

**BLUE RIDGE FIRE DISTRICT**

Public Safety Personnel Retirement System

Local Board

5023 Enchanted Lane

Happy Jack, Arizona 86024

928-477-2751

www.brfdaz.org

***MEETING MINUTES***

***MARCH 6, 2019***

*Meeting called to order: 9:01 AM*

*Pledge of Allegiance: Said by all present*

*Roll Call of PSPRS Local Board Members. Members Present, Quorum Satisfied.*

*Cindy Perelli*

*Linda Blosser*

*Tammy Rosenhagen—absent*

*Brandon Sewell*

*Ryan McNeal—absent*

*Adoption of The Agenda:*

*Motion made by Linda Blosser*

*2nd made by Brandon Sewell*

*Motion passed by all*

*Approval of Previous Meeting Minutes: November 16, 2018*

*Motion made by Linda Blosser*

*2nd made by Cindy Perelli*

*Motion passed by all*

*Chairperson Perelli’s Report:*

*None at this time*

***Old Business: Discussion and Possible Approval***

*#1 and #2 tabled items from November 16, 2018*

*1. Pre-existing Conditions Questionnaire: Brandon Sewell presented the Blue Ridge Fire*

*District Pre-Employment Physical Examination Report to the Board for review. Brandon has*

*contacted several like districts referencing their reports. After discussion with the board it*

*was decided the report for BRFD was detailed and in-depth and exceeds the NFPA*

*Standards. BRFD will continue using the report. C—attached sample report*

*Motion made by Linda Blosser*

*2nd made by Brandon Sewell*

*Motion passed by all*

*2. BRFD Exposure Documentation Procedure—-Tammy Rosenhagen*

*This item has been tabled due to Miss Rosenhagen being absent*

*3. PSPRS Local Board Attorney————Linda Blosser*

*The question was presented, does the Local Board need to have an Attorney on retainer?*

*After a brief discussion it was determined, if an Attorney was needed a quick call to the Phoenix*

*office of the PSPRS and a list of Attorneys with experience in this field would be provided.*

***New Business: Discussion and Possible Approval***

*1. Open and count ballots for the 2019/2020 PSPRS Board Member:*

*Chairperson Perelli opened and counted the ballots. It was a unanimous vote for Ryan McNeal*

*to continue as a Member of the PSPRS Local Board for a 4-year term. CONGRATULATIONS to Ryan McNeal......*

*2. The Oath of Office for Ryan McNeal will take place when he returns from vacation.*

*3. Open discussion of the PSPRS Training held on December 4, 2018:*

*A brief discussion was held and it was determined the training was good, with hope there will*

*be more training offered in 2019. With this Local Board being new the training helps*

*tremendously.*

*4. Possible new members to the PSPRS and retiring members:*

*None at this time.*

*5. Schedule “MOCK” Claim for in house self-training:*

*The board discussed scheduling and felt a “Work Session” would be used to review and*

*practice the “Mock” claim. Chairperson Perelli will ask the BRFD Chief to write a claim and give to the board for training purposes.*

*Chairperson Perelli gave a CALL TO THE PUBLIC:*

*No response.*

*Requests for future agenda items:*

*1. Exposure Documentation Procedure (tabled)——Tammy Rosenhagen*

*2. Oath of Office——Ryan McNeal*

*3. Review PSPRS Annual Actuary*

*4. In house self-training, Mock Claim*

*Meeting adjourned at 9:53 AM*

*Submitted October 21, 2019*

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*Linda Blosser, BRFD PSPRS Local Board Member and Secretary*