**Fire Commission Meeting**

**Immokalee Fire Control District**

**Board Meeting**

June 18, 2015

These Minutes are a summary of the meeting. Any further information can be obtained by the tape. The minutes will follow the order of the Agenda.

Present Commissioners: Anderson, Goodnight, Halman, Keen; Chief Paul Anderson, Board Attorney Kenneth Thompson, Leo Rodgers, Alma R. Valladares, Tom Cunningham. Commissioner Olesky arrived at 6:14pm.

1. **Call Meeting to Order**

Meeting called to order at 6:02pm by Commission Chair Goodnight

1. **Pledge of Allegiance**

Lead by Commissioner Goodnight

1. **Moment of Silence**

Lead by Commissioner Goodnight

1. **Proof of Publication**

Copy of publication confirmation included in Commission packet

1. **Establish a Quorum**

Quorum established by Commissioner Goodnight

1. **Approval of Agenda**

**Commissioner Anderson motioned to approve the Agenda and seconded by Commissioner Halman. Motion carries unanimously.**

1. **Approval of the minutes of the following meeting:** May 21, 2015 Board Meeting was **motioned to approve by Commissioner Halman and seconded by Commissioner Anderson. Motion carries unanimously.**
2. Treasurer’s Report was **motioned to approve by Commissioner Anderson and seconded by Commissioner Halman. Motion carries unanimously.**
3. Consent Agenda was **motioned to approve by Commissioner Halman and seconded by Commissioner Anderson. Motion carries unanimously.**
	* 1. Fire Marshal’s Report
		2. Chief’s Report
		3. Status on Current Contracts
			1. Mechanic MOU expires September 30, 2015
			2. Mabry Brothers, Generator Maintenance, expires September 30, 2015
			3. Lawn Maintenance agreement expires September 30, 2015
			4. On-Line Training service contract expires September 30, 2015
			5. Payroll Service contract expires September 30, 2015, monthly thereafter, 30-day notice
			6. Employee Physical Examination NFPA 1582 & 1583 contract expires September 30, 2015
			7. User Fee Billing contract expires December 30, 2015
			8. Master Copy Machine contract expires February 28, 2016
			9. Seminole Tribe contract expires September 30, 2016

(10) Breathing Air System contract expires September 30, 2016

(11) Financial Auditor contract expires September 30, 2017

(12) Architect, Engineer, and Builder contracts expire November 30, 2017

1. Union Report Tom Cunningham mentioned that they are waiting to start negotiations with the Chief. Our talks with North Collier are progressing forward. Commissioner Keen asked what is the difference in doing that with the Union. Tom Cunningham mentioned that they are negative $6,000 in attorney fees from the last arbitration. If there are any disputes, we will have money to defend them from our side. With merging there are more numbers, more political and more involved.
2. Business of the District
3. **Old Business**
4. Status of Fire Code Official’s Office

Chief Anderson mentioned that he mentioned everything in the written report. We have another meeting with the Chief regarding the fire code office where they’re confirming that Greater Naples has taken over the building. They sold the building to themselves. They got one single appraisal and it was a company that Greater Naples hired. North Collier also disagrees with the process as well. They directed the fire Chief to hire a company for a second appraisal. We are waiting for that appraisal to come in and when it does Chief Stolts will let him know. There was $400,000 in the reserves to begin with but they’ve been spending that every month on paying the bills on a vacant building. They are in the process of transferring the balance of the reserve account into that trust so that will be zero now. Then, whatever is lacking in the trust and the trust needs to have $600,000 in it. So, if there is $300,000 in reserves, now they will take $300,000 off of the 2.1 Million they paid for the building and put that in the trust so, now we are left with $1.8 million to divide between the districts.

* 1. Public comment

None

1. Status of Collier Emergency Services Task Force (County-wide Fire and EMS Merger/Consolidation)

Chief Anderson mentioned that the meeting was this morning and said that they got frustrated with him and Chief Stolts when the group brought up a proposal for the task force to begin working on a regional fire training center. Both Chief Stolts and Chief Anderson explained that a training center in partnership with a college already exists in Collier County at North Collier FD. They said that he was throwing a wrench into everything the task force is trying to do. Some of the union representatives are meeting to start the process to merge Isles of capris and Greater Naples. Greater Naples will manage Isles Capri and all of the District One but some of the money will be transferred to Ochopee. Commissioner Anderson asked if a union local has to merge with the local from Greater Naples. Chief Anderson said that they would not necessarily have to do it immediately, but once the Districts are merged the Isles of Capris local will be dissolved, as there will no longer be an Isles of Capris Fire District, so being proactive and beginning merger negotiations now is probably in their best interest.

* 1. Public comment

None

1. Status of Fire Station 32 Property and Construction

Chief Anderson mentioned that after doing a lot of researching he found several documents and Chief Kopka found documentation where it shows that the developer shall assist in developing. In the minutes of the meetings and the documents say that Barron Collier was going to donate the site property for a fire station. Tom Sansbury was named as Project Manager for the construction at that time. In 2009 it was on hold indefinitely. On July 1st Mrs. Zimmerman will meet with Mr. Gable and remind them what the DRI requirements are and when the date of the property will be ready to build on. We will know the outcome of the meeting. The property will belong to the county and the building will be jointly owned by IFCD, Collier County, and CCSO. Chief Anderson mentioned the possibility of using impact fee funds that we were looking at spending on Station 32 property for rebuilding Station 31, which needs more apparatus bays and expanded living quarters. Commissioner Goodnight mentioned what about arrowhead; there is property to put in for public use. Chief Anderson mentioned that he’s already looked at a couple places. Maybe we can build one in the middle and get rid of Station 30 and Station 31.

