



The Sutherland Curling Club is seeking a dynamic and innovative professional to provide general managerial services for a 6 sheet, 1100 member non-profit curling club with lounge and contracted food services in Saskatoon Saskatchewan. The Sutherland Curling Club provides a fun affordable environment for people of all ages and abilities to build friendship, sportsmanship, and skill development through our provincial sport of curling. The club operates as a year-round facility responsive to the needs of the community.

The General Manager will be accountable directly to the Board of Directors for the effective day to day operations of the club. The duties and responsibilities will include providing leadership and guidance to the club employees and value and services to the club members.

These duties will include the development and monitoring of the annual operating and capital budgets, financial reporting and recommendations to the Board. Inherent in the duties are marketing, human resources, business planning, general maintenance, and developing relationships with employees, members, guests, suppliers, other stakeholders, and affiliates in the industry.

Qualified applicants should have a business administration or commerce degree/diploma supported with related club management or equivalent. An extensive knowledge of the game is a requirement. Furthermore they should possess the following skills and characteristics:

- Excellent communication and interpersonal skills with the ability to relate in a positive manner at all levels;
- Strong planning and organizational skills with continual focus on the Club's short and long-term objectives;
- High personal standards of performance with a strong sense of urgency to make things happen;
- Customer service and public relations oriented;
- Bookkeeping/accounting experience is an asset;
- Computer/Web experience is an asset.

Please explain in your cover letter how your combination of education, direct experience, and the knowledge of curling have prepared you for the position we are describing. While we appreciate all applications, only those selected for an interview will be contacted. Please email applications to [executive@curlsutherland.ca](mailto:executive@curlsutherland.ca).