libby Stidam made a motion to approve the September 26, 2022 minutes as written.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays*

Vouchers: *Ms. Libby Stidam made a motion to approve the bills paid for the board.
Ms. Mary Herring seconded the motion.
The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.
The motion passed: 3 yeas – 0 nays*

REPORTS:

A. Water Loss Report

The September report showing a loss of 17.1% was provided to the board. Mr. Tynan feels that some of the loss is contributed to old meters not registering properly. He is looking into purchasing Ventura meters which have no moving parts and lasts longer. The current meters have an estimated life of ten years. There are currently around thirty new meters in stock at the plant. In addition, he would like to budget for three separate backup meters located at the water plant.

ADJUSTMENTS: None

RESOLUTIONS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. SCADA System Updates

The system updates are now complete. The SCADA now monitors the north tank water level, clear well levels, chlorine analyzer, distribution & well flows, backup generator, and chlorine leak detection.

B. High Service Pump Repair

Repairs are complete and is back online. Output has increased from 220 gpm to 450 gpm.

C. Security Cameras / Smoke Detectors (Alarm System)

As requested, a second quote was obtained to replace the security camera system. Habitec Security quoted \$1,980.17 (one-time charge) for the system, but they require a service plan on the equipment which costs an additional \$141.00 per month. Security Unlimited quoted \$3,780.00 and does not require a monthly service plan.

Dan will be getting prices on the installation of smoke detectors that will be connected to the existing alarm system. He suggests that the smoke detectors take priority over the camera system.

D. Hydrant Flushing

Workers have flushed 39 of the 127 fire hydrants so far this year. Due to the estimated lead time of one year, the board discussed getting a couple more hydrants on order. The village currently has three new ones that were received back in November 2021. It is believed that two hydrants need to be replaced which leaves one extra.

NEW BUSINESS:

A. OSHA

In the prior meeting it was questioned as to whether villages are mandated by OSHA requirements. Mr. Tynan said that his research indicates that municipalities are guided by the Public Employment Risk Reduction Program (PERRP) which has adopted most of the OSHA regulations and standards.

B. Water Plant Capacity

Mr. Tynan is working on getting a quote from CTI Engineering to check the plant and calculate whether the plant can continuously handle the new hotel.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:52 p.m.

Next Meeting Date: **Monday, October 24, 2022 at 5:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Libby Stidam

Date Accepted _____