

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting December 19, 2016**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Mike Davis, Mr. Garry Melchi,
Mr. Wally Rice

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Motion to approve Meeting Agenda for December 19, 2016 as posted.

Motion: Mr. Simpson

Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice

Nay: None

Receive or Act on Board Correspondence

None.

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Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of November 2016.

Motion to approval of the meeting minutes for November 2016 as presented.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Treasurer's Report

Accounts Receivable. It was reported that the income for last month was standard revenue expected for this time of the year. It was reported that an Operating Line of Credit amount of \$75,000 was being processed and scheduled to be approved under Resolution 17-006 later in the meeting.

Accounts Payable. Chief Bennett noted that Rye Fire was required to pay an Ambulance License Fee this year for the ambulances, which is the first time we have been required to pay this. It is a part of Pueblo County requirements.

EMA Activity. Captain Beach reviewed the handouts.

Chief Bennett clarified how ambulance revenue information is processed. He noted that all EOB's and payments are received by Rye Fire. Colorado City Metro deposits any paper checks. Chief Bennett then scans the information, which is automatically faxed to EMA. In some cases, money is electronically deposited in our account and the EOB payment information is send via USPS mail to Rye Fire. Since Rye Fire processes the paperwork before sending to EMA, there is a short delay, typically at most a couple days, in getting information to EMA for their reports.

Mr. Rice, Chief Bennett, and Captain Beach will have a report for the Board next month for EMA Consultants. Chief Bennett will send out to the board a copy of our contract with EMA.

Motion to approve Accounts Receivable and Accounts Payable.

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Motion: Mr. Rice
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Garry Melchi, Mr. Rice
Nay: None

Fire Chief Report

Statistics. In the Month November 2016, Rye Fire was busy responding to 85 calls for service of which 61 were EMS and 24 were fire related. In comparison with previous year this is an increase of 16% from 2015 and an increase of 19% from the 5-year average of 71.

Administration/Operations. A grant request has been submitted for the purchase of additional firefighter PPE and Life Pack 15 cardiac monitors.

As mentioned last month Rye Fire will be receiving 25 new handheld Motorola radios with batteries and chargers, dual head radios for the ambulances and new mobile radios for all vehicles, these radios are currently in the programming stage. These radios were purchased for Rye Fire through Pueblo County via funds from CSEPP and Homeland Security.

Currently in the process of evaluating and modifying the current burn permit regulations for the area within Rye Fire Protection District. A lot of the stipulations on our permit have been in excess of what other departments have. Further research will be looking at other areas with similar topography to see what other modifications can be made. The no burning in our District is still in effect. There will be a few days when light snow is on the ground that will allow people to burn small piles if the weather is adequate.

Participated with Pueblo Parade of Lights, fire truck was decorated with a lot of lights and Rudolph. The personnel and truck are initially used for traffic control and then they follow the end of the parade.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District. A lot of the mitigation assessments are requested from the homeowner's insurance or the insurance agent of the purchaser.

Rye Fire assisted with their monthly fire drills.

Training. Training has been ongoing. Fire training covered ladder operation, fire behavior, mapping and SOG's. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

- **Fire Hydrants.** Colorado City Metro is still in the process of scheduling.

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- Burn Permit Issues. See Administration/Operations section of Fire Chief's Report.

Old Business

Hatchet Ranch Updates

Chief Bennett reported no new updates.

Interagency

Chief Bennett reported no new updates. A total of three (3) fires have been billed.

New Business

Resolution 17-001 – Designated Posting Places

This resolution is to designate Board meeting notice posting places for the year 2017 within the District and Pueblo County.

Motion to adopt 17-001 Public Notice of Designated Posting Places.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Resolution 17-002 – Resolution Adopting Regular Meeting Dates for 2017

This resolution is to designate meeting dates for the year 2017 for the Board of Directors.

Motion to adopt 17-002, Resolution Adopting Regular Meeting Dates for 2017.

Motion: Mr. Simpson
Second: Mr. Rice

Further Discussion: It was noted that the meetings will be held the third Monday of each month at 5:00 pm, which is a change from 7:00 pm.

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Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Resolution 17-003 – Resolution to Set Mill Levies.

This resolution is to set mill levies per the 2017 Budget. Mill Levy will be 15.536 mills upon each dollar of total valuation. The total 2017 valuation for the Rye Fire Protection District of \$45,541,850 and to balance the budget for general operating purposes from property tax revenue of \$707,538.

Motion to adopt 17-003, Resolution to Set Mill Levies where the valuation is \$45,541,850 and revenue of \$707,538.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: Chief Bennett noted that the figures noted have been pulled from Custer County Assessor.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Resolution 17-004 – Resolution to Adopt 2017 Budget

This resolution is to adopt the 2017 Budget which was approved on November 21, 2016.

Motion to adopt 17-004, Resolution to adopt 2017 Budget.

Motion: Mr. Rice
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Resolution 17-005 – Resolution to Appropriate Sums of Money

This resolution is to appropriate \$1,487,174 from the General Fund to establish a limitation on expenditures for operations.

Motion to adopt 17-005, Resolution to Appropriate Sums of Money with the \$1,487,174 General Fund.

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Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Resolution 17-006 – Resolution to Obtain Funding Through Bank of the San Juan

This resolution is to obtain an Operating Line of Credit from Bank of San Juan in the amount of \$75,000. Two (2) minor changes noted; second line change “is” to “to”, change “Board Secretary” to “Board Secretary/Treasurer.”

Motion to adopt 17-006, Resolution to Obtain Funding Through Bank of the San Juan with the two (2) minor changes.

Motion: Mr. Simpson
Second: Mr. Melchi

Further Discussion: It was noted that the sunset of the funding will be June 30, 2017. It was also noted that the Board Bylaws cannot obtain funding based upon public assets, so this resolution is based upon ambulance revenue.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be for Contract Negotiation Review. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn Regular Meeting of December 19, 2016 to executive session was made at 6:29 P.M.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: None.

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Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Discussion was:

- Contract Negotiation Review

Motion to adjourn Executive Session of December 19, 2016 to regular session was made at 6:39 P.M.

Motion: Mr. Rice
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Following Executive Session, the Board returned to regular session and the room was opened back up to the public.

A discussion took place regarding possibility of changing legal representation for Rye Fire Protection District. Mr. Schaiberger will invite a party to next month's meeting who may be interested in representing Rye Fire.

Adjourn

Motion to adjourn was made at 6:45 P.M.

Motion: Mr. Davis
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Dated this 19th Day of December 2016.



Submitted by Jim Beach, Captain