



MCP & BOOKKEEPING SERVICES, INC.

Fee Schedule-Effective 8/1/2018

Time Charges:

Table with 3 columns: Service Description, Price (\$), and Unit/Type. Includes items like Initial Phone Consultation, Initial Visit, Bookkeeping Services, and various fees.

Expense Charges:

Table with 3 columns: Service Description, Price (\$), and Unit/Type. Includes items like Chart, Mileage, Photocopies, and Shredding.

Business Hours

Table with 2 columns: Day (Monday through Thursday, Friday) and Time (8:30 am to 4:00 pm, 9:00 am to 3:00 pm).

Closed on weekends and all major holidays.

House Calls

House calls are made on Wednesday and Friday. Please understand, due to the large volume of requests, there may be a one to two week wait for an appointment.

Office Appointments

In an effort to give you our very best personal service, we ask you to call for an appointment rather than just drop into our office. This will ensure you will receive all the time you desire. If you drop by, please understand you may have to wait to be seen or we may need to schedule an appointment as at later time.

Please retain this copy for your records