



**Western Association of Educational Opportunity Personnel  
Past President's Report  
2021-2022  
December 10, 2021 Chapter Meeting**

<b>Name:</b>	Angelica “Angie” Alvarez
<b>Position:</b>	President
<b>Committees to Oversee:</b>	Membership & Elections Legislation & Education SoCal Day of Service National TRIO Day
<b>Committee Members (if any):</b>	N/A
<p><b>Position Description:</b> Work closely with the President and President-Elect to provide support and knowledge related to Chapter objectives, activities, procedures and services. Ensure that chapter is providing adequate professional development opportunities to the membership</p> <p><b>Key Responsibilities:</b></p> <ol style="list-style-type: none"> <li>1. In case of the absence or disability of the President and President-Elect, to temporarily exercise all the powers and perform all the duties of the President.</li> <li>2. Will oversee Career and Professional Development activities.</li> <li>3. Provide support and assistance to new project directors and personnel to enhance their understanding of TRIO/Equity programs and to improve the quality of services delivered.</li> <li>4. Chair the professional development graduate &amp; conference scholarship committee.</li> <li>5. Organize and implement the annual Professional Development Seminar (PDS).</li> <li>6. Select the PDS site, dates, and negotiates contracts.</li> <li>7. Appoint chairpersons for each PDS committee.</li> <li>8. Prepare event registration material for dissemination via the on-line Cvent registration system.</li> <li>9. Serve on the WESTOP professional development committee, which puts together the Emerging Leadership Institute.</li> <li>10. Participate in WESTOP and Chapter committees as needed.</li> <li>11. Attend all Chapter general meetings, executive committee meetings, monthly conference calls, and two in person retreats.</li> <li>12. Prepares a written report one week prior to scheduled chapter meetings and submits them to the president.</li> <li>13. Any other duty and task as assigned by the President, which is related to the overall purpose of the Chapter and the good of the Association.</li> </ol>	

<b>Committee Goals &amp; Priorities</b>
<ul style="list-style-type: none"> <li>● 2021-22 Goals: Support committee members in their respective areas, and promote all SoCal events to TRIO programs in the area.</li> <li>● 2021-22 Priorities: Professional Development Academy in Spring 2022</li> </ul>



### Committee Updates

- Contract has been signed for Professional Development Academy in Spring 2022
  - Dates: April 26-27, 2022
  - Location: Harrah's Resort Southern California
  - For new or aspiring TRIO directors. Application will be released in January

### Recommendations

- Identify a chair for National TRIO Day.

### Action Items

- None

Respectfully Submitted,

*Angie Alvarez*

Angelica "Angie" Alvarez  
WESTOP SoCal Past President