

May 8, 2017

The Board of Education of the Baltic School District met in regular session on May 8, 2017 at 6:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Schmidt and Hefty

Absent: None

Officers and Other Persons Present:

R. Sittig, Supt./Elem Principal

M. Polzin, Business Manager

J. Aisenbrey, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #17-103: Motion by Brende, seconded by Larson to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #17-104: Motion by Brende, seconded by Schmidt to approve the following:

1. Minutes from the April 10, 2017 regular School Board meeting.
2. April 2017 financial report.
3. Monthly bills.
4. Fuel quotes, accepting low bid.

All ayes.

APRIL 2017 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	PENSION
Balance 04-01-17	837,214.23	73,993.14	(78,269.85)	24,831.19
Cash	-	-	-	-
Invested in Sec.	837,214.23	73,993.14	(78,269.85)	24,831.19
Receipts				
Local Sources				
Taxes	29,233.38	28,966.83	15,005.30	15.20
Interest Earn.	143.26	18.04	-	4.53
Service to other LEA's	28,781.83	-	4,034.29	-
Other	508.95	-	-	-
Intermediate Sources				
County Apport.	1,511.78	-	-	-
State Sources				
State Aid	184,199.00	-	15,840.00	-
Other	425.00	-	-	-
Federal Sources				
Total Receipts	244,803.20	28,984.87	34,879.59	19.73
Subtotal	1,082,017.43	102,978.01	(43,390.26)	24,850.92
Total Disbursements	305,689.01	3,942.79	69,607.88	-
Balance 04-30-17	776,328.42	99,035.22	(112,998.14)	24,850.92
Cash	-	-	-	-
Invested in Sec.	776,328.42	99,035.22	(112,998.14)	24,850.92
			PRESCHOOL/ DRIVERS ED/	
	BOND RED	FOOD SER	FITNESS CENTER	AGENCY
Balance 04-01-17	121,737.54	53,768.50	5,227.83	130,143.28
Cash	-	-	-	70,785.26
Invested in Sec.	121,737.54	53,768.50	5,227.83	59,358.02
Receipts				
Local Sources				
Taxes	21,066.26	-	-	-
Interest Earn.	26.02	9.65	2.58	-
Food Service	-	13,944.37	-	-
Pre-School Tuition	-	-	15,114.23	-
Drivers Ed	-	-	290.00	-
Fitness Center	-	-	20.00	-
State Sources				
Federal Sources				
Federal Reimbursement	-	13,182.98	-	-
Total Receipts	21,092.28	27,137.00	15,426.81	54,451.22
Subtotal	142,829.82	80,905.50	20,654.64	184,594.50
Total Disbursements	-	27,942.21	6,504.34	49,472.05
Balance 04-30-17	142,829.82	52,963.29	14,150.30	135,122.45
Cash	-	-	-	75,753.52
Invested in Sec.	142,829.82	52,963.29	14,150.30	59,368.93

Claims Approved:

General Fund:

A&M Laundry	Services	43.00
A-OX Welding Supply	Supplies	84.07
Aisenbrey, James	Cell phone, mileage	194.14
Alliance Communications	Phone service	371.00
Amazing Me Books	Supplies	610.05
Argus Leader Media	Publish minutes	161.90
Batteries Plus	Supplies	229.00
Best Western Ramkota	Room	97.99
City of Baltic	Water, sewer, garbage removal	775.03
County Fair Food Store	Supplies	94.53
Dakota Supply Group	Supplies	51.64
Dauby's Sports Center	Supplies	115.00
Dell Rapids Lumber	Supplies	117.42
Determan, Nikki	Supplies	317.24
Eastern Farmers Coop	Supplies	222.63
G&R Control	Maintenance	228.72
Grate Interpreting	Services	112.50
Gunderson, Steve	Cell phone	40.00
Huff Mid-America Sports	Supplies	940.00
Hillyard	Supplies	7.60
LIU	Supplies	555.75
Menards	Supplies	225.50
Meyer, Randy	Cell phone	40.00
MidAmerican Energy	Gas	1,604.45
Midway Service	Supplies	2,055.33
Moeller, Lila	Meals	111.00
NASSP	Membership	385.00
Petty Cash	Postage	55.95
Polzin, Marsha	Cell phone	40.00
Prairie Lakes Educational Coop	Services	73.13
Sittig, Robert	Cell phone	40.00
Time Management	Services	54.15
Trust & Agency	Registration fees, supplies	1,356.07
Wageworks	Fees	100.00
Walmart	Supplies	195.23
Jason Aberson	Supervision	245.48
Jim Aisenbrey	Supervision	534.16
Alan Baskerville	Supervision	156.84
Rita Berg	Lost prep time, supervision	42.62
AnnaMae Boer	Substitute teacher	107.65
Jenny Daugaard	Supervision	34.10
Tanisha Daugaard	Saturday school, supervision, prep time	215.93
Nikki Determan	Supervision	51.14
Timothy Driscoll	Custodian, driver	465.05
Danielle Eszlinger	Supervision	34.10
Shawn Geigle	Supervision	34.10
Paula Gunderson	Substitute teacher	473.66
Katie Hoekman	Supervision	34.10
Barb Hyland	Substitute teacher	269.13
Michael Koopman	Bus driving	116.03
Amber Krogstad	Supervision	34.10
Joni Lambert	Sanford Harmony, student teacher	346.64

