

Gate City Sport Shooting Association

Meeting Minutes

September 21, 2017

I. Call to order

Chuck Howell called to order the regular meeting of the Gate City Sport Shooting Association at 7:00 pm on September 21, 2017 at the Oregon Trail Shooting Range Larry Allenbaugh Clubhouse.

II. Attendance

The following persons were present: Chuck Howell (President), Kelly Anderson (Vice President), Denis Freudenthal (Treasurer), Steve Payne, (Board Member at Large), Michael Wheelock, Gordon Perry, Steve McClung, Richard Lopez, Jeff Houck

III. Approval of minutes from last meeting

There were no minutes of the previous meeting available for review.

IV. Open issues

- a) The GCSSA still wants to put a hot/cold range control system on the main firing line. Power needs to be run from the clubhouse to the firing line for this to occur. Steve Crawford, a licensed electrician, has submitted a bid for \$165 to repair existing conduit, run new conduit and power to the firing line.
- b) The GCSSA still wants to cover the wooden shooting benches with outdoor carpet, which has already been purchased. A member named Charlie (last name unknown) had previously offered to lead this project but has not been in contact with anyone from the Board. His contact information is not known and someone suggested that he may have moved out of the area. Chuck said the need is not urgent and the project can wait for spring. He also suggested that this project and some repainting of the wooden structures in the shooting bays would make great service projects for local youth groups. He asked that members keep this in mind in case they hear of a group looking for a service project.

V. New business

- a) The GCSSA will burn the old wood that has been stored outside in the boxcar area in a bonfire. The fire department will be notified prior to burning the wood so that they are not alarmed by any smoke they see from the area.

- b) The Board proposed a new paid position for a Membership Coordinator. A position description was passed out (see attachment). The pay for the position will be \$150/month. The Membership Coordinator will be asked to keep track of their hours so that the pay can be reevaluated at a later date. Keeping track of memberships has proven to be a time intensive duty which involves visiting merchants to pick up filled out membership forms and dues and distribute new forms on a regular basis. Member information must also be entered into a database, which will be one of the duties of the new position. The Board suggested that Earmal McKinley be offered the position. Steve McClung motioned to approve the position and offer it to Earmal. Gordon Perry seconded the motion. A vote was unanimously in favor.
- c) A discussion was held about what to do with the old golf cart that is being stored in the clubhouse. During the discussion, Kelly Anderson offered to trade \$600 worth of labor and tractor time for the cart. There was no opposition to this idea.
- d) Another bid for cutting the member keys and changing out the lock tumblers came in lower than Kingdom Keys, who had been doing the key work for the GCSSA in the past. When Kingdom Keys was informed of the bid, they submitted a bid that was less than the competitor. The work will go to Kingdom Keys, who will cut 1,700 keys and stamp them with numbers on one side and "GCSSA" on the other side. Cost will be \$5,506.00 and will include changing the lock tumblers.
- e) Delynn Zitterkopf submitted her resignation as GCSSA Secretary to Chuck Howell earlier in the day. Michael Wheelock volunteered to fill in as the Secretary until the end of the year. Chuck appointed Michael as an interim Secretary. Since Michael has his own laptop to use, it was decided that the laptop that Delynn had been using would go to Earmal McKinley to use in the Membership Coordinator position.
- f) Richard Lopez made a motion to award a lifetime membership to Mike Carlson to show appreciation for the numerous things he has done for the GCSSA over the years. He most recently repaired the main gate and did not ask to be reimbursed for the materials he supplied or for his time. The motion was seconded by Jeff Houck. A vote was unanimously in favor.
- g) Chuck informed the Board and the members present that he had donated two 2018 range memberships that will be raffled off in a trap-shoot fundraiser for Nate Richardson.

- h) Chuck suggested that the bylaws be amended, adding a requirement that the shooting disciplines have a representative present at each GCSSA meeting. We may also need to make any necessary revisions to allow the creation of the Membership Coordinator position.
- i) A discussion was held about the trap range. There have been reports that members have tried to call the numbers posted on the gate to set up a time to use the facility, but have not been able to reach anyone. It was suggested that more members receive training on how to properly operate the thrower so that someone will always be available to run the thrower when members request to use the facility. A checklist would be needed to ensure that the thrower is properly powered up and then properly shut down. Chuck said he would visit with Bob (Broken Clays) to see if he can set up a training for others to learn how to use the thrower.
- j) The Southern Idaho Rangers presented an idea to build a “lean-to” which would measure approximately 20’x20’ off the south side of the Gulleyville structure. The lean-to would shelter a trailer that would be used to store/transport their targets. Chuck expressed concern that it would make it difficult to get vehicles into the area and wanted to make sure that could still be done. It was suggested that the BLM would likely need to approve any addition to the existing structure. The Rangers said they would create a sketch of their idea and bring it to the next meeting for further discussion.
- k) A discussion was held about the first aid kits. When someone needed to use a kit, it was discovered that there was no hydrogen peroxide in the kit. It was suggested that the kits be inspected and replenished on an annual basis to make sure they are complete. Chuck volunteered to pick up some hydrogen peroxide for the kits.

VI. Adjournment

Chuck Howell adjourned the meeting at approximately 8:30 pm.

Minutes submitted by: Michael Wheelock

Minutes approved by: Chuck Howell

Gate City Sport Shoots Association (GCSSA)

Membership Coordinator

Job Description

Club President or designee will order and obtain needed forms, envelopes, and keys for membership packets.

Membership coordinator will assemble the packets. There are two types of packets. Annual membership packets that contains membership data sheet numbered same as key and membership card, range rules, liability waiver sheet, one key stamped with year designator and key number, membership card with same number as the key.

Lifetime/Disabled Veteran membership packets that contains membership data sheet numbered same as key and membership card, range rules, liability waiver sheet, one key stamped with "L" designator and key number, membership card with same number as the key. Card also stamped with "Lifetime/Disabled Veteran".

Membership Coordinator will distribute Annual membership packets to retailers selling GCSSA memberships. A limited number of Lifetime/Disabled Veteran membership packets also distributed to retailers. Membership coordinator contact information will be provided to each retailer. Membership coordinator will receive Disabled Veterans' applications, record them in database and send membership information and keys to each applicant.

Retailers selling GCSSA memberships are: Cal Ranch, Sportsmens' Warehouse, Sam's Gun Shop, Gunslingers.

One time per month Membership Coordinator will visit each retailer collecting membership data sheets, signed liability waiver forms and payment. Additional membership packets for the next month will be delivered also. Sportsmens' Warehouse mails checks directly to GCSSA post office box. Payment may be in the form of checks from retailer or members and/or cash. Payments will be delivered to GCSSA president or designee.

Membership data will be entered into one of two data bases. One database for annual members and one data base for Lifetime/Disabled Veterans. A third database will contain all member's names, email addresses and membership type designation (Annual or Lifetime/Disabled Veteran).

GCSSA will provide a laptop computer and software for databases.