

**ATTENTION ALASKA TRIBAL LEADERS,
RURAL ALASKA CITY MANAGERS & GRANT PROJECT MANAGERS**

**GRANT WRITING TRAINING
Dimond Center Hotel
April 29th through May 1st, 2020
Anchorage AK**

In response to your calls and requests, Alaska Project Solutions, Inc. (APSI) will be hosting a 3-day training on grant writing for Alaskan Tribes, Tribal organizations, or rural Alaska municipality administrators. Our team has a strong background in writing many different types of rural Alaska grants and a strong success rate for funding. Training will offer guidance on a variety of grant programs, along with success tips we've learned over the years.

Training includes:

- ✓ pre-planning processes for a good project foundation;
- ✓ brainstorming the needs and priorities for your community;
- ✓ understanding the grant guidance;
- ✓ creating a compelling narrative for your project;
- ✓ building a realistic project budget; and
- ✓ forms and scoring criteria.

The hands-on workshop provides you with skills to successfully identify funding opportunities and develop competitive project plans. Training also includes how to find *relevant* grant funders; grant forms preparation; and submission guidance for your application.

You will be provided with all training and support resources on a flash drive, so you can use them after returning home. Worksheet handouts will also be provided and used during the training. Training is interactive, and we'll share many different approaches to dealing with 'grant world' challenges in rural Alaska.

The workshop fee total for all three days is \$1,500 per person. The workshop is limited to 24 participants. Registrations and fees are due no later than April 15, 2020, and seats will be available on a first-come basis. Please let us know if you will be attending so we can reserve your seat. If you have any questions, you may email me at joanh@gci.net or call me directly at 907.223.3086.

I look forward to hearing from you!

Joan Herrmann, President
Alaska Project Solutions, Inc.
www.AlaskaProjectSolutions.com

Alaska Project Solutions, Inc.

GRANT WRITING TRAINING REGISTRATION FORM April 29th - May 1st, 2020 Dimond Center Hotel Anchorage, Alaska

CONTACT INFORMATION

Your Agency _____

Your Name: _____ Job Title _____

Address: _____ Zip _____

Phone: _____ Email _____

Are you involved with grant projects now? If so, please help us plan better for the training by listing the types of projects you are involved with or interested in:

If you have any special needs that we should accommodate for the workshop, please let us know: _____

Supervisor Approval Signature and Title (Required)

Date

FEES: The workshop fee per person is \$1,500. The fee includes all materials and supplies for the training. You are responsible for your own hotel, transportation, or meal costs.

PAYMENT: Please complete one form for each participant, and make your checks payable to Alaska Project Solutions Inc. Mail your workshop fee along with a copy of this form to: **Alaska Project Solutions, 1120 Huffman Road, Suite 24-741, Anchorage, AK 99515.** (APSI does not accept credit cards for payment.)

IMPORTANT: Please also **scan and email this form back to joanh@gci.net** as soon as possible to help us with the planning process. For questions, please call Joan at 907-223-3086 or email to joanh@gci.net.

HOTEL REGISTRATION: If you will be staying at the Dimond Center Hotel, please let us know, and we'll send you the information for receiving the discounted price.

____ Yes, I'll be staying at the Dimond Center Hotel ____ No, I have other lodging plans

THANK YOU, AND WE LOOK FORWARD TO HEARING FROM YOU!