Lindsey Lambert	Sanford Harmony	85.24
Alex Langner	Supervision	27.28
Marv Miller	Driving	13.46
Shirley Miller	Substitute teacher	371.39
Tricia Ochsner	Supervision	34.10
Nicole Questad	Substitute teacher	339.10
Tina Schneider	Supervision	34.10
Marilyn Schmitz-Stadem	Supervision	51.14
Terra Selle	Bus driving	899.70
Dustin Steckler	Substitute teacher	430.60
Tracey Swenson	Supervision	34.10
Shannon Tokheim	Substitute teacher	215.30
Marissa Whipple	Supervision	34.10
Lisa Wolff	Supervision, Sanford Harmony	261.10
April Payroll		
Salaries		
Instruction	123,733.13	
Support Services	62,617.69	
Co-curricular	8,059.40	
Total Salaries		194,450.22
Benefits		44,566.14
Total General Fund		256,820.43
Capital Outlay Fund:		
Elite Business Systems	Copier lease	1,015.38
Software Unlimited	Software	6,600.00
Total Capital Outlay Fund		7,615.38
Special Education Fund:		
Children's Home Society	Tuition	2,110.92
East Dakota Educational Coop	Tuition	8,069.25
Even, Jennifer	Mileage, cell phone	95.44
Interpre Corps	Services	1,157.44
Plankinton School District	Tuition	2,063.60
Prairie Lakes Educational Coop	Services	2,300.98
Kimberly Bergstrom	Supervision	34.10
Lila Meier	Substitute teacher	53.83
Shannon Tokheim	Substitute teacher	107.65
April Payroll		
Salaries		
Instructional Salaries	26,544.99	
Support Salaries	7,008.89	
Total Salaries		33,553.88
Benefits		10,151.05
Total Special Education Fund		59,698.04
Bond Redemption Fund:		
First National Trust & Investment	Interest	44,686.25
Total Bond Redemption Fund		44,686.25
Food Service Fund:		
CBM Managed Services	Food Service	19,160.73
Trust & Agency	Refund	50.00

April Payroll		
Food Service Salaries	2,300.02	
Total Salaries		2,300.02
Benefits		629.98
Total Food Service Fund		22,140.73

Preschool/Driver's Ed Fund/Fitness Center:

April Payroll		
Salaries	4,990.86	
Total Salaries		4,990.86
Benefits		1,232.47
Total Preschool/Driver's Ed/Fitness Center Fund		6,223.33

Fuel Quotes:

The following quotes for unleaded gas were received April 13, 2017:

Vollan Oil	\$2.11
------------	--------

The following quotes for diesel fuel were received April 13, 2017:

Vollan Oil	\$2.17
------------	--------

Reports:

Reports included Commitment to Excellence Initiative, Scrip Program, drug and alcohol task force, breathalyzer at prom, staff openings and Title funding for 2017-18.

Digital Sign:

Action #17-105: Motion by Larson, seconded by Brende to approve the proposal from Pride Neon Signs and to move forward with the project. All ayes.

