

# Community Christian School

2023-2024

## Enrollment Form

Date \_\_\_\_\_ Student S.S. # \_\_\_\_\_ Grade \_\_\_\_\_

Student Name \_\_\_\_\_ DOB \_\_\_\_\_

Address \_\_\_\_\_ Shirt Size \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Student Cell Phone \_\_\_\_\_ Student Email \_\_\_\_\_

Mother \_\_\_\_\_ Cell Phone \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Phone # \_\_\_\_\_

Father \_\_\_\_\_ Cell Phone \_\_\_\_\_

Place of Employment: \_\_\_\_\_ Phone# \_\_\_\_\_

E-mail Address(s) \_\_\_\_\_

Emergency Number(s)& Names \_\_\_\_\_

List the names of people who may pick up your child \_\_\_\_\_

**I.E.P, Behavior Plans** Yes \_\_\_ No \_\_\_ List any needs that your student may have: ie. Medications \_\_\_\_\_

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Has your child been dismissed from their previous school for disciplinary reasons? Yes \_\_\_ No \_\_\_

Previous School Attended- Name and Address and Phone # \_\_\_\_\_

I, \_\_\_\_\_, understand that Community Christian School is a Christian based learning institution. I understand that a Bible course will be a part of my child's curriculum, and I will uphold the guidelines for the academics of Community Christian School. I also commit to social media etiquette policy to always uphold Community Christian School in the highest regard. Community Christian School observes a dress code and all students are required to follow that code. I also understand that I will be requested to donate a minimum of **ten** volunteer hours during the school year or pay **\$25** for each month that I don't meet that obligation with a total of \$250 for the school year.

***In addition, by signing this document I commit to my financial obligation to pay tuition on time and in full by the first day of each month. Book Rental fees are non-refundable.***

\_\_\_\_\_ (Guardian) \_\_\_\_\_ Date

\_\_\_\_\_ (Guardian) \_\_\_\_\_ Date

No student will be denied admission based on race, color or ethnic origin.

*"Our Community, Our Children"*

*Community*  
**Christian**  
*School*



[www.comchristianschool.com](http://www.comchristianschool.com)

3672 North Western Avenue  
 Connersville, IN 47331  
 765-827-9600

**Tuition Structure 2023-2024**

Registration for all grades – non-refundable

Per student April 2nd – June 1st \$75

Returning Student Priority Registration – March 1<sup>st</sup> - April 1st \$60

Late Registration - June 2<sup>nd</sup> – August 15<sup>th</sup> \$100

Curriculum Rental Fees –non-refundable by June 1st

Kindergarten - 8<sup>th</sup> grade \$215 After June 1st \$230

9<sup>th</sup> – 12<sup>th</sup> Grade \$225 \$240

Lab Fee- Biology, Middle/High School Art/Sewing \$ 30

If your high school student participates in individualized instruction in a subject, additional fees may apply.

Tuition Fees	<u>Per Month</u>	<u>Year</u>
1 <sup>st</sup> child	\$250	\$2,500
2 <sup>nd</sup> child	\$220	\$2,200
3 <sup>rd</sup> child	\$185	\$1,850
4 <sup>th</sup> child	\$170	\$1,700
Half Day Kindergarten	\$175	\$1,750
Full Day	\$250	\$2,500

\*\*Tuition is based on \$1,250 per semester for direct instruction or distance learning. A 10 month payment plan begins on August 1, 2023 and runs through May 31, 2024. This is 180 days of instructional services per State of Indiana guidelines.

Payment should be made in the school office by the 1<sup>st</sup> of each month.

A \$25 late fee will be assessed for all late payments.

Venmo is available for payment

Book fees are due by **June 1<sup>st</sup>** in order to secure your child’s placement.

***A \$50 Fee applies for each extra-curricular and sports programs. Basketball is \$175***

***All Homeschool Participants are \$175***

Thank you for the opportunity to teach your child!

*Community Christian School*

ACTIVITY PERMIT  
2023-2024

By my signature, I give permission for my student to be transported to all activities of Community Christian School. This also signifies the release of Community Christian School / Growing Branches for Christ Ministries and those who transport from any/all liability.