* 1. Public comment

None

1. Purchase Approval for Fire/Rescue Boat

Chief Anderson mentioned for FF Strickland to tell the board members about it. FF Strickland mentioned that he is a certified captain and that airboats are not a safe means for people and that the motors on regular boats will not get too far. The Rescue Boat is very safe and the propeller is near the surface of the water and can get through a lot more areas than a regular motor. It can go through multiple bodies of water. Commissioner Olesky mentioned that it’s a good idea, but was concerned about spending money out of the general fund for a boat at this time, even though it may be needed. He said that he would be all for it if it could be bought with impact fee funds. FF Strickland mentioned that this boat is 16 to 18ft and can carry 2 firefighters, 1 paramedic, 1 patient and even up to 5 people. We can stay under $35,000. It will probably cost $25,000, so he just wants direction. Chief Anderson mentioned that we have been offered a 16ft Zodiac boat as an intergovernmental transfer from Bonita Springs Fire District and would like approval to move forward with that. We can keep the keys at Lake Trafford Marina. Board approved to accept the boat from Bonita and to purchase a fire/rescue boat specifically made for our area from fire impact fee funds.

* 1. Public comment

None

**Commissioner Halman approved the purchase of Fire/Rescue Boat not to exceed $35,000 and Commissioner Anderson seconded the motion. Motion carries unanimously.**

1. **New Business**
2. Approval for Part-Time Mechanic Position

Captain Devan mentioned that it’s great to have one available with a backup plan. He can work from 8 to 16 hours a week but up to 20 hours a week. Chief Anderson mentioned that we have an open schedule with him. We have to notify Naples by August. We either re-write the inter-local agreement with Naples or keep paying $250 a month. Bonita Springs also charges us $50 an hour and we don’t need an agreement. His recommendation is to have Bonita Springs for after hours and emergency hours, with our own part-time employee for most work.

Attorney Thompson mentioned that he will talk to Lara Donlon about providing insurance if it’s less than 30 hrs. Commissioner Keen mentioned that she wants comment from the guys. Tom Cunningham mentioned that he thinks it’s a great idea and that EBT is long overdue. Greater Naples lost all their mechanics. One of the mechanic’s left to start his own business but is having difficulty buying his own insurance. He is coming on as part time employee at $30 an hour and working from 8 to 16hrs a week. If he works part time, we can provide insurance for him. We would pay $3,000 less a year than our current agreement with Greater Naples even with paying for his insurance.

* 1. Public comment

Captain Devan mentioned that Greater Naples isn’t taking care of our fleet. He and FF Summeralls are doing some of the work. It’s imperative to have a mechanic hear. He mentioned that James lives off of Everglades Blvd. and has 18 years of experience. Bonita Springs mentioned that we can use their building.

**Commissioner Anderson approved the part-time Mechanic position with insurance and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Approval for Part-Time Firefighter/EMT positions

Chief Anderson mentioned that Ochopee, Isles of Capri, and EMS all use a pool of part-time Firefighter/EMT’s instead of paying overtime. His goal is to maintain all 7 people all month, every day. We had $80,000 in budget for overtime and it would cost $130,000 to maintain 7 on duty using overtime.

* 1. Public comment

Tom Cunningham mentioned that he would like to see that approved with the understanding that they will not be taking away full time positions in the future. That wouldn’t benefit the people that don’t have a job. Captain Devan mentioned that if we had a large pool of 28 to 30 people that could potentially increase the staffing by 2.

**Commissioner Olesky approved the part-time Firefighter/EMT positions with the understanding that Chief Anderson will bring back to next board meeting, the Policies of how we are going to deal with these part time employees and Commissioner Halman seconded the motion. Motion carries unanimously.**

1. Purchase of Quint Aerial Apparatus

Chief Anderson mentioned that we need a quint to be stationed for Ave Maria instead of the tower-ladder truck. We can start the process and looking at different options and putting the truck ready to go for next years’ budget. We have 2 trucks in the shop. The Quint can go everywhere and can be routinely used as both an engine and a ladder.

* 1. Public comment

None

**Commissioner Anderson approved to begin the process to purchase a Quint Aerial Apparatus in next year’s budget and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Set Dates for FY 2015-2016 Budget Workshops (2) and Budget Hearings (2)

Chief Anderson mentioned that we can’t use June 25th, 26th, July 28th, August 11th and 18th or September 8th, 10th, 15th or 24th. First Workshop will be on July 21 at 6:30pm at Station 30 and the second Workshop will be on August 20th at 7:30pm after the regular board meeting. At the July 16th meeting, we will decide the 2 dates for the hearings for the month of September.

* 1. Public comment

None

**Commissioner Anderson approved the dates for FY 2015-2016 Budget Workshops (2) for July 21 at 6:30pm and August 20th at 7:30pm. The Budget Hearings (2) will be decided at the July 16th meeting and Commissioner Olesky seconded the motion. Motion carries unanimously.**

1. Concerns of Commissioners

None

1. Public Comment

None

14) Adjourn Meeting at 8:08pm

**Next Scheduled Meeting(s):**

**Next Regular Board Meeting: July 16,** **2015, 6 p.m.; Immokalee Fire District Station 30, 502 New Market Rd. E, Immokalee, FL 34142**