Parking Lot:

Action #17-106: Motion by Larson, seconded by Hefty to authorize the Building and Grounds Committee & Superintendent to choose the company to use for the project. All ayes.

Hot Water Tank/Heater:

The board would like to wait with this project.

SDHSAA:

Action #17-107: Motion by Larson, seconded by Hefty to vote for Randy Soma, Brookings for the Board of Directors position. All ayes.

Action #17-108: Motion by Brende, seconded by Larson to vote yes to the SDHSAA proposed amendments to the constitution and bylaws. All ayes.

Staff:

Action #17-109: Motion by Schmidt, seconded by Brende to approve the resignation of Robin Snow, custodian. All ayes.

Action #17-110: Motion by Hefty, seconded by Brende to approved contracts from the following for the 2017-18 school year: Jason Aberson, Alan Baskerville, Eric Bauder, Rita Berg, Kimberly Bergstrom, Edward Clark, Lynette Coker, Abby Danko, Jennifer Daugaard, Tanisha Daugaard, Nikki Determan, Ona DeWitte, Chasity Dosch, Danielle Eszlinger, Jennifer Even, Linda Faner-Wilke, Amanda Fosheim, Shawn Geigle, Deb Gunderson, Kelley Herman, Katie Hoekman, Matt Konz, Alyssa Kraning, Joni Lambert, Lindsey Lambert, Alex Langner, Angela Lardy, Rory LaValliere, Randy Meyer, Lila Moeller, Lynn Murphy, Tricia Ochsner, Kristen Pittmann, Deb Plagge, Tina Privett, Suzy Ries, Mark Roelfsema, Tara Rollinger, Wendy

Runestad, Marilyn Schmitz-Stadem, Tina Schneider, Kurt Schultz, Deb Sittig, Tracey Swenson, Linda Tom, Kristin Voss, Bob Waldrop, Rebecca Walsh, Marissa Whipple, Dana White, Lisa Wolff.

Negotiated Contract:

Action #17-111: Motion by Liester, seconded by Larson to approve the changes in the negotiated contract with Baltic Teachers' Association for 2017-18. All ayes.

Curriculum Development:

Action #17-112: Motion by Brende, seconded by Larson to approve curriculum development work for summer 2017-18. All ayes.

2017-18 Preliminary Budget:

Action #17-113: Motion by Schmidt, seconded by Hefty to approve the preliminary budget for 2017-18. All ayes.

Food Service Contract Addendum:

We will table the food service contract addendum until next meeting.

Summer School Credit Recovery Program:

Action #17-114: Motion by Larson, seconded by Hefty to approve the summer school credit recovery program with a minimum of 5 participants. All ayes.

Policy:

Action #17-115: Motion by Hefty, seconded by Larson to approve the 1<sup>st</sup> reading of the changes in the secondary school handbook as presented with the 50% credit during out of school suspension change. All ayes.

The changes in the National Honor Society by-laws will be tabled until the next meeting.

Action #17-116: Motion by Larson, seconded by Hefty to approve the changes in the Tablet Policy and Computer Use agreement as presented with the added timeline and note that the tablet will be repaired at the end of the school year. All ayes.

Recess:

Action #17-117: Motion by Larson, seconded by Hefty that the board recess at 7:22 p.m. All ayes. At 9:16 p.m. Chairman Liester declared the board meeting no longer in recess and back into session.

Executive Session:

Action #17-118: Motion by Brende, seconded by Larson to enter into executive session in accordance with SDCL 1-25-2(4) to discuss contract negotiations, SDCL 1-25-2(2) to discuss the discipline of a student and SDCL 1-25-2(1) to discuss the performance of an employee at 9:17 p.m. All ayes.

Steve Schmidt recused himself at 9:34 p.m.

Steve Schmidt returned at 10:19 p.m.

Chairman Liester declared the board out of executive session at 10:44 p.m.

Adjournment:

Action #17-119: Motion by Larson, seconded by Hefty at 10:44 p.m. to adjourn. All ayes.

---

Presiding Officer

Published once at the total approximate cost of \_\_\_\_\_.

---

Marsha Polzin, Business Manager