Student name: \_\_\_\_\_

Parent name PRINTED: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent Contact Number: \_\_\_\_\_

Alternate Contact Number: \_\_\_\_\_

Allergies: \_\_\_\_\_

Medications: \_\_\_\_\_

## VENMO

If you have a smart phone and a savings or checking account that you can access on-line then you can sign up to be a part of the VENMO payment program.

It's easy to download the VENMO app on your phone and put in your account information and then friend Community Christian School- Connersville to begin paying your tuition through the app.

You can not only pay for your tuition using the app, but also use it for things like field trips, lunches, activities fees and Scrip cards. This is just one more way that your school is making life easier on you the parent.

No Credit Cards will be accepted. Exact Amounts for Cash, Check or Venmo only.

# CCS Uniform Policy

## **Basic Standard of Appearance – Guidelines for All Students**

- School uniform must be worn at all times
- Polo shirts may be ordered from Sew What at 309 N. Main Street, Liberty, IN Ph. 765-310-0309 or may be purchased elsewhere and taken to their store for CCS logo application for \$6
- Shirts must be black, navy, grey, light pink, yellow or white in color and have the CCS logo on the left side (light yellow or pink may be purchased from your own source and worn if they have the logo applied to the left chest)
- Shorts must be khaki (tan), black or navy in color and be at the knee
- Pants must be khaki (tan), black or navy in color or non-faded, no holes jeans
- Capri pants must be khaki (tan), black or navy in color or non-faded, no holes jeans
- Socks must be white, black or navy
- Sweaters or athletic zip ups (of school colors) may be worn with logo
- NO hoods of any kind will be permitted

## **Pants**

- No holes or tears- jeans permitted every day except - WEDNESDAY
- Pants must fit the waistline and not sag in the crotch
- Pants may not be excessively tight nor show any descriptive lines of the body.
- Pants must be khaki (tan), black or navy in color
- They can be ordered from Walmart, Old Navy, Land's End, or a similar style purchased at a local retailer

## **Shorts, Skorts, Skirts and Jumpers**

- No holes or tears
- Must fit the waistline and not sag in the crotch
- Color must be khaki (tan) black, or navy- jeans permitted
- They must be knee length
- They can be ordered from Walmart, Old Navy, Land's End, or a similar style purchased at a local retailer
- Jumpers may also be plaid (see Land's End website)

## **Dresses**

- Can be purchased at Land's End

## **Sweatshirts and Jackets**

- All jackets must have the CCS logo – no hoods
- Uniform shirts must be worn under all outerwear

## **Hair**

- Hair must be clean, neat, and styled traditionally
- Boys' hair must be kept above the collar and out of the eyes
- Only natural colors are allowed
- No unusual or radical hairstyles
- Ribbons and bows may be worn.

## **Jewelry**

- Modest jewelry is allowed
- Earrings will be limited to two per ear and must not be larger than a quarter. No stretched piercings (gauge) or holes may be visible.
- No facial or body piercings allowed

## **Makeup and Nail Polish**

- Makeup must look natural. Black nail polish and lipstick are not acceptable.

## **Hats and Sunglasses**

- May only be worn or seen before or after school hours
- No hats or sunglasses in class
- Hats include visors and bandannas

## **Shoes**

- Closed toed shoes are required at all times for grades pre-k thru 5<sup>th</sup>
- Tennis shoes are great, please no outrageous colors
- No slippers. No beach shoes. No inappropriate high heels. No Crocs unless the strap is worn

## **Physical Education**

- Whatever shoes are worn, a student must participate in PE. A student may bring tennis shoes for PE, if they wear a different pair of shoes during the day.

Students not adhering to dress code will not be allowed to attend class. The student will remain in the office until a parent brings the student the appropriate uniform.

## **CCS Student Internet/Electronics Usage Policy**

### **Social Media**

#### **2023-2024**

Community Christian School is pleased to offer a computer lab and internet access to our students for the sole purpose of furthering their education through the use of the information highway – the internet. With privilege comes rules, and we must be mindful of the responsibility of each student to use the internet wisely, politely, and positively both at our school and in their home.

While at school the students will be supervised during electronics use and may only access the internet with express permission of an instructor. Abuse of any kind of the privilege will result in the immediate removal from internet access at CCS.

Social Media at home is just as important. Students should be aware at all times of what they post and the reflection it has on them, their parents and their school's reputation. Therefore, CCS will hold each student accountable for social media etiquette both at school and home. We are to be a light to others at ALL times and our students and their parents should represent that inside and outside of the school setting.

#### **JUPITER Grading System:**

CCS uses the Jupiter grading system for both grading and communication with students and parents. All parents should have an individual username and password to access your child's information. You are highly encouraged to go in to watch the tutorial for this program. You will be able to see real time if your child is missing assignments, turning things in late, day to day grades, personal email from staff, disciplinary issues and classroom calendars that shows due dates of projects, assignments and any special events. You can even set up text message alerts to receive various messages.

In addition, Jupiter will be required for your child to use in classes to hold them accountable for their own grades, messages, missing assignments, etc. It will also require them to have a DIFFERENT username and password than yours. IT IS IMPERATIVE THAT YOU DO NOT SHARE YOUR USERNAME AND PASSWORD WITH YOUR CHILD. Messages or alerts may be sent to parents that aren't necessarily to be shared with the student. This will allow them full access to grades from all classes.

#### **Personal Electronic Devices:**

**ALL personal electronics are to be turned off and turned in first thing in the morning.** CCS is not responsible for lost, stolen or broken electronic devices.

#### **Phones:**

Specifically, phones are not to be carried or kept in the possession of any student during the school day. Any student found to be carrying a phone will have the phone removed and the phone will be detained in the office until the end of the semester. No Exceptions.

#### **Internet Usage:**

Computer Lab and Classroom internet access will be such a blessing in our learning process this year. Our student's need to have the capability to learn to type and to learn to do research. CCS wants students to know how to properly utilize this tool, while accepting the responsibility that comes with it. History searches will be done frequently on the

computers to hold students accountable. Any violation will result in immediate and complete removal from computer access privilege, at school, for the semester. Social Media: Facebook, Instagram, Twitter, Snapchat, Tik Tok and all other social media sights are absolutely prohibited at school! Even though these are the student's personal pages and sites. If there is anything that is posted that would bring a negative light to our school, the student themselves, a staff member or another student it will be reviewed by the school and result in expulsion if deemed detrimental to any student, teacher of the school itself.. Otherwise, the student will be removed from all extra activities, including field trips and sports teams. Any violation will result in immediate and complete removal from computer access privilege for the semester. Social media bullying will be reviewed for expulsion.

**Student Statement:**

I acknowledge that, by using an electronic device in any class, I must abide by ALL school policies regarding the usage of electronics in the classroom. The electronic device must be turned off and turned in to the 1<sup>st</sup> period teacher at the beginning of the day, to be used only with direct verbal approval from a teacher. Electronics of all types, personal and school property, will be monitored during all classes. Students may then collect their device before leaving school at the end of the day. If a student fails to comply with the rules regarding the use of the electronic device, it will be confiscated by a teacher or the director and the parent/guardian will be notified to pick it up in the school office. IT WILL NOT BE RELEASED TO THE STUDENT. The director will also be made aware of its misuse. For students who keep their electronic device on their person or in their locker, the device will be sent to the office for the remainder of the semester, if found that it was not turned in to the first period teacher. No Exceptions.

“I will abide by the above policy for the use of electronics in ALL CCS classrooms. As a parent/guardian, I have also read and understand the policies regarding use of electronics.”

This form needs to be signed and returned to the office.

\_\_\_\_\_ Student Signature

\_\_\_\_\_ Date

**Parent Statement:**

I acknowledge that as a parent of a CCS student I will be vigilant that my child is using social media in an appropriate manner at all times. As a parent, I will strive to promote CCS in a positive light both on social media and in our community as a true parent ambassador. My failure to act appropriately on social media will define my student's placement at Community Christian School.

\_\_\_\_\_ Parent/Guardian Signature

\_\_\_\_\_ Date